
Cabinet

TUESDAY, 13TH OCTOBER, 2009 at 19:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Kober (Chair), Reith (Vice-Chair), Amin, Basu, Bevan, Canver, Dogus, Haley and B. Harris

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AGENDA

1. APOLOGIES FOR ABSENCE

(if any)

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 20 below. New items of exempt business will be dealt with at item 24 below).

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. MINUTES

To confirm and sign the minutes of the meeting of the Cabinet held on 8 September 2009.

5. DEPUTATIONS/PETITIONS/QUESTIONS

To consider any requests received in accordance with Standing Orders.

6. THE COUNCIL'S PERFORMANCE PERIODS 4 & 5 (JULY AND AUGUST 2009)

(Joint Report of the Chief Executive and the Chief Financial Officer – To be introduced by the Leader): To report on an exceptions basis financial and performance information for the year to August 2009 and to agree budget virements in accordance with financial regulations.

7. CABINET RESPONSE TO SCRUTINY REVIEW OF SUPPORT TO YOUNG PEOPLE AT THE RISK OF SUBSTANCE ABUSE

(Report of the Director of Children and Young People Services - To be introduced by the Cabinet Member for Children and Young People): To propose a Cabinet response to the Scrutiny Review of Support to Young People at Risk of Substance Misuse.

8. ADMISSIONS TO SCHOOLS- APPROVAL TO CONSULT

(Report of the Director of Children and Young People Services - To be introduced by the Cabinet Member for Children and Young People): To request approval to consult on the arrangements for admission to community primary and secondary schools and to St. Aidan's Voluntary Controlled School for the 2011/12 school year; and to request approval to consult on the arrangements for admission to sixth form study at Alexandra Park School, the Highgate/Hornsey Sixth Form Consortium and the Haringey Sixth Form Centre for the 2011/12 school year.

9. BIO-DIVERSITY FRAMEWORK AND ACTION PLAN

(Report of the Director of Adults, Culture and Community Services - To be introduced by the Cabinet Member for Leisure, Culture and Lifelong Learning): To consider the proposed actions put forward within the Haringey Bio-Diversity Action Plan for adoption.

10. TENNIS DEVELOPMENT PLAN

(Report of the Director of Adults, Culture and Community Services - To be introduced by the Cabinet Member for Leisure, Culture and Lifelong Learning): To seek approval for the plan to refurbish key tennis courts in the Borough and the associated funding plan.

11. CABINET RESPONSE TO SCRUTINY REVIEW OF RECYCLING – SOURCE SEPARATED & CO-MINGLED COLLECTION METHODS IN HARINGEY.

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Environment and Conservation): To propose a Cabinet response to the Scrutiny Review of Recycling Source Separated and Co-mingled Collection Methods in Haringey.

12. DRAFT DESIGN GUIDANCE FOR SOUTH TOTTENHAM HOUSE EXTENSIONS

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Enforcement and Safer Communities): To seek agreement for Draft Design Guidance prepared for house extensions in the South Tottenham area of the Borough for public consultation.

13. AUTHORISATION TO OFFICERS OF TOWER HAMLETS ILLEGAL MONEY LENDING TEAM TO ENFORCE PARTS OF THE CONSUMER CREDIT ACT WITHIN LB HARINGEY

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Enforcement and Safer Communities): To seek approval to a protocol with Tower Hamlets Council in relation to cross border working and to authorise the Director of Urban Environment to sign the Instrument of Delegation.

14. AFFORDABLE WARMTH STRATEGY 2009-10

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Housing): To submit the Affordable Warmth Strategy 2009/19 for approval and adoption as the Council's approach to combating fuel poverty in the Borough.

15. TENANCY TERMINATION INCENTIVE SCHEME

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Housing): To propose the introduction of a new tenancy termination incentive scheme.

16. APPOINTMENT OF CONTRACTORS TO PROVIDE SUPPLIER MANAGED PRIVATE SECTOR LEASED SCHEME SERVICES

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Housing): To seek approval for the Council to enter into a Framework Contract with up to six providers of supplier managed private sector leased accommodation on completion of a successful competitive tender process.

17. MINUTES OF OTHER BODIES

- a. Corporate Parenting Committee – 7 September 2009
- b. Cabinet Member (Environment & Conservation) Signing – 9 September 2009
- c. Procurement Committee – 15 September 2009

18. URGENT ACTIONS IN CONSULTATION WITH CABINET MEMBERS

(Report of the Chief Executive): To inform the Cabinet of urgent actions taken by Directors in consultation with the Leader and Cabinet Members.

19. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS

(Report of the Chief Executive): To inform the Cabinet of delegated decisions and significant actions taken.

20. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 2 above.

21. EXCLUSION OF THE PRESS AND PUBLIC

The following items are likely to be the subject of a motion to exclude the press and public as they contain exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information) or exempt information likely to reveal the identity of an individual and information relating to an individual.

Note by the Head of Local Democracy and Member Services

Items 22 and 23 allow for the consideration of exempt information in relation to items 16 and 17 which appear earlier on the agenda.

22. APPOINTMENT OF CONTRACTORS TO PROVIDE SUPPLIER MANAGED PRIVATE SECTOR LEASED SCHEME SERVICES

(Report of the Director of Urban Environment – To be introduced by the Cabinet Member for Housing): To seek approval for the Council to enter into a Framework Contract with up to six providers of supplier managed private sector leased accommodation on completion of a successful competitive tender process.

23. EXEMPT MINUTES OF OTHER BODIES

Corporate Parenting Committee – 7 September 2009

24. NEW ITEMS OF EXEMPT URGENT BUSINESS

To consider any items admitted at item 2 above.

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5 October 2009

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**MINUTES OF THE CABINET
TUESDAY, 8 SEPTEMBER 2009**

Councillors *Kober (Chair), *Amin, *Basu, *Bevan, *Canver, *Dogus, *Haley
*B. Harris, and *Reith

*Present

Also Present: Councillors Adamou, Alexander, Dobbie, Engert, Gorrie and Newton

MINUTE NO.	SUBJECT/DECISION	ACTION BY
CAB48.	DECLARATIONS OF INTEREST (Agenda Item 3) Councillor Reith in respect of item 15 - Review of Decent Homes Programme, Preparing for HfH Audit Inspection and Review of Management Agreement.	HLDMS
CAB49.	MINUTES (Agenda Item 4) RESOLVED: That, the minutes of the meeting of the Cabinet held on 21 July 2009 be confirmed and signed.	HLDMS
CAB50.	MATTERS REFERRED BY THE OVERVIEW & SCRUTINY COMMITTEE (Agenda Item 6) <u>Scrutiny Review of Support to Young People at Risk of Substance Abuse</u> (Agenda Item 6a) We noted the Scrutiny Review of Support to Young People at Risk of Substance Abuse and our Chair expressed our appreciation and thanks to the Panel members (Councillors Alexander (Chair) and Allison) for their work in carrying out the review. RESOLVED: That the report be noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response to our meeting on 13 October 2009 including a detailed tabulated implementation action plan. <u>Scrutiny Review of Recycling (Source Separated and Co-mingled)</u> (Agenda Item 6b) We noted the Scrutiny Review of Recycling (Source Separated and Co-mingled) and our Chair expressed our appreciation and thanks to the Panel members (Councillors Adamou (Chair), Dodds, Edge and Weber) for their work in carrying out the review. RESOLVED:	ACE-PPPC

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	<p>That the report is noted and, in accordance with the requirements of the Constitution, officers be requested to submit a Cabinet response to our meeting on 8 September 2009 including a detailed tabulated implementation action plan.</p>	ACE-PPPC
CAB51.	<p>THE COUNCIL'S PERFORMANCE: APRIL - JUNE 2009 (PERIOD 3) - QUARTER 1 (Joint Report of the Chief Executive and the Chief Financial Officer - Agenda Item 7)</p> <p>We noted that the report set out on an exception basis financial and performance information for the year to June 2009 and sought our approval to budget virements in accordance with financial regulations. The report also provided an update on progress against current Council Plan actions for the year to the end of June 2009.</p> <p>We also noted that with respect to the projected overspend in the looked after children (LAC) placement budget a number of actions were being taken which targeted specific issues associated with reducing expenditure on LAC including on routes into care.</p> <p>Clarification was sought of the position with regard to the delayed completion of the children centres phase 3 developments and the possible impact this might have on provision in Fortis Green. Having been informed that a further report on the children centres was to be submitted we requested that, in the meantime, a written response to the question asked be supplied to Councillor Engert.</p> <p>Reference was also made to the percentage of initial assessments for children's social care carried out within 7 working days of referral and we were advised that there had been an improvement in the figure reported up to 59%. We were also advised that there was also a system in place to deal immediately with referrals of an urgent nature.</p> <p>In response to a question about bringing forward DCSF non-ring fenced capital funding of £2.283 million in 2009/10, we noted that this would be used in the main for street lighting and parks schemes and would be repaid to the schools budget in later years.</p> <p>Concern was expressed about the number of reported incidents of knife crime and violent crimes and possible linkages to establishments with late night licenses. We noted these were linked to gang activities linked to certain areas and to certain groups and that multi-agency action to address them was underway.</p> <p>We also noted that the viability of strategic developments had been adversely affected by the impact on valuations of a difficult property market. The Council had been seeking, with some success, ways in which to mitigate the impact on major sites schemes.</p> <p>On equal pay, the implementation of the rollout had been running behind schedule but with the allocation of additional resources it was hoped that this could be made up. We asked that Councillor Dobbie be supplied</p>	DCYPS

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	<p>with details of the number of staff involved.</p> <p>In response to a question about the forecast that the general fund would spend £3 million above budget, it was confirmed that the position had now been stabilised.</p> <p>It was also confirmed that NI 192: Percentage of household waste sent for re-use, recycling and composting which was below the stretch target of 32% was included in the Council's Local Area Agreement rather than the Council Plan under all actions under the Greener Haringey priority were reported to be on target.</p> <p>Clarification having been sought and provided about the additional funds to be made available for the Council's capital programme including the use of Major Repairs Reserve and the estimated Decent Homes Leaseholder Contributions, Councillor Gorrie was advised that he could be provided with further details if required outside the meeting.</p> <p>RESOLVED:</p> <p>That the report and the progress being made against Council's priorities be noted and approval be granted to the budget changes (virements) as set out in Appendix 2 to the interleaved report.</p>	<p>ACE- POD</p> <p>CFO</p>
CAB52.	<p>ANNUAL REPORT FOR 2008-09 ON THE HANDLING OF CUSTOMER FEEDBACK , MEMBERS' ENQUIRIES (Report of the Assistant Chief Executive (Policy, Performance, Partnerships and Communications - Agenda Item 8)</p> <p>We received the annual report on the operation of the Council's handling of customer feedback complaints, compliments and suggestions and members' enquiries. We noted that the report also sought our approval to the introduction of a charge for subject access requests under the Data Protection Act.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the annual report be received and the performance and the key achievements in the year be noted. 2. That the Local Government Ombudsman's annual review and the Council's response as set out at Appendices 1 and 2 to the interleaved report be noted. 3. That approval be granted to the introduction of a fee of £10 for subject access requests under the Data Protection Act. 	<p>ACE- PPPC</p>
CAB53.	<p>ADULT SERVICES ANNUAL STATUTORY COMPLAINTS REPORT 2008/09 (Report of the Director of Adults, Culture and Community Services - Agenda Item 9)</p> <p>We noted that the report set out the statutory complaints procedure for Adult Services for the year 2008/09 and made appropriate</p>	

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	<p>recommendations to improve complaint handling and performance. The report also sought our approval of the Adult Services Annual Complaints Report for 2008/09.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the Adult Services Annual Complaints Report be received and the performance for 2008/09 be noted. 2. That proposed initiatives for performance improvements as set out in the interleaved report be endorsed. 	DACCS
CAB54.	<p>CABINET RESPONSE TO SCRUTINY REVIEW OF DAY CENTRE TRANSPORT - ADULT SOCIAL CARE (Report of the Director of Adults, Culture and Community Services - Agenda Item 10)</p> <p>We noted that report provided a response to the Scrutiny Review which had examined the process whereby a centrally based transport service was delegated to front line services whether that delegation process had proved to be successful in terms of providing an improved service to day centre users and whether the decision to delegate the transport function had provided increased value for money.</p> <p>We also noted that the Review had made 10 recommendations, 9 of which might have financial implications. We were advised that upon completion of these recommendations further reports would be submitted to us for consideration of the outcomes prior to their implementation. These further reports would include a full assessment of the financial implications of the recommendations and options for funding as appropriate.</p> <p>RESOLVED:</p> <p>That approval be granted to the response to the Scrutiny Review of Day Centre Transport – Adult Social Care as set out in the interleaved report and the Appendix thereto.</p>	DACCS
CAB55.	<p>LORDSHIP RECREATION GROUND RESTORATION (Report of the Director of Adults, Culture and Community Services - Agenda Item 11)</p> <p>We noted that the report provided us with an update on the continuing progress of the Lordship Recreation Ground's Restoration Programme, a major park project in the heart of Tottenham.</p> <p>RESOLVED:</p> <p>That the project's progress to date and the key challenges which remained as outlined in the report be noted.</p>	
CAB56.	<p>FOOTBALL DEVELOPMENT PLAN (Report of the Director of Adults, Culture and Community Services - Agenda Item 12)</p>	

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	<p>We noted that the report sought our approval to the adoption of a revised Football Development Plan and Action Plan and to a programme of investment in upgraded facilities across the Borough.</p> <p>We also noted that discussions had recently taken place between the Tottenham Hotspur Foundation and the Council's Recreation Service about moving towards a new commissioning role for football provision arising from which we asked that the Foundation be invited to give a presentation at a future meeting of the Cabinet on their role and the benefits to the Council and local residents particularly children and young people.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the indicative priority rating for the proposed improvement schemes as set out in Appendix 2 to the interleaved report. 2. That approval be granted in principle to the approach recommended in the Football Development Plan of seeking to achieve more effective use of existing assets, particularly school changing provision. 3. That schools be supported to encourage greater community access to on site football and ancillary facilities. 4. That approval be granted to the proposed future development of the relationship with the Tottenham Hotspur Foundation as set out in paragraph 7.18 of the interleaved report. 	<p>DACCS</p> <p>DACCS</p> <p>DACCS</p> <p>DACCS</p> <p>DACCS</p>
<p>CAB57.</p>	<p>CHILDREN & YOUNG PEOPLE'S SERVICE CAPITAL PROGRAMME UPDATE (Report of the Director of the Children and Young People's Service - Agenda Item 13)</p> <p>We noted that the report provided a more detailed breakdown of the Children and Young People Service's capital programme which we agreed in January 2009 as part of the consideration of the Council's overall budget package. We noted that it also included a full update of progress on the delivery of the Building Schools for the Future (BSF) Programme together with a description of the projects to be undertaken to support the Primary Strategy for Change, for which full funding approval had been received from the Department for Children Schools and Families in March 2009.</p> <p>In addition, the report considered the key risks in relation to the overall programme and recommended revisions to the programme to mitigate their potential impact.</p> <p>Reference was made to recent media articles concerning the level of payments made to consultants in connection with the Building Schools for the Future programme arising from which we were informed that the actual level of payments made was 3% and was in line with what was</p>	

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	<p>considered best practice.</p> <p>It was confirmed that the re-tendering of the Heartlands school on a single Design and Build basis had secured a substantial price benefit with greater cost certainty and confidence of completion dates but had impacted on budget profiles transferring £14 million from 2009/10 to 2010/11 and 2011/12.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the revised BSF capital programme and associated funding proposals as set out in Appendices B and C to the interleaved report. 2. That approval be granted to the revised Primary and other Children and Young People's Service capital programme and associated funding proposals as set out in Appendices D and E to the interleaved report. 3. That approval be granted to the programme of works at secondary school sites detailed in Appendix F to the interleaved report. 	<p>DCYPS</p> <p>DCYPS</p> <p>DCYPS</p>
CAB58.	<p>CHILDREN ACT COMPLAINTS ANNUAL REPORT (Report of the Director of the Children and Young People's Service - Agenda Item 14)</p> <p>We noted that the report provided information about complaints made under the Children Act procedures between April 2008 and March 2009</p> <p>RESOLVED:</p> <p>That the performance for dealing with complaints made under the Children Act procedures in the year 2008/09 be noted.</p>	
CAB59.	<p>REVIEW OF DECENT HOMES PROGRAMME, PREPARING FOR HfH AUDIT INSPECTION AND REVIEW OF MANAGEMENT AGREEMENT (Report of the Director of Urban Environment - Agenda Item 15)</p> <p>Councillor Reith declared a personal interest in this item by virtue of being an Homes for Haringey leaseholder.</p> <p>We noted that the report provided a review of Year 1 of the Decent Homes programme, including the summary outturn position against key indicators, lessons learned and how these had been incorporated into the programme for years 2-5. It also requested ratification of the decision made by the Housing Management Board in 2005 to install the full I.R.S system which allowed residents to receive Freeview, Sky and Sky plus, Hotbird and Turksat.</p> <p>The report also informed us of Homes for Haringey's arrangements for re-inspection by the Audit Commission in 2010 and of the Management</p>	

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	<p>Agreement review, noting that the current agreement expired on 31 March 2011.</p> <p>We were informed that figures relating to the provision of aids and adaptations suggested that the Service had cleared the backlog of cases.</p> <p>In response to a question about financial arrangements for the Decent Homes programme we were informed that funding had only been confirmed up to 2009/10 and that subsequent years were indicative only and likely to be considered in the Government's Spending Review for 2010. They were also subject to Homes for Haringey retaining two stars in its inspection in 2010. A Decent Homes Programme Board had now been established to oversee the on-going programme of work within available resources.</p> <p>Further questions were then posed concerning the conversion of flat roofs to pitched and the provision of IRS systems. We noted that as part of the proposals for Years 2-5 of the Decent Homes Programme it had been agreed that where the possibility of providing a pitched roof in the place of an existing flat roof that needed replacing existed, a whole-life costing benefit analysis should be carried out and funding should be identified as appropriate. DCLG guidance provided sufficient flexibility for local decisions to be made for using Decent Homes resources for converting flat roofs to pitch where appropriate and subject to the availability of resources.</p> <p>It was confirmed that since 2005 and based on a decision by the former Housing Management Board there had been a policy of replacing existing communal aerials with I.R.S which allowed residents to receive Freeview, Sky, Sky Plus, and Hotbird and Turksat television channels with the appropriate equipment without installing their own satellite dishes. It was reported that Homes for Haringey had recently re-tendered the work resulting in better value for money for residents.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the review of Year 1 of the Decent Homes programme, including the summary outturn position against key indicators, lessons learned and how these had been incorporated into the years 2-5 of the programme be noted. 2. That the decision made by the Housing Management Board in 2005 to install the full I.R.S system which allowed residents to receive Freeview, Sky and Sky plus, Hotbird and Turksat be ratified. 3. That the progress of Homes for Haringey's preparation for re-inspection by the Audit Commission in 2010 be noted. 4. That it be noted that the existing management agreement which would expire on the 31 March 2011 was being reviewed by the 	<p>DUE</p>
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	<p>Director of Urban Environment in consultation with the Cabinet Member for Housing with a view to allowing the extension of contract between the Council and Homes for Haringey for a further period of between three and five years.</p> <p>5. That a further report be presented by December to set out the details of the changes/amendments made to the management agreement for our consideration and approval.</p>	DUE
CAB60.	<p>BUILDING BRITAIN'S FUTURE - DEVELOPMENT IN NATIONAL HOUSING POLICY (Report of the Director of Urban Environment - Agenda Item 16)</p> <p>We noted that the report provided us with an update Members on recent developments in national housing policy which were being delivered via the Homes and Communities Agency (HCA) single conversation and the requirement for local authorities to prepare a borough investment plan for the delivery of housing and regeneration objectives leading to a Local Investment Agreement (LIA) between the Council and the HCA for 2010-2014.</p> <p>We also noted that as part of the LIA delivery plan the report recommended that Council officers explore and recommend on options other than the traditional methods for housing supply and regeneration by detailed appraisal of local asset backed vehicles (LABV) as an additional method to deliver the Councils housing and regeneration objectives.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the actions taken in progressing the HCA Single Conversation and the formulation of a borough investment plan for housing and regeneration be noted and a further report be submitted following presentation of a draft plan to the HCA and negotiation of the terms of a Local Investment Agreement (LIA). 2. That the Director of Urban Environment be authorised, in consultation with the Chief Financial Officer, to carry out a detailed appraisal of the options and benefits of setting up Local Asset Backed Vehicles (LABV) as a method of taking forward the Council's major housing and regeneration objectives. 	<p>DUE</p> <p>DUE/ CFO</p>
CAB61.	<p>FIRE SAFETY UPDATE – SCISSOR BLOCKS IN HARINGEY (Report of the Director of Urban Environment - Agenda Item 17)</p> <p>Our Chair agreed to admit the report as urgent business. The report was late because of the need to complete necessary fire risk assessments. The report was too urgent to admit of delay because of the health and safety implications involved.</p> <p>We noted that the report advised us on fire safety in Council owned housing stock following assessments carried out in the light of the recent</p>	

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	<p>fire at Lakanal House in Camberwell.</p> <p>In response to a question we were informed that registered Social Landlords were being asked to carry out checks on their housing stock in the Borough.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the immediate release of an initial allocation of £500,000 for the current financial year to be funded from the HRA general balance and it be noted that officers would be developing a comprehensive programme for consideration in November 2009. 2. That officers be authorised to undertake a comprehensive review of the remainder of the stock and report back in November 2009 to cover any maisonette properties.. 	<p>DUE</p> <p>DUE</p>
CAB62.	<p>TRANSPORT PROPOSALS FOR 2010/11 - SUBMISSION TO TfL FOR FUNDING (Report of the Director of Urban Environment - Agenda Item 18)</p> <p>We noted that the report set out the Council's transport proposals for 2010/11 based on the reforms to the Local Implementation Plan (LIP) funding system, provided details of those reforms and sought our approval to the Council's submission to Transport for London (TfL) for funding for 2010/11.</p> <p>We were informed of the following changes to the table setting out the Council's submission to Transport for London at Appendix 3 to the interleaved report consequent on discussions at the Transport Forum –</p> <p>Neighbourhoods</p> <ul style="list-style-type: none"> • Hornsey Park (£150,000 - minus £20,000) • Local safety schemes (£100,000 - minus £65,000) • Cycle training (£65,000) • Cycle parking (£20,000) • Shop mobility (£42,000 – moved from Corridors) • Sub total (£1,302,000 – increase of £42,000) • Reserve scheme Bounds Green (£260,000 – increase of £8,000) <p>Corridors</p> <ul style="list-style-type: none"> • Shop mobility (£42,000 – moved to Neighbourhoods) • Sub total (£1,031,000 – minus £42,000) • Reserve scheme Muswell Hill to Turnpike Lane (£206,000 minus £9,000) <p>RESOLVED:</p> <p>That the new funding system for LIP submissions be noted and</p>	<p>DUE</p>

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	approval be granted to the Council's submission to Transport for London as set out in Appendix III to the interleaved report subject to the amendments outlined above.	
CAB63.	<p>NORTH LONDON WASTE PLAN PREFERRED OPTIONS (Report of the Director of Urban Environment - Agenda Item 19)</p> <p>We noted that the first stage of the North London Waste Plan - <i>Issues and Options</i> – had been the subject of consultation in early 2008 and the preferred options report was now ready for ratification by each constituent borough before going to public consultation during October/November for a minimum of six weeks. The preferred options report set out a preferred approach on site allocation and established a policy and monitoring framework for the Plan.</p> <p>We also noted that the Mayor of London had allocated to each borough an amount of waste, referred to as the apportionment, for which boroughs had to make site provision. The preferred approach was to meet the apportionment by safeguarding and where appropriate intensifying existing waste management sites; by re-orientating existing transfer stations into waste management sites and by identifying a small number of additional sites that might be used if the existing sites proved unsuitable.</p> <p>We were informed that the completion date given for the Plan in 2008 was December 2010 but it was now likely to be November 2011. As a consequence of this change, the timetable had been provisionally revised and would extend further into the 2011 financial year with small additional associated programme manager costs. There might also be extra cost for the consultants commissioned to develop the Plan but this had not been confirmed at this stage. Appropriate approval for additional expenditure would be sought as necessary. The Plan complemented but was different in scope to the North London Joint Waste Strategy drawn up by the seven boroughs and the North London Waste Authority.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the Preferred Options report of the North London Waste Plan as set out at Appendix 1 to the interleaved report for the purpose of consultation. 2. That the Assistant Director - Planning and Regeneration be authorised, in consultation with the Cabinet Member for Enforcement and Safer Communities, to agree any consequent minor changes prior to consultation. 3. That approval be granted to the supplemental Memorandum of Understanding as set out at Appendix 2 to the interleaved report. 	<p>DUE</p> <p>DUE</p> <p>DUE</p>
CAB64.	<p>MINUTES OF OTHER BODIES (Agenda Item 20)</p> <p>RESOLVED:</p>	

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	<p>That the minutes of the following meetings be noted and any necessary action approved -</p> <p>a) Procurement Committee – 7 July 2009; b) Procurement Committee – 28 July 2009.</p>	
CAB65.	<p>URGENT ACTIONS IN CONSULTATION WITH CABINET MEMBERS (Report of the Chief Executive - Agenda Item 21)</p> <p>RESOLVED:</p> <p>That the report be noted and any necessary action approved.</p>	
CAB66.	<p>DELEGATED DECISIONS AND SIGNIFICANT ACTIONS (Report of the Chief Executive - Agenda Item 22)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person. We asked that in future the figures contained in the exempt Appendices be linked back to the relevant items set out in the part of the report which was open to the public</p> <p>RESOLVED:</p> <p>That the report be noted and any necessary action approved.</p>	
CAB67.	<p>TREASURY MANAGEMENT REVIEW UPDATE (Report of the Chief Executive - Agenda Item 23)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report highlighted the progress made on the recommended actions arising from the review reported to us in February 2009. We were advised that these actions had all been implemented and that, additionally, the recommendations from the national review carried out by the Audit Commission had also been included in the action plan.</p> <p>RESOLVED:</p> <p>That the progress against the action plan arising from the recommendations of the previous review be noted.</p>	
CAB68.	<p>THE COUNCIL'S CORPORATE INSURANCE ARRANGEMENTS (Report of the Chief Financial Officer - Agenda Item 24)</p> <p>The Appendix to the interleaved report was the subject of a motion to</p>	

MINUTES OF THE CABINET
TUESDAY, 8 SEPTEMBER 2009



	<p>exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the following be noted – <ul style="list-style-type: none"> • The outcome of the legal challenge to the London Authorities Mutual Limited (LAML); • The claims brought against Haringey Council by Risk Management Partners. • That short term temporary insurance cover was in place to 30 September 2009. 2. That approval be granted to a waiver of Contract Standing Orders and to the delegation of authority to the Chief Financial Officer to agree the detailed arrangements for the extension of temporary insurance cover from 1 October 2009 until the commencement of the replacement longer term contract. 3. That approval be granted to the long term procurement of Insurance Services via a purchasing Consortium. 4. That approval be granted to the delegation of authority to the Chief Financial Officer to agree the detailed arrangements for participation in a purchasing Consortium and the procurement of replacement insurance cover, including the award of the contract(s). 	<p></p> <p>CFO</p> <p>CFO</p> <p>CFO</p>
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The meeting ended at 21.10 hours.

CLAIRE KOBER
Chair



Agenda item:

Cabinet		13 October 2009
Report Title. The Council's Performance: July and August 2009 (Period 4 and 5)		
Report of The Chief Executive and Chief Financial Officer		
Signed :  		
Contact Officer : Eve Pelekanos/ Margaret Gallagher- Policy and Performance Telephone 020 8489 2508/2971 Kevin Bartle – Corporate Finance Telephone 020 8489 3743		
Wards(s) affected: All	Report for: Key Decision	
1. Purpose of the report 1.1. To report on an exception basis financial and performance information for the year to August 2009. 1.2. To agree the budget virements in accordance with financial regulations.		
2. Introduction by Cabinet Member for Performance Management (Cllr Claire Kober) 2.1. I am delighted that the Tidy Britain group's external assessment of street and environmental cleanliness for litter, detritus, graffiti and fly posting confirms the good performance across the borough. This is a top priority for Cabinet and something I hope to see continue during the coming months. I also welcome the		

performance of young people not in education, training or employment. The improvement in initial assessments completed in 7 days is a small but welcome step in the right direction. It will be important for this to continue in the coming months and at the same time see improvements in the quality of practice. It is disappointing to see the dip in performance on core assessments this is another area where both performance and the quality of practice needs to improve.

Introduction by Cabinet Member for Resources (Cllr Bob Harris)

2.2.1 I draw attention to section 16 and to Appendix 2 of the report and note the net forecast overspend on the General Fund of £1.5m. I continue to urge the relevant Cabinet Members and Service Directors to exercise all appropriate measures to ensure a balanced budget by the year-end. In terms of the financial position, I commend the report to Cabinet.

3. State links with Council Plan Priorities and actions and /or other Strategies:

3.1. This report sets out performance against a number of indicators that measure progress against the Council priorities and the Local Area Agreement targets.

4. Recommendations

- 4.1. To note the report and the progress being made against Council's priorities.
- 4.2. To agree the budget changes (virements) set out in Appendix 2.

5. Reason for recommendations

5.1. Proposed budget changes (virements) are set out in Appendix 2 for approval in accordance with financial regulations.

6. Summary (Performance)

6.1. Paragraph 15 of this report provides a summary of performance for the year to August 2009. Some highlights against targets set are:

- Tidy Britain group external assessment of street and environmental cleanliness for litter, detritus, graffiti and fly posting confirms the good performance previously reported.
- The percentage of young people Not in education, training or employment in July is 7.7 exceeding our stretch target of 10.4%.
- Visits to our museums and libraries continue to exceed target.

6.2. Areas where targets are not currently being met are:

- Levels of recorded offences of serious violent crime and knife crime rates are higher than targets set.
- Children's social care initial assessments improved slightly in August but core assessments completed in time reduced and both remain below target.
- Household waste sent for recycling remains below the 32% target.
- Average time for processing new benefit claims and change events increased to 43.3 days in August and remains above the 17 day target for 2009/10.
- Average relet times for local authority dwellings declined to 45 days in August against a target of 31 days.

Call centre telephone answering - 82% of calls presented to the call centre answered against a target of 90%

7. Chief Financial Officer Comments

- 7.1. The overall revenue budget monitoring, based on the August position, shows that the general fund is now forecast to spend £1.5m above budget, after taking into account the potential use of £1m of the general contingency, as shown at Appendix 2. and additionally, this month, a further saving of £1.5m due to the lower settlement of the officers' pay. Children and Young People Services (CYPS), Adults, Culture and Community Services (ACCS) and Corporate Resources are each projected to overspend and the reasons for the projected variations are detailed later in this report. There are also some budget pressures outlined in the report that services are seeking to contain within the budget.
- 7.2. The dedicated schools budget (DSB) element of the overall Children & Young People's Service budget is projected to spend at budget.
- 7.3. The net revenue projection with respect to the Housing Revenue Account (HRA) is to achieve the small budgeted surplus.
- 7.4. The aggregate capital projected position in 2009/10 is an underspend by £4.4m (2%). The reasons for this projected variation are detailed in the report the majority of which is in ACCS. This projection includes the approved re-phasing of the capital programme in CYPS including Building Schools for the Future (BSF).

8. Head of Legal Services Comments

- 8.1. There are no specific legal implications in this report, but there is likely to be a need for legal advice in future on certain of the specific projects mentioned.

9. Equalities & Community Cohesion Comments

9.1. Equalities are a central thread throughout the Council's performance and many of the indicators have equalities implications

10. Consultation

10.1. Throughout the year the report will show the results of consultation with residents, service users and staff.

11. Use of appendices /Tables and photographs

11.1. Appendix 1 July/August performance scorecard

11.2. Appendix 2 Financial tables

11.3. Appendix 3 Exception reporting indicators not meeting target

12. Local Government (Access to Information) Act 1985

12.1. Budget management papers

12.2. Service PI returns including unit cost data

13. Background

13.1 This report covers the regular monthly report for Period 4 and 5, July and August 2009. It details the Council's performance against agreed targets for 2009/10. Financial and performance information is based on the financial monitoring reports prepared for the budget and performance review meetings for period 5.

13.2 Appendix 1 details performance against monthly reported indicators all linked to the Council's priorities:





- A Greener Haringey
- A Better Haringey
- A Thriving Haringey
- A Caring Haringey
- Driving change, improving quality

13.3 Six new indicators have been added to Appendix 1 as proxy measures of quality and improvement for safeguarding Children. These are also included in the service dashboard and reported through the various channels in accordance with the council's performance management framework.

- 13.4 Appendix 2 shows the aggregate projected positions for revenue and capital, proposed budget changes (virements) for approval in accordance with financial regulations, and the Red, Amber Green (RAG) status of planned savings and planned investments.
- 13.5 Appendix 3 shows in more detail indicators where targets are not being met.
- 13.6 A significant number of the new national indicators lend themselves to quarterly or annual monitoring rather than monthly. These will be included in the quarterly reports throughout the year.

14. Use of Traffic Lights

- 14.1 Progress on performance indicators continues to be tracked on a monthly/quarterly and year to date position against the 2009/10 targets using a traffic light (RAG) annotation and grouped by council priority.
- 14.2 Appendix 1 is a summary of Performance Indicators (PIs) showing the monthly and year to date position for 2009/10 including some comparative information and the RAG status against target where:

-  = Green: Target achieved / performance better than planned
-  = Amber: Just below target (typically a 5% tolerance)
-  = Red: Target not achieved / below expectation
-  = Unable to calculate status – either missing data or target not set.

15. Performance Highlights

- 15.1 The following are performance highlights under the Council's priorities from Appendix 1.

Priority 1. A Greener Haringey

- 15.2 **NI 192: Percentage of household waste sent for reuse, recycling and composting.** As reported previously, it is unlikely that the 32% target will be achieved in 2009/10 and there is a risk that the 35% target for 2010/11 (as set out in North London Joint Waste Strategy) may not be achieved. There is an ongoing drive to increase recycling participation and performance with a detailed action plan in place aimed at improving performance in future years as well. A number of actions in the plan classified as high priority, including a large scale intensive door-knocking campaign to raise participation, are programmed to begin from October to coincide with the expansion in the range of materials that all residents will be able to recycle as a result of NLWA's new arrangements for processing recycling.

Priority 2. A Better Haringey: Cleaner, Greener and Safer

- 15.3 **NI 195 Street and Environmental Cleanliness.** Further to reporting the good performance of our local monitoring of street and environmental cleanliness last month, I am pleased to report that the first tranche report from the independent Tidy Britain Group confirms the good performance across all areas including litter and detritus. With the exception of graffiti, provisional results for litter, detritus and fly posting exceed the targets set for 2009/10. Although these results are provisional they found 6% of land with significant deposits of litter, detritus 14%, graffiti 4% and fly posting 1%.
- 15.4 **NI 28: Knife crime.** In the financial year to August 2009, knife crime has increased when compared with the same period last year. There were 239 incidents of knife crime against a target of 213 in the first five months of the year, a 6.2% increase. Some of this increase can be attributed to a change of categorisation to include where a knife is intimidated or perceived. The business intelligence unit and the community safety team analysed 175 knife crime offences (reported 1/4/09-7/7/09) and found that no injury was sustained in 69% of offences.
- 15.5 **NI 15: Violent crime.** There have been 215 violent crimes in the year to August against a target of 148 for that period, a 39.6% increase on the same period last year. This is an LAA improvement target with an aim to reduce serious violent crime by 4% in 2009/10. A Partnership problem solving group has been set up to examine and address violent incidents linked to rival gangs: An engagement project is being developed by members of Black Independent Advisory Group aimed at ring leaders of gangs and their parents.
- 15.6 There are also plans to expand multi-disciplinary gang's team (staff from Youth Inclusion Programme and Police Community Action Team) on the basis of other borough's good practice. This should help to address the serious youth violence target where there has also been a large increase in offences. Mediation and priority interventions are underway with identified young people and their families at highest risk and sophisticated mapping tools are being used to target interventions. Cross- disciplinary works are also underway to mitigate the impact of the recession and provide places for those Not in Education, Employment or Training (NEETs) especially those in the 18-24 age group.
- 15.7 **NI59 and NI60: The percentage of initial and core assessments for children's social care carried out within the timescale.** Performance on *initial* assessments has improved from 11.9% in June to 25.9% carried out in 7 days from referral, in August, although this remains below the 53% target. The percentage of *core* assessments carried out in 35 working days of commencement improved in July to 49.3% but reduced again to 31.9% in August, below the 63% target. Recent trends are beginning to show cautious improvement and the service state that they are on track to hit the assessment targets by end of December '09.

- 15.8 There continues to be a high volume of cases referred to the service - 50% more than the previous two years- and this together with continued difficulties recruiting suitably qualified staff has impacted on performance. 6 newly qualified social workers (NQSW) have joined the referral and assessment team service and have started taking cases and 2 other permanent social workers are due to join the team this month, with 2 places remaining. The service is working with the Police to construct a more integrated approach to referrals and a document setting out thresholds and criteria to clarify the circumstances in which a child should be referred for assessment has been drawn up.

Priority 3. A Thriving Haringey

- 15.9 **NI 117: % of 16 to 18 year olds who are not in education, employment or training (NEET).** The number of young people not in education, training or employment in August is 2280 (NEET) or 8.4% of the cohort. Performance for the same month last year was 9.5% but has been below 9% for every month since. Evidence for the last twelve months shows that the NEET level has stabilised at a level below the 2010 stretch target of 10.4%.
- 15.10 The proportion of 'Not knowns' as at August is 3.6%. This is significantly below last August's at 8.3% and the rolling year target of 9.9%. It is a condition of our Local Area Agreement for this stretch target, that the 'Not knowns' do not exceed 9.9%.
- 15.11 **Libraries and Museums** are continuing to be busy with the equivalent of 9.2 library visits per resident each year and 2.5 museum visits in the year to August, both exceeding set targets. However **sports and leisure centre usage** dipped in August although active card membership at 18,933 remains well above the target.

Key Priority 4. A Caring Haringey

- 15.12 **NI 132: % of social care assessment which occur within 4 weeks (all adults).** Performance on this indicator dipped to 88.7% in August, below the 95% target and our 2008/09 outturn of 96.1%. However although this dip is of concern, according to published figures for 08/09, it remains within the top quartile range for London and in 08/09 Haringey was ranked 3rd in the country. Of the 934 assessments carried out, 828 were completed in 28 days. All Assessments that miss the 28 day target are scrutinised with Service Managers monthly at Performance Callover. The Performance Team are now producing a weekly list of all assessments approaching the 28 day mark to forewarn team managers so that they can ensure that assessments are completed in time.
- 15.13 **NI 131: Delayed transfers of care.** Delayed transfers of care from hospital remained at 14.4 per hundred thousand population for July and August 2009 having reduced from 16.1 in May 2009. Although this figure remains comparatively high and above the target of 9, the trend is one of improvement.

- 15.14 Linked to this is performance on **NI125 Achieving independence for older people through rehabilitation /intermediate care** where provisional figures are below target (74% against 80% target). The indicator measures clients discharged from hospital and still living at home 3 months after discharge. Performance may have been affected by the service failing to contact some clients within 3 days of the 91 day (3 month) limit. The service is working actively with NHS partners to reduce delays and the service performance team are monitoring both these areas monthly to ensure robust recording and action.

Priority 5. Driving change, improving quality

- 15.15 **Working days lost to sickness.** The number of working days lost to sickness increased slightly to 8.97 in the rolling year to August against a target of 8.5 days for 2009/10. The figure for the financial year to date is below the target at 7.93 days. The rolling year figure includes long term sickness the lower year to date figure suggests that some of these cases have been resolved and will show improvement in future months.
- 15.16 **Council Tax Collection.** 92.3% of council tax due has been received in the year to August against a target of 93.25%. Whilst efforts continue to improve collection, the effects of the recession continue to impact on performance. There has been a noted increase in correspondence received this year of approximately 5000 items and this identifies difficulties in taxpayers meeting their commitments to pay council tax. To address this, changes have been made to the recovery guidelines to ensure more effective payment arrangements are being agreed including extending terms but with the focus on taxpayers keeping up to date with current year instalments. Publicity in respect of council tax is scheduled to run from November to February (via Haringey People) and will refer not only to the effects of recovery for non-payment but the assistance that can be provided by way of council tax benefit and revised arrangements.
- 15.17 **BV 212: Average relet times for local authority dwellings let in the financial year (calendar days).** Performance has declined to a provisional 45 days in August against a 2009/10 target of 31 days. Performance in the year to date at 37.6 days remains above target. The increase in the average day's re-let time in August seems to relate to supported housing units (96.3 days in August) as opposed to general needs where the average re-let days reduced in August. Following an independent review of Haringey's Voids processes, a project plan was produced and is now being implemented and new streamlined processes are expected to deliver improvements by the end of December.
- 15.18 **NI 181: Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (days).** The average time taken to process new benefits claims and change events increased to 43.3 days in August and remains above the combined 17 day target set for 2009/10. The increase in housing and council tax benefit caseload, particularly the amount of change of circumstances being notified since the recession began has severely impacted

on processing times. August's performance was particularly affected as a backlog of older work was cleared.

- 15.19 BLT has processed 11% more claims in the first 5 months of 09/10 compared with the same period last year. The more complex Private Tenant claims have increased by 15%, as have claims from self-employed and low earners. Economic conditions have placed other additional burdens on the service particularly as a consequence of increased customer enquiries. Overall workloads have increased by 10% in comparison to the same period last year. However, reported changes of circumstances have increased by 70%. This, combined with an increased focus on quality output has affected processing times, resulting in increased backlogs of work. Measures are in place to increase capacity to process work by training and up-grading admin staff to perform additional duties and purchasing additional external support. The impact of these additional measures will be seen in September and October as the backlog clears.

- 15.20 **Call Centre calls answered.** The Council introduced a new number for most council services in April 2009 and an increase in call volumes was encountered which has impacted on performance in recent months. However, although in June and July performance improved it dipped again in August to 82% of calls presented to the call centre answered against a target of 90% and 52% of calls answered in 30 seconds against a target of 70%. The drop in performance relates to a combination of factors: high volume of calls for Council Tax following recovery activity, continued high levels of avoidable contact, delivery of essential training for all staff, and reduced capacity due to leave and high turnover of temporary staff. A number of measures have been put in place to improve the speed of telephone answering and reduce abandonment rates, including management action to drive up productivity, the transfer of tasks from the Contact Centre to the Customer Services Centres to increase capacity, the closer alignment of shift patterns to known peaks of demand and changes to the automated messages to keep customers informed of maximum wait times.

- 15.21 **NI 14 Reducing avoidable contact and minimising the proportion of customer contact that is of low or no value to the customer.** Avoidable contact for August was 20.2% against a target of 16%, an improvement on the 22% figure reported in recent months. The key areas driving avoidable contact relate to Change of Circumstances, New Claims, Parking Penalty Charge Notice tickets and payments including Council Tax. Customer Services have continued to liaise with Directorates and are working to identify process improvements to reduce 'avoidable contact'.

16. Finance

- 16.1 The overall revenue budget monitoring, based on the August position, shows a forecast gross spend of £4m above budget. This is partially off set by a £1m contribution from the general contingency and a reduced call on the inflation

budget of £1.5m following the settlement of the pay award at a lower sum than planned. As shown in Appendix 2, this results in a net forecast of £1.5m above budget. The position will be closely monitored during the remainder of the financial year to confirm whether the contingency will need to be fully applied as Directors continue to implement measures to reduce costs wherever possible.

- 16.2 In Adults, Culture and Community Services the projected overspend remains at £0.5m as reported last month. This largely relates to Older People's Services and Mental Health care purchasing where client numbers and average unit costs have increased. There are other cost pressures in Adult Social Care and Recreation that are being managed within the overall budget position with the Director introducing actions to reduce spend wherever possible. These will be closely monitored as the year progresses.
- 16.3 In Children and Young People's Service there is a projected overspend of £3m. This relates to the looked after children (LAC) placement budget and associated legal costs. Although additional resources were provided for this area in the 2009/10 budget there are still significant pressures as a result of increased number of children being placed in care and increased unit costs. The number of children in care has increased significantly in the past year, however this appears to be remaining stable in the last few months at between 460 and 470.
- 16.4 The Director has identified a number of actions which target specific issues associated with reducing expenditure on LAC. These actions have been focussed on three discrete areas: routes into care, placement costs and routes out of care as were reported in detail to the Cabinet on 8 September 2009.
- 16.5 Urban Environment is currently projected to spend at budget although there are some considerable cost pressures particularly in Planning, Regeneration and Economy that the directorate are currently seeking to contain within the approved budget. These are largely because of income shortfalls and some compensatory savings are being identified.
- 16.6 The Housing Revenue Account is projected to achieve the small budgeted surplus. A loss of interest earnings in the cash balance is being offset by additional rent income arising from a reduced number of right to buy sales.
- 16.7 Corporate Resources are projecting an overspend of £0.5m, which mainly relates to Property Services where rent on the commercial portfolio is still falling and a shortfall of £0.75m is currently projected. Without a significant change in the short term economic position it is not likely that this income will be achieved. This projected overspend is offset by £0.25m projected underspends in other areas within the directorate and further cost reduction actions are being investigated.
- 16.8 Policy, Performance, Partnerships & Communications (PPP&C) and People & Organisational Development (POD) are projected to spend at budget. The forecast also assumes that the target for efficiencies of the Haringey Forward programme are achieved as currently projected.

- 16.9 Non-service revenue (NSR) is made up mainly of capital financing and budgets for levies and contingency. This is showing an underspend to reflect the possible use of £1m of the general contingency as a contribution towards the total general fund overspend and an underspend of £1.5m to reflect the lower than predicted pay award. As previously reported there is a small budget overspend relating to Alexandra Palace Park and Trust of £0.3m. The Trust has been asked to ensure that discretionary and non-essential expenditure is restricted during 2009/10 to help ensure that the final position is in line with the Council's budget. The position will be carefully monitored; however the latest budget management report given to the Alexandra Palace Park and Trust Board indicates that they are finding it increasingly challenging to contain the Trust's deficit within the reported figure.
- 16.10 The RAG status of savings and investments is shown in Appendix 2. Planned savings classified as red are mainly in Urban Environment where a number of savings are unlikely to be achieved and alternative measures are being considered. Some of these are not being achieved because of the economic climate, for example in respect of planning and building control fees. The balance classified as red is in Corporate Resources and relates to commercial income in Property Services.

Treasury Management

- 16.11 The second detailed quarterly report on Treasury Management activities will be submitted to the General Purposes Committee on 22 October 2009 and reports the activities for the second quarter of the year. Ongoing consideration is given in the report to the Council's investments and borrowings, which may result in a recommendation to Council for a revision to the Treasury Management Strategy Statement (TMSS).
- 16.12 Members received formal training on treasury management on 8 September and further training sessions will be provided although the content and format of that is under review.

Capital


- 16.13 The aggregate capital projected position in 2009/10 is as shown in Appendix 2 and is projected to underspend by £4.4m (2%) which relates to Adults, Culture and Community Services (£3.5m) and Urban Environment (£0.9m).
- 16.14 Capital projects within Adult, Culture and Community Services are reporting a full year projection of £3.5m underspend this period. The main variances previously reported are that the sale of land adjacent to Muswell Hill Library has been postponed until 2010/11, thus the project has been delayed; whilst work continues at Wood Green Cemetery, the feasibility study for Enfield Cemetery has been delayed and tendering is likely to be completed towards the end of 2009/10 with main work to commence from 2010/11, the projected underspend

on the project of £1.4m will be required in future financial years. The main additions this month result from a delay in receiving confirmation of funding from the Tennis Foundation that will require the rephasing of £0.6m of the Tennis Court Refurbishment into future years; and the rephasing into future years of £1m of the Sports and Leisure Improvement Programme.






- 16.15 Cabinet on 8 September 2009 agreed the report of the Director, Children and Young People's Service on the CYPS Capital Programme. This will result in a rephasing of the Service's programme in September (Period 6) that will bring budgets into line with projections with no predicted variations. Appendix 2 reflects this balanced position.
- 16.16 The Director of Urban Environment reports that three heritage schemes, totalling £0.4m, included in this year's programme will not now go ahead in the current year. In addition, the reprovision of Hornsey Recycling Centre will need to be rephased giving an underspend of £0.5m.
- 16.17 A significant proportion of the 2009/10 capital programme is funded by the generation of capital receipts from the Council's disposal programme. The target level of receipts assumed for this financial year is £9.1m. The latest forecast of in year receipts as at period 5 has been revised slightly downwards to £4.28m compared to £4.33m last month, a variation of £50k. The overall shortfall is mainly as a result of very difficult property market conditions currently prevailing and impacting on valuations and hence the deferral of some disposals into later years. As reported last month, it is proposed to partly mitigate the shortfall by the use of brought forward DCSF non-ring fenced capital funding of £2.283m offered by the government in 2009/10 to help maintain the capital programme at existing levels. This will be repaid for school use in 2010/11. Other options, including restricting expenditure on some capital receipts funded projects, are being currently explored as well as assessing if there is any slippage on existing schemes that may assist in balancing resources this year. The position is being kept under constant review and Members will be kept informed in future reports.

Virements.

- 16.18 Proposed budget changes (virements) are set out in Appendix 2 for approval in accordance with financial regulations.

PI Sort Code	Short Name	2008	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10 Target
L0509	The number of team manager and senior team manager posts vacant in Referral and Assessment and the Children in Need and Safeguarding services.	2008 / 009				6	13								13

[illegible]

PI Sort Code	Short Name	2008/09	London Average 2008/09	London Boroughs - TQ 2008/09	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target
NI 61	Timeliness of placements of looked after children for adoption following an agency decision that the child should be placed for adoption	80%	71.5%		N/A	N/A	0%	50%	50%								50% 	75%
BV49 NI 62	Stability of placements of looked after children: number of moves	14.69%	11.3%		13.4%	13.87%	13.87%	13.57%	12.3%								12.3% 	11%
PAF-CF/A3 NI 65	Percentage of children becoming the subject of Child Protection Plan for a second or subsequent time	5.6%	11.9%		33.3%	5.6%	0%	20%	3.8%									10%
NI 66 PAF-CF/C68	Children in care cases which were reviewed within required timescales		91.9%					98.2%	98.2%								98.2% 	98.0%
BV162 NI 67	Percentage of child protection cases which were reviewed within required timescales	100%	99.5%	100%	100%	100%	96.4%	96.2%	95.8%								95.8% 	100%
L0035	No. of Domestic burglaries - YTD	2870			231	370	544	830	1061								1061 	1092

PI Sort Code	Short Name	2008/09	London Average 2008/09	London Boroughs - TQ 2008/09	Apr 2009		May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target	
L0036	No. of Personal Robberies - YTD	997			107	199	282	381	436									436		468
L0037	Theft of motor vehicle - YTD	1082			100	160	252	360	433									433		513
L0129	No. of Serious Youth Violence - YTD	220			27	57	76	98	108									108		74
L0096	No. of Thefts from motor vehicle - YTD	3158			340	495	700	1113	1341									1341		1310
NI 15 N	No. of recorded most serious violent crimes				52	83	129	170	215									215		148
NI 16_N_YTD	No. of recorded serious acquisitive crimes YTD	8252			782	1234	1798	2720	3315									3315		3388
NI 20	No. of recorded 'Assaults with less serious injury'	329			207	349	542	803	930									930		
NI 28	Number of recorded serious violent knife crimes - cumulative	508			59	106	155	207	239									239		213
NI 33	Arson incidents	248			No data for this range														360	
NI 195a L0478a	Improved street and environmental cleanliness: litter - in house monitoring	No data for this range	No data for this range	No data for this range	3%	4%	3%	2%	4%									3.2%		10%

[illegible]

A Greener Haringey

Generated on: 22 Sep 2009








Haringey Council

PI Sort Code	Short Name	2008/09	London Average 2008/09	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target
NI 191	Residual household waste per household	639	654	55	53	57	59	56								280	255
NI 192	Percentage of household waste sent for reuse, recycling and composting (2007-2010 stretch target)	23.79%	29.28%	23.81%	23.98%	24.4%	23.7%	23.1%								24.38%	32%

Generated on: 22 Sep 2009

PI Sort Code	Short Name	2008/09	London Average 2008/09	Apr 2009		May 2009		Jun 2009		Jul 2009		Aug 2009		Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10		Current Target
L0084	Active Card Membership - total number	13,377		13,332	14,732	16,183	17,870	18,939													18,939		14,999
L0200	Sports and Leisure Usage	1,286,702		115,637	115,743	118,791	128,944	103,511													582,626		586,048
BV 170a	The no. of visits to/uses of museums per 1,000 population	208		180	230	392	218	226													249		211
L0085	Number of library visits per 1000 of the population	9,528		9,072	9,855	9,378	9,057	8,446													9,162		9,000
L0004 LAA stretch	Number of schools achieving Healthy School Status (2007 - 2010 stretch target)	76%		78%	79%	79%	79%	79%													79%		85%
L0378	% of Not Knowns - 16 to 18 year olds who are not in education, employment or training (NEET)	11.1%		3.8%	4.1%	3.9%	3.8%														3.9%		9.9%

PI Sort Code	Short Name	2008/09	London Average 2008/09	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target
NI 117	% of 16 to 18 year olds who are not in education, employment or training (NEET) (2007-2010 stretch target)	6.8%	5.9%	7.6% 	7.7% 	7.5% 	7.7% 									7.7% 	10.4%

PI Sort Code	Short Name	2008/09	London Average 2008/09	London Boroughs - TQ 2008/09	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target
	4 weeks																	
NI 130	Social care clients receiving Self Directed Support			No data for this range	8.0% 	8.0%	13.6%	16.8%	18.1% 								18.1% 	
NI 131	Delayed transfers of care	17.0	10.9		20.4 	16.1 	14.9 	14.4 	14.4 								14.4 	9.0
NI 135	% of carers receiving needs assessment or review and a specific carer's service, or advice and information - YTD	22.1%	21.3%		3.1% 	5.2% 	7.7% 	9.2% 	11.0% 								11.0% 	8.0%
NI 111	First time entrants to the Youth Justice System aged 10-17	2152	1798														423 	578

Generated on: 22 Sep 2009

PI Sort Code	Short Name	2008/09	London Average 2008/09	London Boroughs - TQ 2008/09	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target
ACC001	Unit Cost of Homecare	£15.05			£15.05 	£15.05 	£15.9 	£15.9 	£15.9 								£15.9 	£17.51
L0134	Cost per visit to a leisure centre	£1.41			-£0.32 	£1.32 	£0.21 	£4.73 	£2.59 								£1.59 	£1.84
L0199	Cost per library visit	£2.62			£2.67 	£2.7 	£2.71 	£2.78 	£2.77 								£2.77 	£2.8
BV 9	% of council taxes due for the financial year which were received in year by the authority	93%			95.89% 	91.37% 	92.62% 	91.31% 	91.42% 								92.28% 	93.25%
BV 10	% of non-domestic rates due for the financial year which were received in year by the authority.	95.7%			93.58% 	98.63% 	97.22% 	97.93% 	97.25% 								97.54% 	98.5%

PI Sort Code	Short Name	2008/09	London Average 2008/09	Lond on Boro ughs - TQ 2008 /09	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target
NI 180	The number of changes of circumstances which affect customers' HB/CTB entitlement within the year.	28,427	942		2,932 	2,785 	9,500 	2,802 	16,000 								51,911 	11,364
NI 181	Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (days)	18.3		26		32.1 	26.7 	29.6 	43.3 								30.9 	17
Fin 5b	Reduction of long term (over 211 days) Sundry Debt owed to the council	£4.35m			£3.12m 	£3.31m 	£3.02m 	£2.99m 	£2.94m 								£2.94m 	£2.82m
BV 8	% of invoices for commercial goods and services that were paid by the authority within 30 days. COUNCIL	91.7%			91.58% 	88.56% 	92.62% 	92.3% 	93.76% 								91.85% 	91%
CS3	Call Centre calls answered as a % of calls presented	92.86%			70% 	67% 	82% 	91% 	82% 								78% 	90%
CS2	Call centre telephone answering in 30 seconds - of calls presented (all call centre calls)	75%			43% 	43% 	50% 	64% 	52% 								51% 	70%

PI Sort Code	Short Name	2008/09	London Average 2008/09	London Boroughs - TQ 2008/09	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target
CS1	Customer Services Centres- Waiting times – personal callers seen in 15 mins	81%			81%	83%	79%	80%	80%	80%	✓	✓					81% ✓	70%
NI 14	Avoidable contact: the proportion of customer contact that is of low or no value to the customer. Council wide		27.5%		22.2%	20.1%	22.2%	22.4%	20.2%	✓	✓						22% ●	16%
NI 103	Special Educational Needs – statements issued within 26 weeks - excluding exemptions	88.8%			100%	90.9%	100%	100%	100%	✓	✓						98.1% ✓	86%
NI 103b	Special Educational Needs – statements issued within 26 weeks - including exemptions	84.4%			91.7%	90.9%	100.0%	91.7%	100.0%	✓	✓						94.6% ✓	86.0%
L0131	Unit cost Independent Schools SEN Placements - Residential	£70,980			£81,265	£81,078	£82,854	£82,746	£80,860	✓	✓						£80,860 ✓	£81,973
L0132	Unit cost Independent Schools SEN Placements - Day	£38,246			£39,575	£39,567	£39,146	£38,999	£38,983	✓	✓						£38,983 ✓	£40,449

PI Sort Code	Short Name	2008/09	London Average 2008/09	London Boroughs - TQ 2008/09	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target
BV 12 - ytd	The no. of working days/shifts lost due to sickness absence per FTE employee Annual Equivalent. COUNCIL	8.88			5.79	6.73	7.5	8.25	7.93									8.5
BV 12-rollingyr	The no. of working days/shifts lost due to sickness absence per FTE employee Rolling Year. COUNCIL	8.88			8.92	8.8	8.74	8.87	8.97								8.97	8.5
L0038	% of Stage 1 public complaints dealt within target (10 day) timescale. COUNCIL	90%			89%	89%	88%	88%	88%								88%	93%
L0039	% of Stage 2 public complaints dealt within target (25 day) timescale. COUNCIL	88%			80%	56%	90%	92%	70%								79%	90%
L0041	% of Members Enquiries dealt with in target time. COUNCIL	91%			77%	84%	83%	85%	94%								84%	90%
BV109a NI 157a	Processing of planning applications: Major applications	77.78%	66.72%	77.81%	N/A	N/A	0%	80%	N/A								66.67%	60%
BV109b NI 157b	Processing of planning applications: Minor applications	80.56%	77.04%	82.19%	80.77%	79.31%	86.36%	68.18%	90.32%								79.60%	65.00%

PI Sort Code	Short Name	2008/09	London Average 2008/09	London Boroughs - TQ 2008/09	Apr 2009	May 2009	Jun 2009	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	2009/10	Current Target
BV109c NI 157c	Processing of planning applications; Other applications	89.39%	87.48%	91.04 %	94.44% 	87.63% 	93.27% 	83.05% 	89.32% 								89.43% 	80.00%
BV 66a CPA H6	Local authority rent collection and arrears: proportion of rent collected - inc arrears	98.13%			96.24% 	95.66% 	95.85% 	96.54% 	97.28% 								97.28% 	97.6%
NI 156	Number of households living in temporary accommodation	4548			4520 	4494 	4403 	4321 	4267 								4267 	4112
BV 212 CPA H8	Average relet times for local authority dwellings let in the financial year (calendar days)	44.3 days			38.6 days 	44.4 days 	31.6 days 	35.5 days 	45 days 								37.6 days 	31 days
IC01	% of rent collected (of rent due - excluding arrears)	99.17%			94.18% 	96.19% 	97.95% 	98.11% 	97.87% 								97.87% 	100.5%

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Appendix 2

Table 1: **Revenue 2009/10** - The aggregate revenue projected position in 2009/10 is shown in the following table.

	Approved Budget	Projected variation
	£m	£m
Children and Young People	68.2	3.0
Adults, Culture & Community	76.4	0.5
Corporate Resources	7.5	0.5
Urban Environment	50.3	0.0
Policy, Performance, Partnerships & Communications	7.8	0.0
People, Organisation & Development	(0.6)	0.0
Chief Executive	0.7	0.0
Non-service revenue	34.7	(2.5)
Total - General Fund	245.0	1.5
Children and Young People (DSG) - Non-Schools	0.0	0.0
Children and Young People (DSG) - ISB	0.0	0.0
Total - Dedicated Schools Grant	0.0	0.0
Total - Housing Revenue Account	(0.5)	0.2

Table 2: **Capital 2009/10** - The aggregate capital projected position in 2009/10 is as shown in the following table.

Capital	Approved Budget	Spend to date	Projected variation
	£m	£m	£m
Children & Young People			
BSF Schools Capital Programme	93.0	15.6	0.0
Broadband	0.8	0.8	0.0
New Pupil Places - Expansion	0.9	0.0	0.0
Access Initiative	0.7	0.0	0.0
Children's Centres	4.4	0.2	0.0
Devolved Capital	2.9	0.0	0.0
ICT Managed Service Provider	7.5	0.2	0.0
Primary Capital Programmes	9.9	0.4	0.0
Other schemes/projects under £1m	1.9	0.1	0.0
Total - Children & Young People	122.0	17.2	0.0 *
Libraries	1.3	0.0	(0.5)
Agency (DFG)	1.5	0.1	0.0
Lordship Recreation Ground	0.6	0.3	0.0
Burial Provision at Cemeteries	1.6	0.0	(1.4)
Sports and Leisure Improvement Programme	1.9	0.3	(1.0)
Markfield Park	1.1	0.6	0.0
Other schemes/projects under £1m	4.4	0.3	(0.6)
Total - Adults, Culture & Community	12.5	1.6	(3.5)
Corporate Resources			
Information Technology	3.5	0.3	0.0
Property Services	6.1	0.1	0.0
Corporate Management of Property	1.8	0.1	0.0
Accommodation Strategy Phase 2	2.7	0.2	0.0
Other schemes/projects under £1m	0.5	0.4	0.0
Total - Corporate Resources	14.6	1.0	0.0
Urban Environment – General Fund			
Reprovision of Recycling Centre	1.0	0.0	(0.5)
Private Sector Housing Activities	1.0	0.0	0.0
Bus Priority Network	1.0	(0.0)	0.0
Street Lighting	2.0	0.4	0.0
BorRds,H'ways Resurfacing	2.8	0.3	0.0
GAF 3	2.5	0.3	0.0
Other schemes/projects under £1m	7.9	0.1	(0.4)
Total - Urban Environment – General Fund	18.2	1.1	(0.9)
Total - Policy Perf Partnership & Comms	0.1	0.0	0.0
Urban Environment - HRA			
Housing Aids & Adaptations	1.6	0.0	0.0
Planned Preventative Maintenance	3.0	0.1	0.0
Housing Extensive Void Works	1.2	0.3	0.0
Boiler Replacement	1.6	0.4	0.0
Capitalised Repairs	4.4	1.1	0.0
Lift Improvements	2.3	0.0	0.0
Decent Homes Standard	30.8	5.0	0.0
Mechanical & Electrical Works	1.5	1.0	0.0
Professional Fees	1.2	0.3	0.0
Other schemes/projects under £1m	2.4	0.3	0.0
Total - Urban Environment - HRA	50.0	8.5	0.0
Total- Haringey Capital Programme	217.4	29.4	(4.4)

* These projected variances result now that approval of the re-phasing request for the CYP capital programme budget was given at September Cabinet.

Table 3: **Proposed virements** are set out in the following table.

<i>Revenue Virements</i>						
Period	Service	Key	Amount current year (£'000)	Full year Amount (£'000)	Reason for budget changes	Description
6	UE	Rev*	2,065	2,065	Corrective Budget Realignment	Re-structuring of Coroner's budget following the appointment of a new Coroner.
6	Various	Rev*	2,566		2009/10 allocation	2009/10 Area Based Grant Well Being Theme 2nd half year allocations
6	PP	Rev*	433		2009/10 allocation	Budget adjustment following confirmation of grant allocations.
6	CR	Rev	207		2009/10 allocation	Housing Benefit & Council Tax Benefit - additional specific grant for
6	Various	Rev*	1,598		Corrective Budget Realignment	Revision of depreciation budgets following finalisation of fixed assets
6	CYP	Rev*	20,250	20,250	Corrective Budget Realignment	Accounting adjustment to conform to Audit recommendations on the treatment of education grants
6	CYP	Rev*	279		Corrective Budget Realignment	Re allocation of budget to reflect revised activities.

<i>Capital Virements</i>						
Period	Service	Key	Amount current year (£'000)	Full year Amount (£'000)	Reason for budget changes	Description
5	UE	Cap*	1,066		2009/10 allocation	Confirmation of 2009/10 Funding from Transport for London
6	UE	Cap	157		Corrective Budget Realignment	Realignment of budget following amendments to the Parking Plan.

1. Financial regulations require proposed budget changes to be approved by Cabinet. These are shown in the above table. These changes fall into one of the following categories:

- all changes in gross expenditure and/or income budgets between business units in excess of £100,000; and
- all changes in gross expenditure and/or income budgets within business units in excess of £100,000.

any virement that affects achievement of agreed policy or produces a future year's budget impact if above £100,000.

2. Under the Constitution, certain virements are key decisions. Key decisions are:

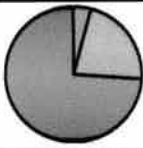
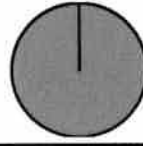
- for revenue, any virement which results in change in a directorate cash limit of more than £250,000; and
- for capital, any virement which results in the change of a programme area of more than £250,000.

3. Key decisions are highlighted by an asterisk in the table.

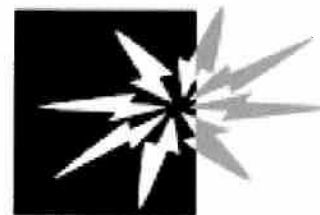
4. The above table sets out the proposed changes. There are two figures shown in each line of the table. The first amount column relates to changes in the current year's budgets and the second to changes in future years' budgets (full year). Differences between the two occur when, for example, the budget variation required relates to an immediate but not ongoing need or where the variation takes effect for a part of the current year but will be in effect for the whole of future years.

5. Proposed virements are set out in the above table.

Table 4: **RAG status** of planned savings and planned investments

Council Wide Savings and Investments	2009/10 Target £'000	Aug-09	
Planned Savings - Red		316	
Planned Savings - Amber		1,642	
Planned Savings - Green	7,482	5,524	
Planned Investments - Red		0	
Planned Investments - Amber		0	
Planned Investments - Green	4,260	4,260	

Red lights of A Better Haringey



Haringey Council

NI 60	Percentage of core assessments for children's social care that were carried out within 35 working days of their commencement						
<p>The indicator measures the percentage of core assessments which were completed within 35 working days. Core assessments are in-depth assessments of a child, or children, and their family, as defined in the Framework for the Assessment of Children in Need and their Families. They are also the means by which section 47 (child protection) enquiries are undertaken following a strategy discussion.</p> <p>The Assessment Framework specifies that core assessments should be completed within 35 working days. It is important that local authorities should investigate and address concerns in a timely and efficient way, and that those in receipt of an assessment have a clear idea of how quickly this should be completed. Successful meeting of the timescales can also indicate effective joint working where multi-agency assessment is required.</p>							
			London Average	Target			
2008/09			80%				Red
	Value	Status					
July 2009	49.3%						
August 2009	31.9%						
2009/10	39%						
			63%				
The total number of core assessments completed of children receiving core assessments in the year				282			
Of the number of core assessments in the denominator, the number that had been completed within 35 working days of their commencement				110			

Explanation of Current Performance

The low percentage of core assessments completed in timescale is a result of a number of issues including an increased focus on ensuring that the quality of assessments being completed is to a high standard and the completion of a number of out of timescale, outstanding assessments. We anticipate that performance will be poor as we continue the work to deal with all outstanding work in the service. We expect that thereafter a more accurate measure of future performance will be arrived at – recent trends are beginning to show some cautious improvements and we believe we remain on track to reach the declared target of 63% by end of December 2009.

Current Activities

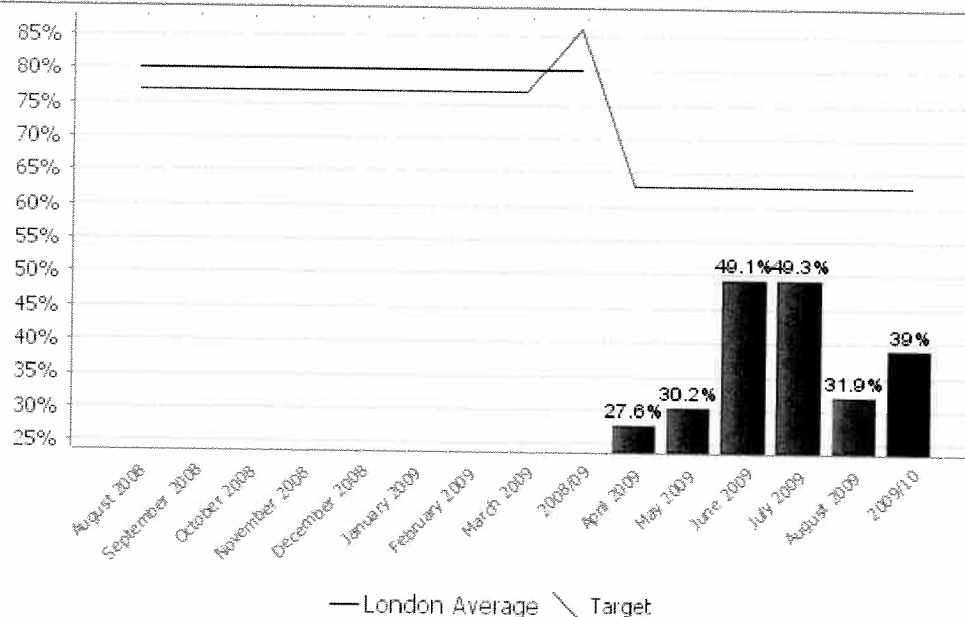
There continues to be a high volume of cases referred to the service, which is overall 50% more than the previous two years. This, together with continued difficulties recruiting suitably qualified staff, has impacted on our performance. 6 newly qualified social workers (NQSW) have joined the First Response service and they are now able to take on increasingly complex work. Two other permanent NQSW are due to join the team this month, with two places remaining. All managers are now in place although all but 2 remain agency staff so there remains a need to create a permanent management structure.

Best Practice

A draft thresholds document is in place which is helping to clarify and enable consistency in what should be referred to the service for assessment. Work is continuing on improving links with the CAF coordinator to ensure that appropriate cases are going through the CAF process rather than Referral & Assessment, and on working with the Police on constructing a more integrated approach to referrals. Combined, these measures will improve our performance in assessments.

Audits undertaken by an independent Social Worker in July and August show that there has been an improvement in the quality of core

assessments undertaken with appropriate outcomes and recommendations.



NI 61 Timeliness of placements of looked after children for adoption following an agency decision that the child should be placed for adoption

The safeguarding set should include an indicator on adoption, as this is one of the main options for permanence for children in care, who cannot return to live with their birth parents. One of the main aims of the Adoption and Children Act 2002, which came into force on 30 December 2005, is to improve the process of adoption. This indicator will provide an indication of how quickly children are placed with an approved prospective adopter(s) following the decision that they should be placed for adoption, but will exclude cases where a child was placed for adoption but then adopted in a different placement (i.e. disrupted placements) and so avoid the risk of rewarding poor decision making by a local authority.

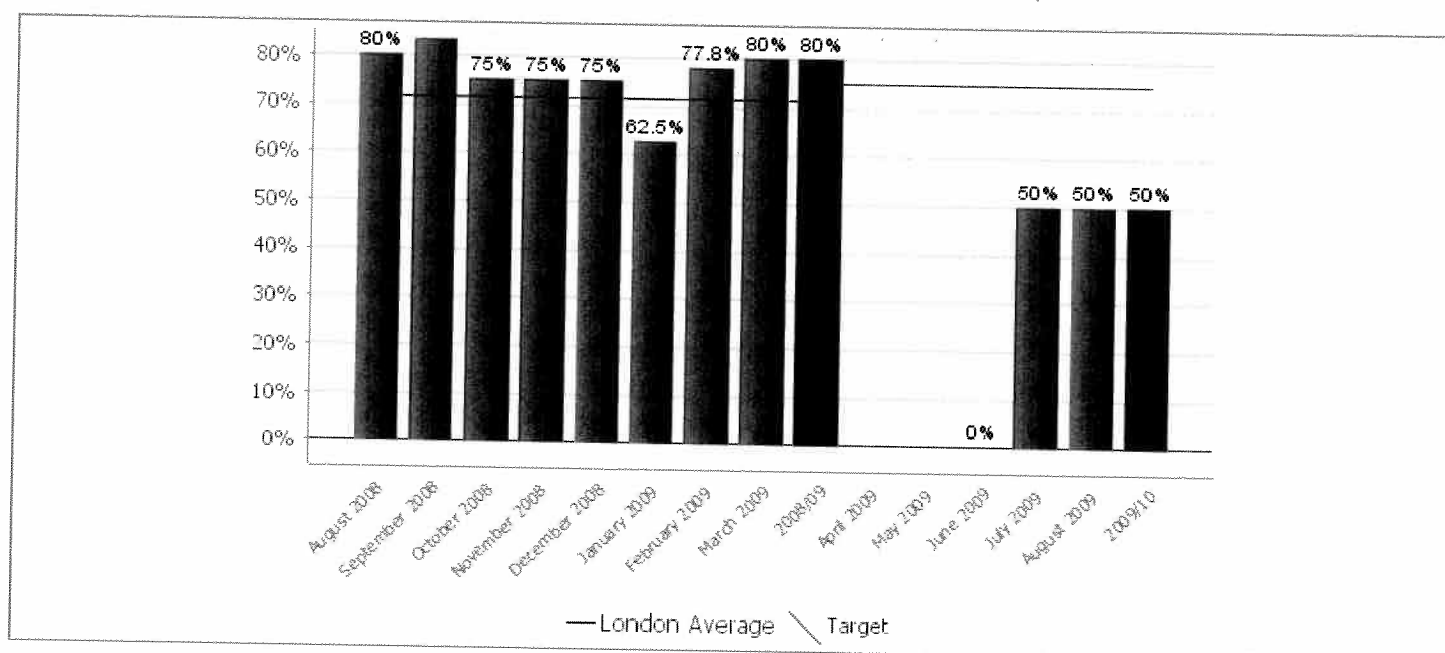
		London Average	Target			
2008/09		71.5%				
	Value	Status	75%			Red
July 2009	50%					
August 2009	50%					
2009/10	50%					

Number of children who ceased to be looked after during the year ending 31 March as a result of the granting of an adoption order (SSDA903 reason episode ceased codes E11 and E12)...

6

Number of children included in the denominator who were placed for adoption (SSDA903 placement codes A3, A4, A5 and A6) within 12 months...

3



NI 59		Percentage of initial assessments for children's social care carried out within 7 working days of referral			
This process indicator is included as a proxy as robust data is not available for outcomes of improved child safety. Initial assessments are an important indicator of how quickly services can respond when a child is thought to be at risk of serious harm. As the assessments involve a range of local agencies, this indicator would also show how well multi-agency working arrangements are established in local authority areas.					
		London Average		Target	
2008/09		74.8%			
	Value	Status			
July 2009	14.7%				
August 2009	25.9%				
2009/10	18.4%			53%	Red
The overall of initial assessments completed in the period between 1 April and 31 March				730	
The number of initial assessments completed, in the period between 1 April and 31 March, within seven working days of referral				134	

Explanation of Current Performance

The low percentage of initial assessments completed in timescale is a result of a number of issues including an increased focus on ensuring that the quality of assessments being completed is to a high standard and the completion of a number of out of timescale, outstanding assessments. We anticipate that performance will be poor as we continue the work to deal with all outstanding work in the service. We expect that thereafter a more accurate measure of future performance will be arrived at – recent trends are beginning to show some cautious improvements and we believe we remain on track to reach the declared target of 53% by end of December 2009.

Current Activities

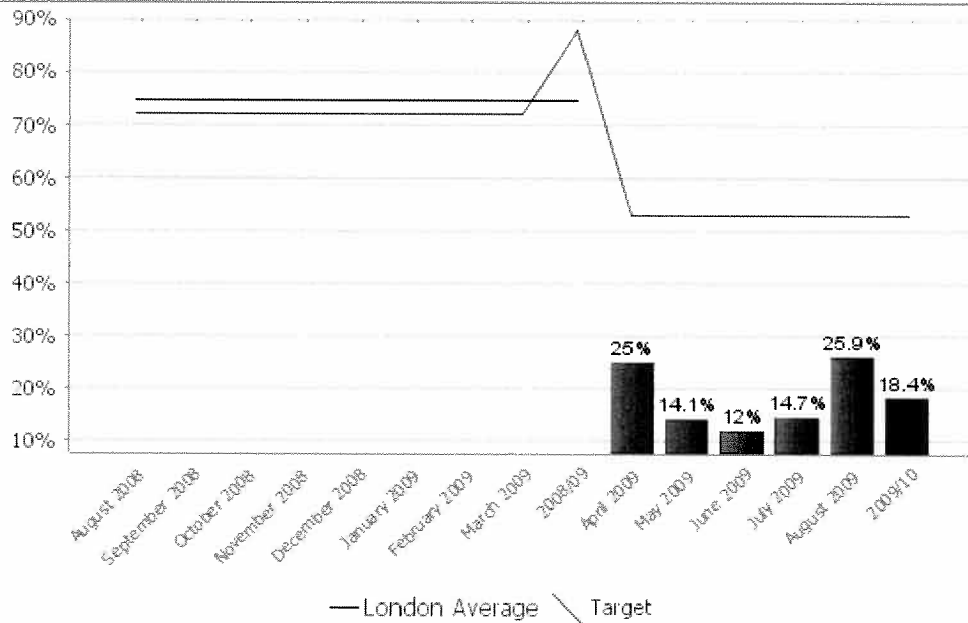
There continues to be a high volume of cases referred to the service, which is overall 50% more than the previous two years. This, together with continued difficulties recruiting suitably qualified staff, has impacted on our performance. 6 newly qualified social workers (NQSW) have joined the First Response service and they are now able to take on increasingly complex work. Two other permanent NQSW are due to join the team this month, with two places remaining. All managers are now in place although all but 2 remain agency staff so there remains a need to create a permanent management structure.

Best Practice

A draft thresholds document is in place which is helping to clarify and enable consistency in what should be referred to the service for

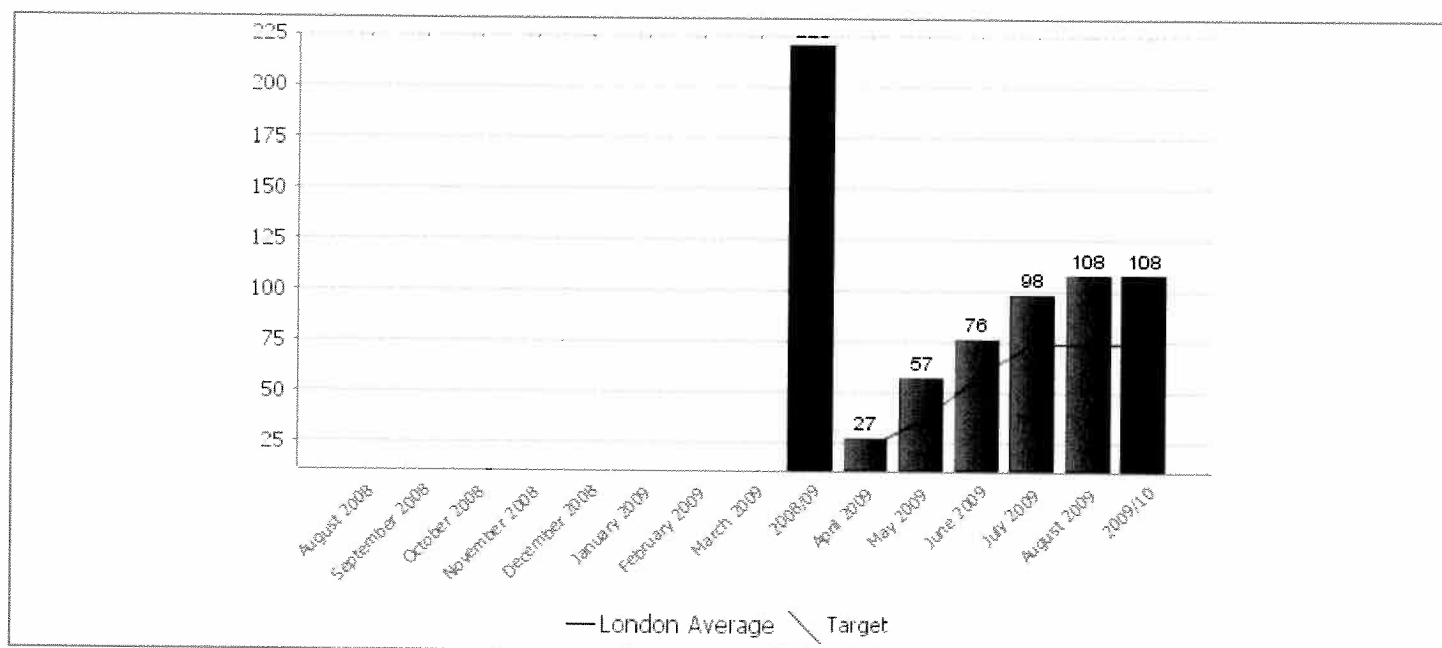
assessment. Work is continuing on improving links with the CAF coordinator to ensure that appropriate cases are going through the CAF process rather than Referral & Assessment, and on working with the Police on constructing a more integrated approach to referrals. Combined, these measures will improve our performance in assessments.






Audits undertaken by an independent Social Worker in July and August show that there has been an improvement in the quality of initial assessments undertaken with appropriate outcomes and recommendations.



L0129		No. of Serious Youth Violence - YTD			
				Target	
2008/09					
	Value	Status			
July 2009	98				
August 2009	108				
2009/10	108			74	Red

see comment under most serious violent crimes below



NI 15 N		No. of recorded most serious violent crimes			
SPI 5.1/NI 15 Numerator Serious violent crimes					
Number of most serious violent crimes					
			Target		
2008/09			148		 Red
	Value	Status			
July 2009	170				
August 2009	215				
2009/10	215				
Serious violent crime rate per 1,000 population			0.95		

ABG funding:

Funding has been allocated from the problem solving pot to support the work of a gang multi-agency group. This funding is to support the delivery of targeted action plans for individual young people identified as involved in gang activity. The safer communities Performance Management Group are currently assessing an application for a gang intervention project.

Explanation of current performance:

The Other Violent Crime Partnership Board made the following suggestions as to why an increase has been experienced: excellent performance last year, a number of violent incidents at the beginning of this financial year and changes in counting rules. Most Serious Violence continues to perform worse than the expected limit of variation based on the previous 12-months. This is in line with our most similar CDRPs. This scenario is consistent throughout the MPS which is also performing similarly i.e. clearly deteriorating. No London boroughs have recorded a reduction in MSV. Although Camden and Barnet have recorded a stable rate.

Current activities:

- Gangs and violence problem solving group
- Parent mediation coordinated by the Black Independent Advisory Group
- Quarterly performance discussions at the Other Violent Crime Partnership Board
- Development of an information sharing agreement with between Haringey and Enfield CDRPs and North Middlesex A&E department about violent incidents. This will help to build a more accurate picture of violent crime in the borough.
- MPS called a partnership gold group meeting on 14.09.09 this group is overseeing the delivery of the MPS Haringey Youth Violence Strategy.

Best practice:

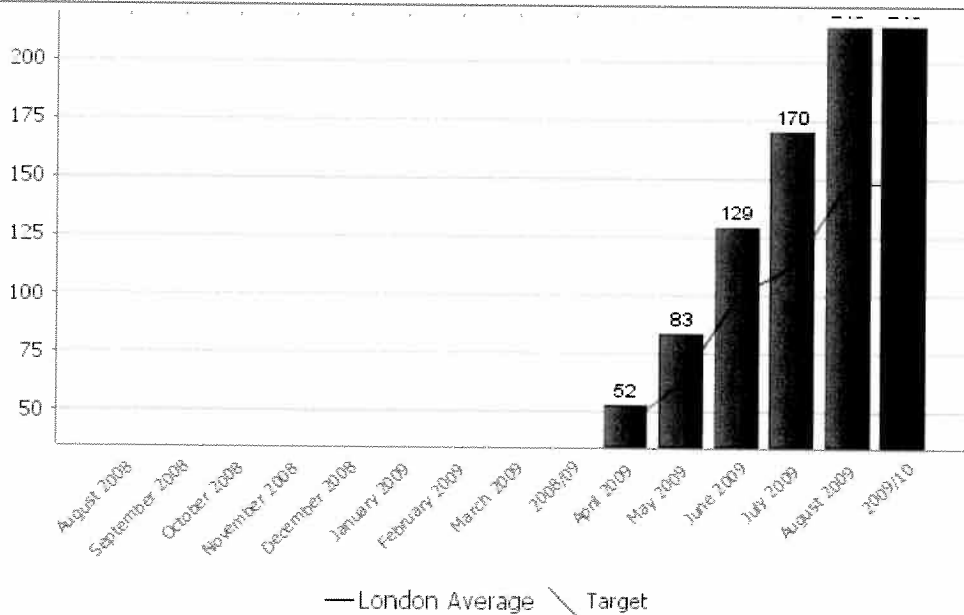
Good practice in working with gangs in Hackney has been examined
The Cardiff model for sharing information between CDRPs and A&E departments is being adopted locally where possible

Emerging risk

Performance is currently set to miss the target

Performance discussion to date

At the Other Violent Crime Partnership Board – quarterly
At the safer communities Performance Management Group – quarterly



NI 28 Number of recorded serious violent knife crimes - cumulative

			Target			
2008/09						
	Value	Status				
July 2009	207					
August 2009	239					
2009/10	239		213			Red
Serious knife crime rate per 1000 population (cumulative YTD)			1.06			

ABG funding:

Funding has been allocated from the problem solving pot to support the work of a gang multi-agency group. This funding is to support the delivery of targeted action plans for individual young people identified as involved in gang activity. The safer communities Performance Management Group are currently assessing an application for a gang intervention project.

Explanation of current performance:

The Other Violent Crime Partnership Board made the following suggestions as to why an increase has been experienced: excellent performance last year, a number of violent incidents at the beginning of this financial year and changes in counting rules.
In the financial year to August 2009, knife crime has increased when compared with the same period last year. There were 239

incidents of knife crime against a target of 213 in the first five months of the year, a 6.2% increase. Some of this increase can be attributed to a change of categorisation to include where a knife is intimidated or perceived. The business intelligence unit and the community safety team analysed 175 knife crime offences (reported 1/4/09-7/7/09) and found that no injury was sustained in 69% of offences.

Current activities:

- Gangs and violence problem solving group
- Parent mediation coordinated by the Black Independent Advisory Group
- Quarterly performance discussions at the Other Violent Crime Partnership Board
- Development of an information sharing agreement with between Haringey and Enfield CDRPs and North Middlesex A&E department about violent incidents. This will help to build a more accurate picture of violent crime in the borough.
- MPS called a partnership gold group meeting on 14.09.09 this group is overseeing the delivery of the MPS Haringey Youth Violence Strategy.

Best practice:

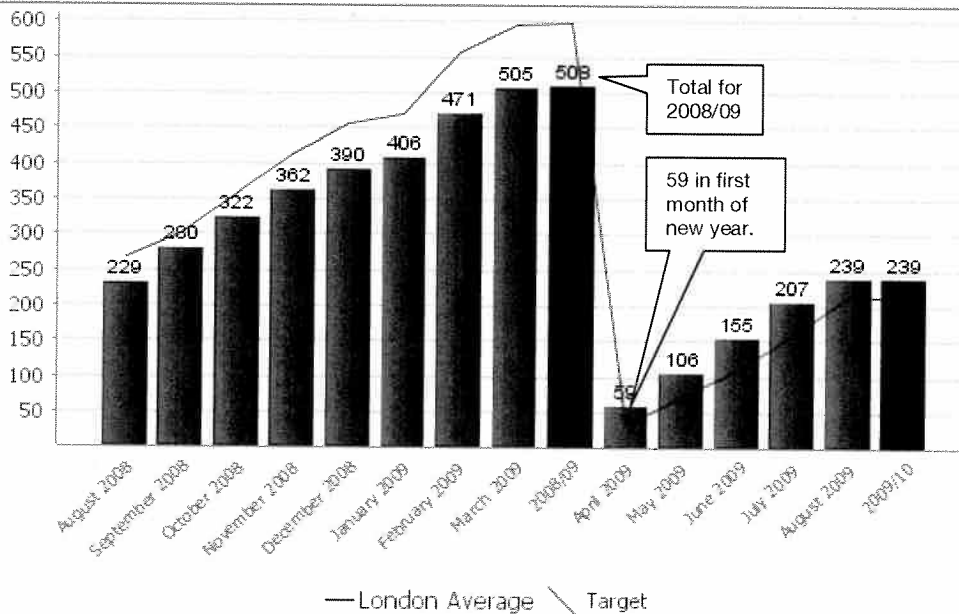
Good practice in working with gangs in Hackney has been examined
The Cardiff model for sharing information between CDRPs and A&E departments is being adopted locally where possible

Emerging risk

Performance is currently set to miss the target

Performance discussion to date

At the Other Violent Crime Partnership Board – quarterly
At the safer communities Performance Management Group – quarterly



Red lights of A Caring Haringey



NI 132	% of social care assessment which occur within 4 weeks (all adults)				
Users and carers should expect practical help and other support to arrive in a timely fashion soon after their problems have been referred to social services. Timeliness of assessment is of importance in policy terms, recognised as crucial by Councils with Adult Social Services Responsibilities and significant for people who use services.					
		London Average	Target		
2008/09		85.3%			
	Value	Status			
July 2009	91.7%				
August 2009	88.7%				
2009/10	88.7%		95.0%		Red
The total number of new clients for whom contact was made with the client in the financial year.			934		
Of new clients for whom contact was made with the client, the number for whom the length of time from first contact with the client to completion of assessment was less than or equal to 4 weeks (that is 28, calendar days).			828		

Explanation of Current performance:

Performance is currently missing target by 6.3%. 828/934 assessments were completed within 28 days.

Current Activities:

All assessments that miss the 28 day target are scrutinised with Service Managers monthly at Performance Callover. The Performance Team are now producing a weekly list of all assessments approaching the 28 day mark to forewarn team managers so that they can ensure that assessments are completed in time.

Best Practice:

In 2008/09 Haringey was ranked 3rd in the country for NI 132. We conduct quarterly benchmarking exercises as part of the London Information Exchange Group and also discuss best practice issues.

Emerging Risk:

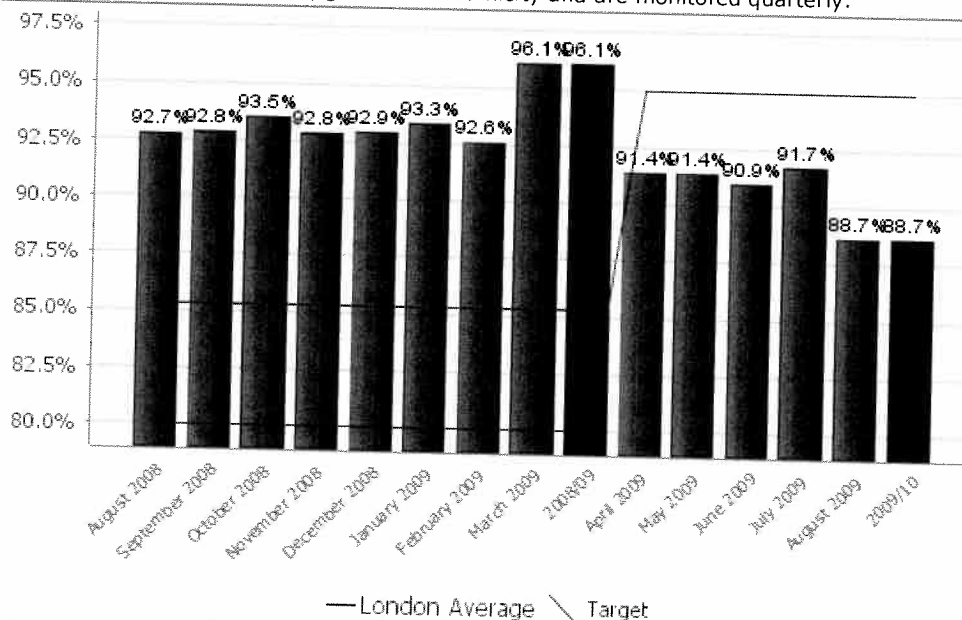
It is anticipated that the weekly updates will help significantly improve this NI. The major emerging risk is the move towards self assessment as part of the Personalisation agenda. The DoH has not yet been clear on how self assessed clients will be included with this NI.

Performance discussion date:

Performance DMT 16/09/09
Performance Callover 05/10/09

Equality Impact:

All assessments and provision of service from assessments are monitored and measured against the population makeup of Haringey. The Equalities Performance Indicators look at age, gender and ethnicity and are monitored quarterly.

**NI 131** Delayed transfers of care

This indicator measures the impact of hospital services (acute and non-acute) and community-based care in facilitating timely and appropriate discharge from all hospitals for all adults. This measures the ability of the whole system to ensure appropriate discharge from hospital for the entire adult population, and is an indicator of the effectiveness of the interface between health and social care services.

		London Average	Target			
2008/09		10.9				
	Value	Status				
July 2009	14.4					
August 2009	14.4					
2009/10	14.4		9.0			Red

Explanation of Current performance:

Performance is continuing to improve month on month though is still projected to miss target. 54.7% (250/457) Delayed discharges were attributable to Health.

Current Activities:

All delayed transfers of care are scrutinised with Service Managers monthly at Performance Callover. The Integrated Care Team are currently scrutinising all delayed transfers to ensure robust recording and that those transfers not attributable to Haringey Council are recorded as such.

Best Practice:

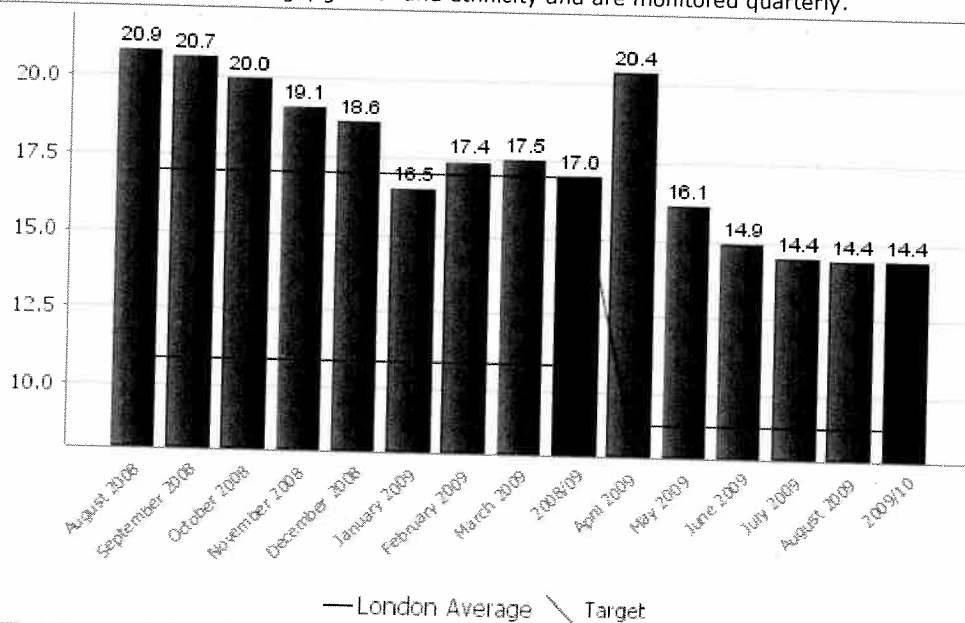
A benchmarking exercise at the end of 08/09 identified that we were performing significantly worse than other London boroughs. From this it was decided that an ambitious target of 9 delays per 1000 population be set in order to bring us into line with our comparator boroughs.

Emerging Risk:

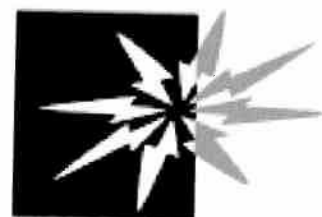
This indicator is at risk of missing target however we will continue to work with our partners in Health to reduce this risk. The major emerging risks lie in the rising cost of residential homes, and the time people discharged take to choose their potential residential home, which can result in an increase in delays.

Equality Impact:

All assessments and provision of service from assessments are monitored and measured against the population makeup of Haringey. The Equalities Performance Indicators look at age, gender and ethnicity and are monitored quarterly.



Red lights of Driving change, improving quality



Haringey Council

NI 14

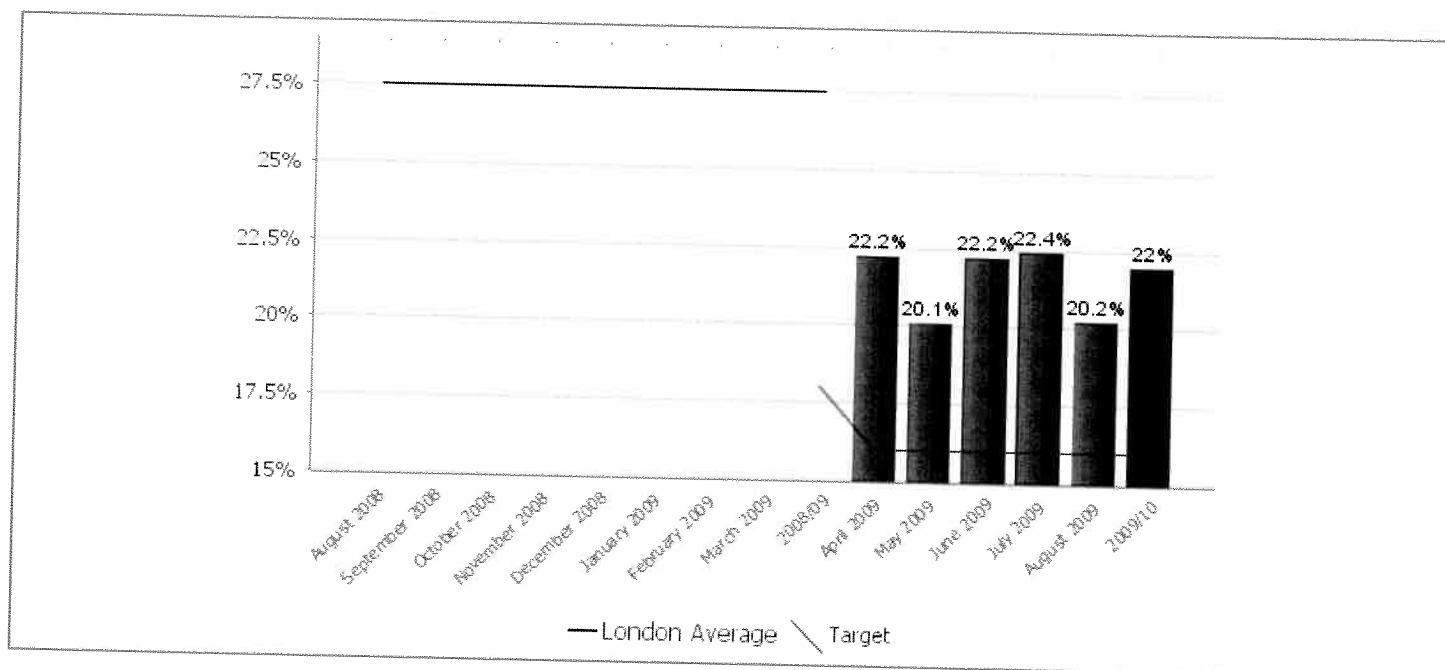
Avoidable contact: the proportion of customer contact that is of low or no value to the customer. Council wide

Local authorities are fundamental points of contact for the citizen when seeking access to public services. They provide key services for their local communities that greatly affect the quality of life for individual citizens and the overall community. In accord with the vision of the Local Government Delivery Council and the principles of the Service Transformation Agreement (www.hm-treasury.gov.uk/ media/B/9/pbr_csr07_service.pdf), the customer experience for both citizens and businesses when contacting their local council should be one which is responsive, timely and efficient. By identifying customer contact that is 'avoidable', the local authority and its partners are better placed to redesign the way services and information are made more accessible for their customers, so they do not have to make unnecessary, valueless contacts which are both frustrating for the customer and inefficient for the provider.

		London Average	Target			
2008/09		27.5%				
	Value	Status				
July 2009	22.4%					
August 2009	20.2%					
2009/10	22%		16%			Red

The avoidable contact for August 2009 has decreased by 2.2 percentage points in comparison to July 2009 (22.4%).

The key enquiries driving avoidable contact relate to Change of Circumstances, New Claims, PCN Tickets and Payments including Council Tax. Customer Services have continued to liaise with Directorate and are working in partnership to identify process improvements to reduce 'avoidable contact'.

**NI 181**

Time taken to process Housing Benefit/Council Tax Benefit new claims and change events (days)

HB/CTB of £19bn is paid to over 5 million low income households. Delays in the administration of these benefits can impact on some of the most vulnerable people in our society by:

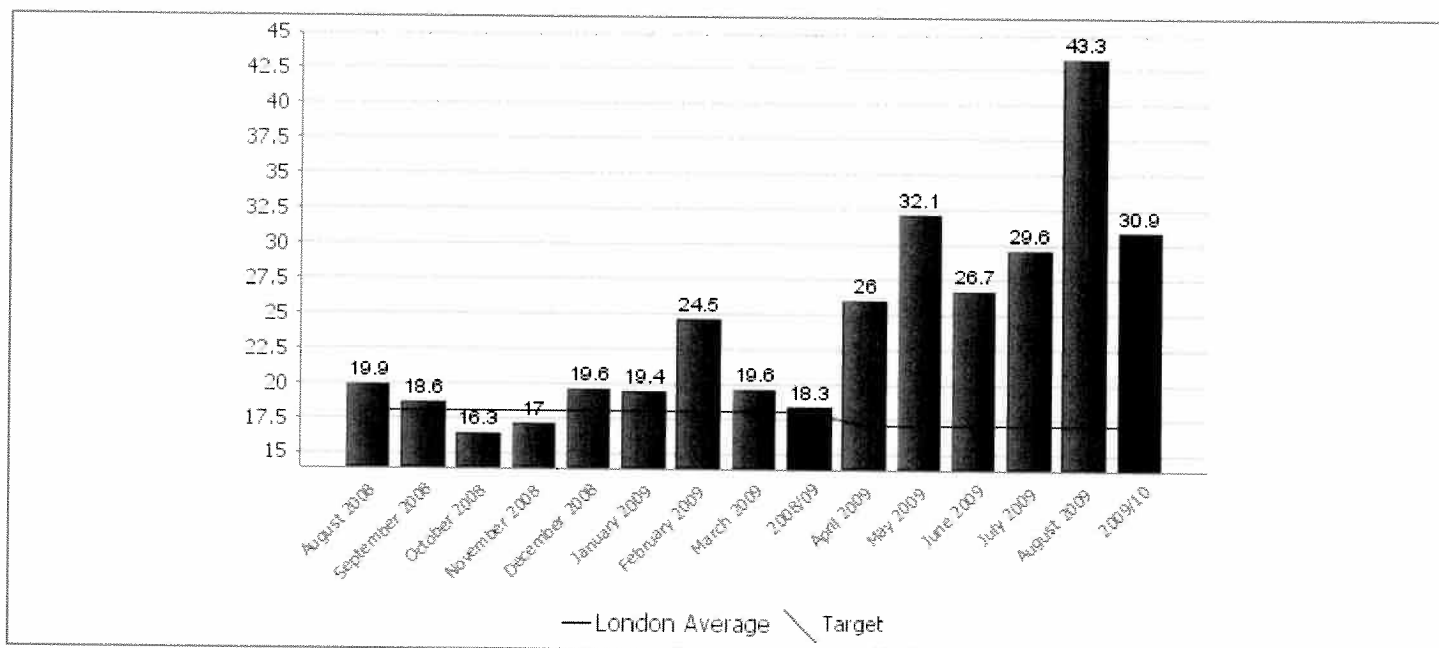
- Leading to rent arrears and evictions
- Preventing access to housing because landlords are reluctant to rent to HB customers
- Acting as a deterrent to people moving off benefits into work because of the disruption to their claim

If HB/CTB customers receive a prompt service from their local authority there are positive outcomes across a range of agendas specifically reducing the number of people living in poverty, reducing homelessness and supporting people into work. An indicator similar to this has helped to deliver significant improvements in recent years, but many customers still have to wait longer than five weeks for their claims to be decided.

This indicator is designed to ensure that local authorities deal promptly with both new claims to HB and CTB and changes of circumstances reported by customers receiving those benefits. The indicator supports DWP's DSO 6 and is complemented by the Right Benefit indicator (165) which is designed to ensure that the benefit in payment is correct.

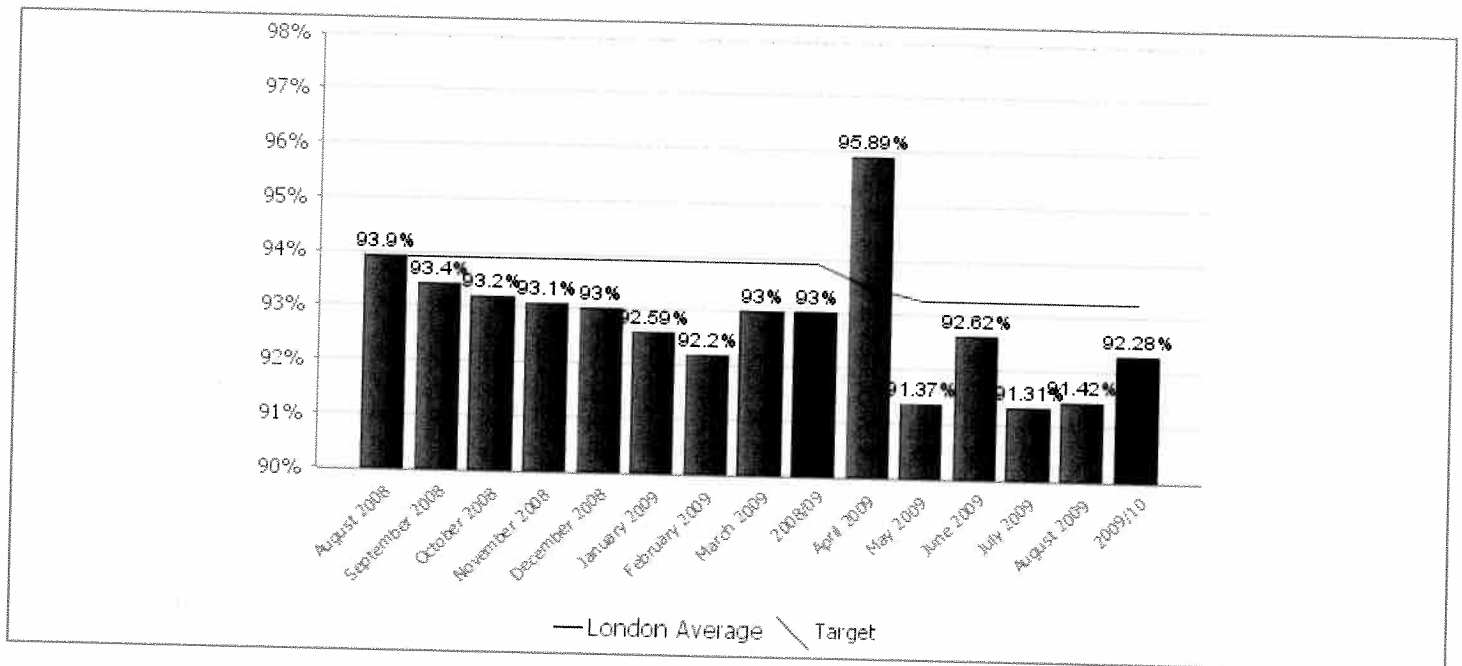
			Target			
2008/09						
	Value	Status				
July 2009	29.6	●				
August 2009	43.3	●				
2009/10	30.9	●	17	↓	●	Red

Performance has been substantially affected by the increase in workloads, particularly the amount of change of circumstances being notified. This month's performance is particularly affected as we clear older work. BLT has processed 11% more claims in the first 5 months of 09/10 compared with the same period last year. The more complex Private Tenant claims have increased by 15%, as have claims from self-employed and low earners. Economic conditions have placed other additional burdens on the service particularly as a consequence of increased customer enquiries. Overall workloads have increased by 10% in comparison to the same period last year. However, reported changes of circumstances have increased by 70%. Since April, BLT has received 9554 reported changes - an increase of 3916 over the same period last year. This, combined with an increased focus on quality output has affected processing times, resulting in increased backlogs of work. BLT has sought to increase its capacity to process work by training and up-grading admin staff to perform additional duties and is seeking to purchase additional external support.



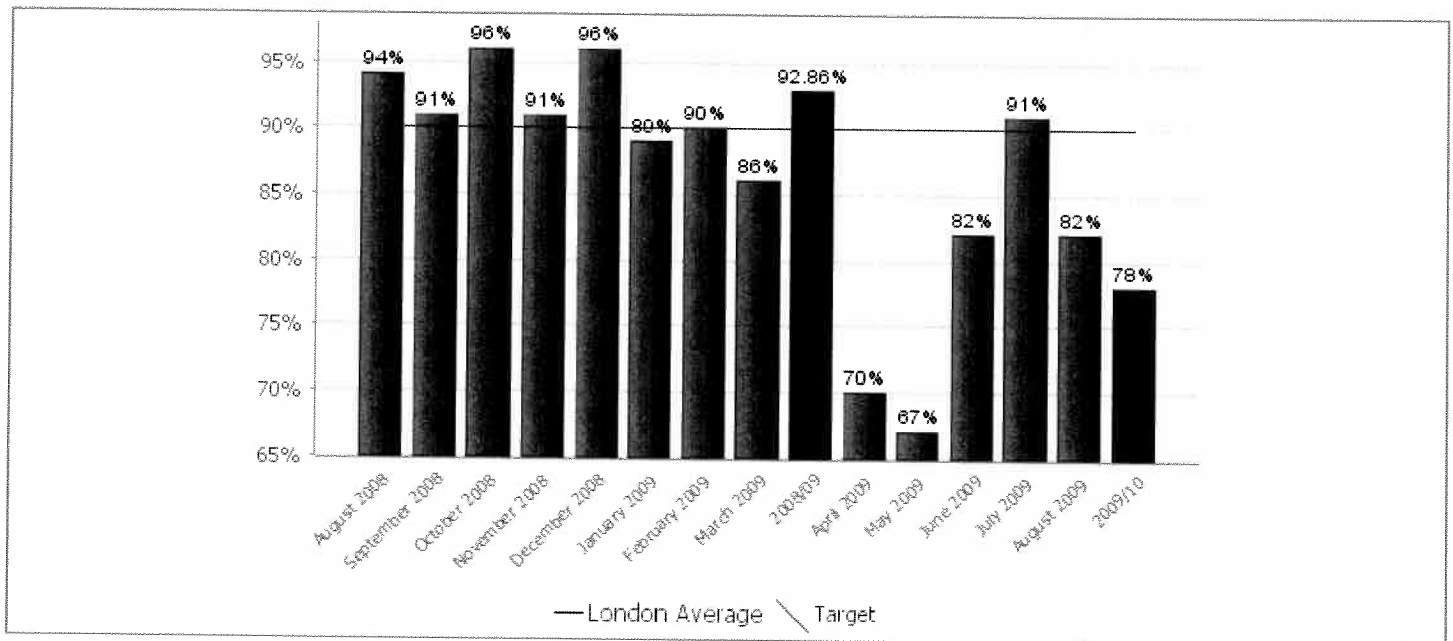
BV 9		% of council taxes due for the financial year which were received in year by the authority			
2008/09		Target			
	Value	Status			
July 2009	91.31%	●			
August 2009	91.42%	●			
2009/10	92.28%	●	93.25%	↓	● Red

Whilst efforts continue to improve collection, the effects of the recession continue to impact performance. There has been a noted increase in correspondence received this year of approximately 5000 items and this identifies difficulties in taxpayers meeting their commitments to pay council tax. To address this, changes have been made to the recovery guidelines to ensure more effective payment arrangements are being agreed with the focus on taxpayers keeping up to date with current year instalments. Publicity in respect of council tax is scheduled to run from November to February (via Haringey People) and will refer not only to the effects of recovery for non-payment but the assistance that can be provided by way of council tax benefit and revised arrangements.



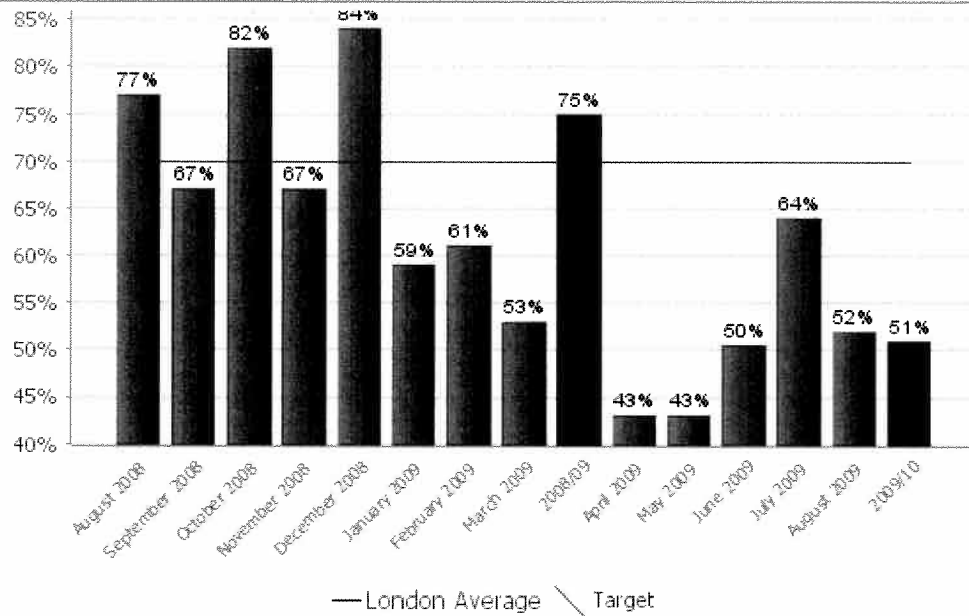
CS3			Call Centre calls answered as a % of calls presented			
2008/09			Target			
	Value	Status				
July 2009	91%	✓				
August 2009	82%	●				
2009/10	78%	●				
			90%	↓	●	Red

The performance for August 2009 has dipped by 12 percentage points in comparison to the previous month. The drop in performance relates to a combination of factors: high volume of calls for Council Tax following recovery activity, continued high levels of avoidable contact, delivery of essential training relating to Council Tax to all staff, mandatory GCSX training for all staff, and high turnover of temporary staff.



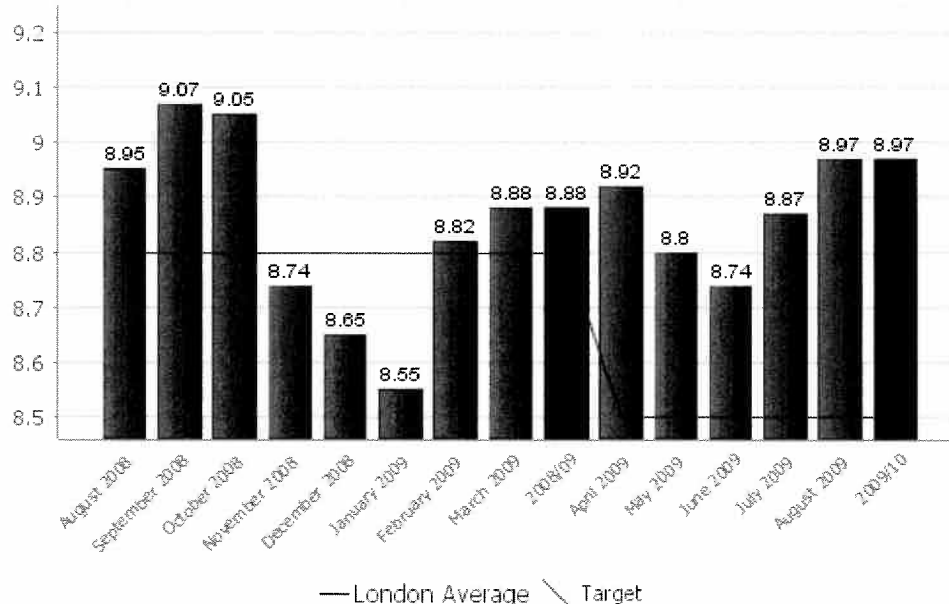
CS2		Call centre telephone answering in 30 seconds - of calls presented (all call centre calls)			
				Target	
2008/09					
	Value	Status			
July 2009	64%	●			
August 2009	52%	●			
2009/10	51%	●	70%	↓	● Red

The performance for August 2009 has dipped by 12 percentage points in comparison to the previous month. The drop in performance relates to a combination of factors: high volume of calls for Council Tax following recovery activity, continued high levels of avoidable contact, delivery of essential training relating to Council Tax to all staff, mandatory GCSX training for all staff and high turnover of temporary staff.


BV 12-rollingyr

The no. of working days/shifts lost due to sickness absence per FTE employee Rolling Year. COUNCIL

			Target			
2008/09						
	Value	Status				
July 2009	8.87					
August 2009	8.97					
2009/10	8.97		8.5			Red



L0039		% of Stage 2 public complaints dealt within target (25 day) timescale. COUNCIL			
				Target	
2008/09					
	Value	Status			
July 2009	92%				
August 2009	70%				
2009/10	79%			90%	Red
Total number of Stage 2 public complaints dealt with. COUNCIL		56			
Number of Stage 2 public complaints dealt within target (25 day) timescale. COUNCIL		44			

5 of 29 late in Urban Environment

3 of 18 late in Corporate Resources

The UE complaints Team is now co-located in River Park House and all services have been transferred. The action plan for the UE complaints team is now in place and is taking effect as demonstrated by the significant improvement in members' enquiries. Priority was given to the ME's and now that performance has improved the complaints are also receiving the same focus.

Current Activities:

Within the action plan there are a number of areas of improvement. These include,

Recruitment and structure; complete the recruitment.

Performance Data; develop and implement improved and more regular performance data.

Training and Development; develop and deliver targeted training programme, writing responses and service knowledge.

Improving information and communications; data capture and cleansing, FAQ sheets and access to information.

Process and procedures; Review and redraft, ensure alignment and consistency.

Improving quality of correspondence; further development of standard responses; feedback process and targeted training.

System development; review the system identify improvements and potential developments.

Best Practice: (about what we are doing and what is happening in other boroughs)

The UE complaints team manager has met with complaints managers across the council and is continuing to identify best practice from other services.

Emerging Risk:

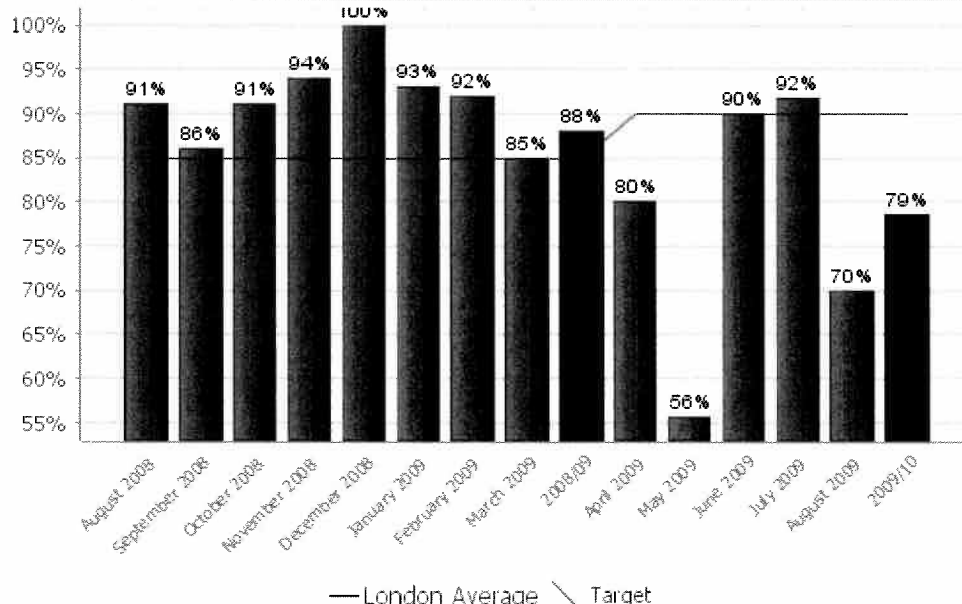
There is no emerging risk identified at present.

Performance discussion date:

UE Performance DMT September.

Equality Impact:

There is no specific equalities impact identified at present.

**L0041** % of Members Enquiries dealt with in target time. COUNCIL

			Target			
2008/09						
	Value	Status				
July 2009	85%	●				
August 2009	94%	✓				
2009/10	84%	●	90%	↓	●	Red
Total Number of Members Enquiries dealt with. COUNCIL			1541			
Number of Members Enquiries dealt with in target time. COUNCIL			1300			

Shortfall is largely due to Urban environment's 78% YTD. The action plan for the UE complaints team is now in place and is taking effect as demonstrated by the significant improvement in members' enquiries.

Current Activities:

Within the action plan there are a number of areas of improvement. These include,
 Recruitment and structure; complete the recruitment.
 Performance Data; develop and implement improved and more regular performance data.
 Training and Development; develop and deliver targeted training programme, writing responses and service knowledge.
 Improving information and communications; data capture and cleansing, FAQ sheets and access to information.
 Process and procedures; Review and redraft, ensure alignment and consistency.
 Improving quality of correspondence; further development of standard responses; feedback process and targeted training.

System development; review the system identify improvements and potential developments.

Best Practice: (about what we are doing and what is happening in other boroughs)

The UE complaints team manager has met with complaints managers across the council and is continuing to identify best practice from other services.

Emerging Risk:

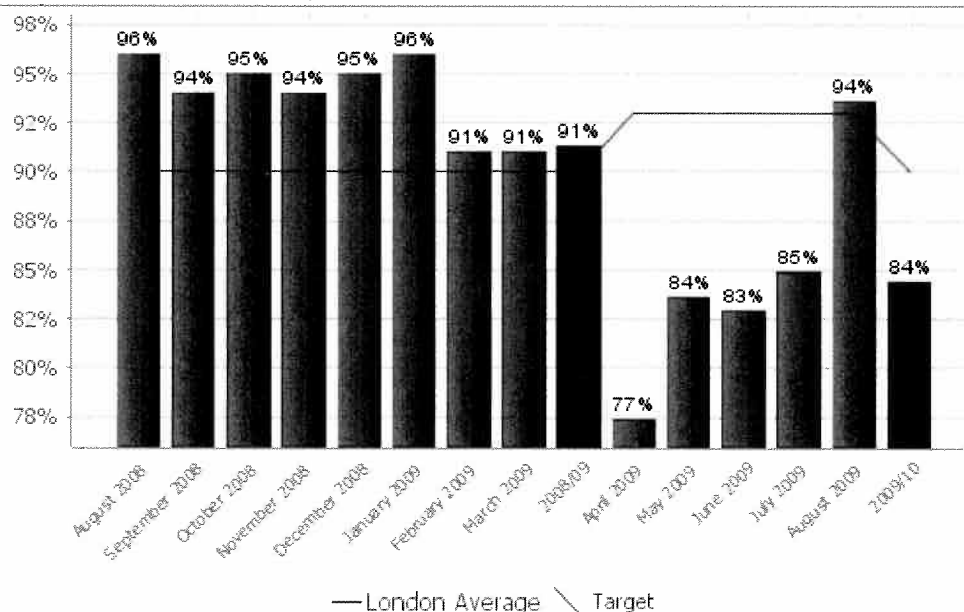
There is no emerging risk identified at present.

Performance discussion date:

UE Performance DMT September.

Equality Impact:

There is no specific equalities impact identified at present.

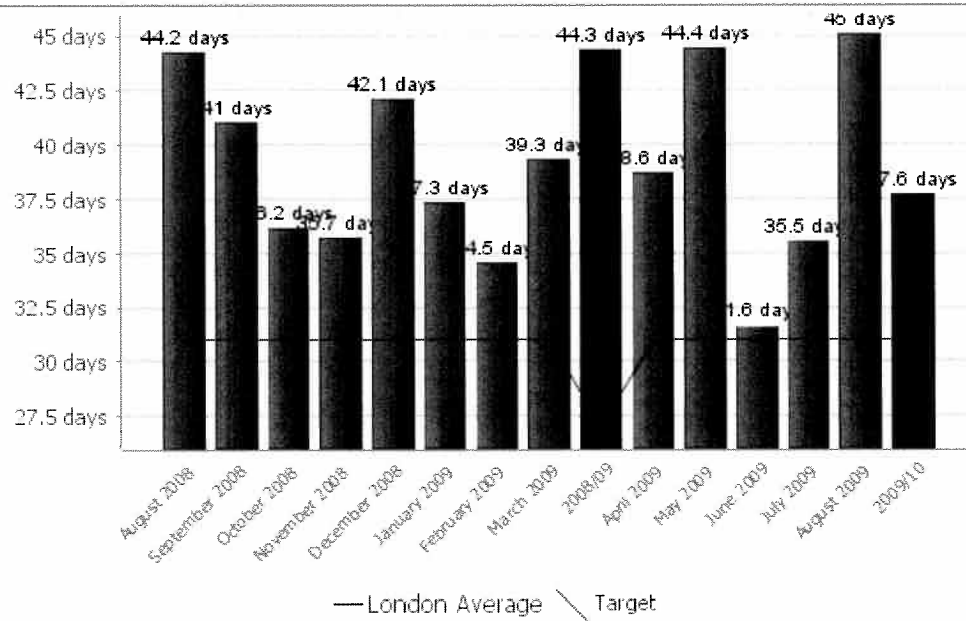


BV 212
CPA H8

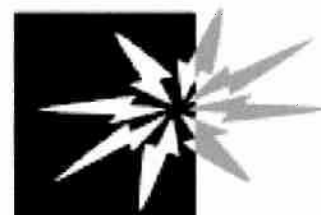
Average relet times for local authority dwellings let in the financial year (calendar days)

			Target			
2008/09						
	Value	Status				
July 2009	35.5 days	●				
August 2009	45 days	●				
2009/10	37.6 days	●	31 days	↓	●	Red

The outturn for August 2009 is only provisional until it has been approved by Homes for Haringey's Executive Management Team and Board.



Red lights of A Greener Haringey

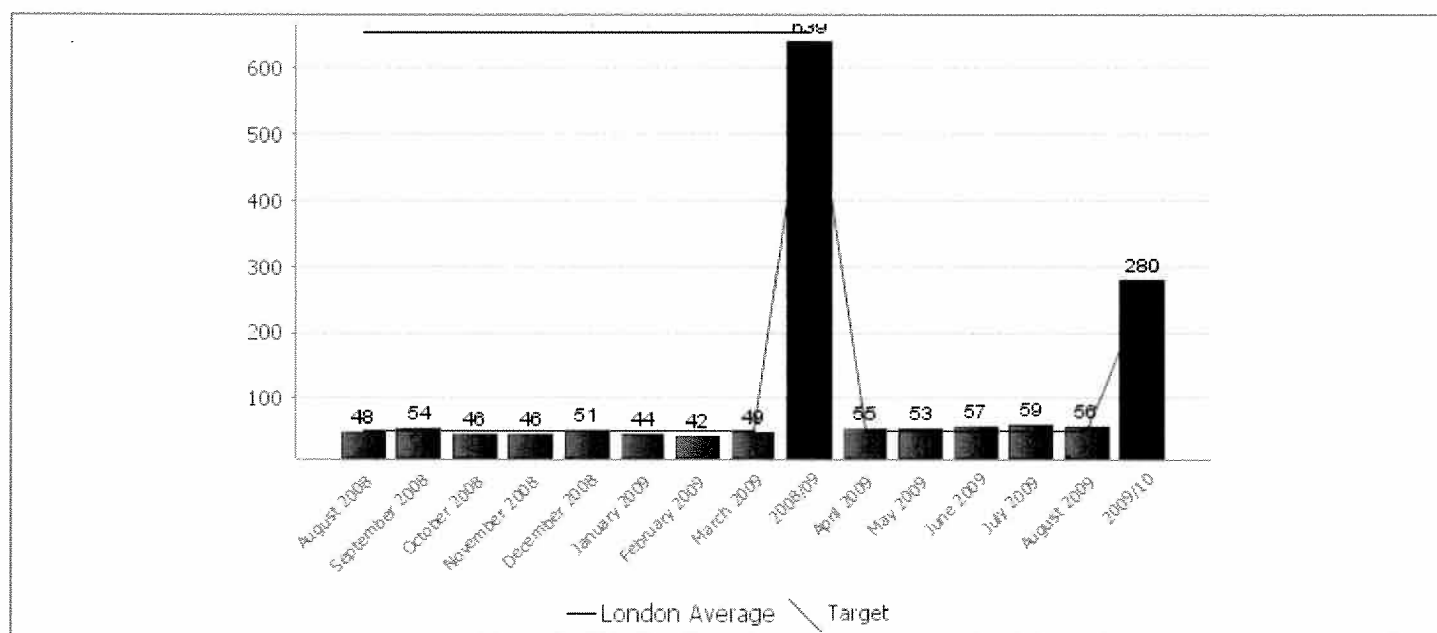


Haringey Council

NI 191		Residual household waste per household					
In line with the position of waste reduction at the top of the waste hierarchy, the Government wishes to see a year on year reduction in the amount of residual waste (through a combination of less overall waste and more reuse, recycling and composting of the waste that households produce). Local authorities have an important role to play in assisting their residents to reduce waste (as well as encouraging sorting of waste for recycling, re-use, home composting and other forms of home treatment of waste). This indicator monitors an authority's performance in reducing the amount of waste that is sent to landfill, incineration or energy recovery.							
		London Average		Target			
2008/09		654					
	Value	Status					
July 2009	59						
August 2009	56						
2009/10	280			255			Red
Number of households (as given by the dwelling stock figures from the Council Tax base. The figures relating to the end of the financial year to which the indicator pertains, as provided by the Valuation Office, will be used)							
Total tonnage of household waste minus the tonnage of household waste collected					1		

Performance for July, at 59kg, is slightly short of meeting the target of 51kg per month in order to achieve the annual target of 610kg per household. Average monthly performance to date is 56kg.

Note: The monthly figure is based on provisional data and is subject to change.


NI 192 Percentage of household waste sent for reuse, recycling and composting (2007-2010 stretch target)

The indicator measures percentage of household waste arisings which have been sent by the Authority for reuse, recycling, composting or anaerobic digestion. This is a key measure of local authorities' progress in moving management of household waste up the hierarchy, consistent with the Government's national strategy for waste management. The Government expects local authorities to maximise the percentage of waste reused, recycled and composted.

London Average			Target			
2008/09			29.28%			
	Value	Status				
July 2009	23.7%	●				
August 2009	23.1%	●				
2009/10	24.38%	●	32%	↓	●	Red
Total tonnage of household waste collected by the WCA (or on behalf of the WCA)						
Tonnage of household waste collected by the WCA (or on behalf of the WCA) which is sent for reuse, recycling, composting or anaerobic digestion						

Explanation of current performance

Performance for August is 23.1%. The year to date recycling rate is below the stretch target of 32% for 2009/10, at 24.4%.

Performance is below target owing to a number of factors that have led to the recycling rate being around 4-5% lower than would be expected based on previous years:

- Changes in the method of apportioning household and non-household waste, resulting in more waste being counted as household waste than was previously.
- A reduction in the reclaimed recycling from North London Waste Authority.
- Application of new recycling contamination rate by NLWA.

Current Activities

A detailed Recycling Action Plan is in place with the central aim of maximising performance in 2009/10 towards the 32% target, although this remains an extremely challenging target. The Environmental Resources management team meet weekly to review progress on the plan.

The actions identified in the plan are estimated to have the potential to improve performance above the current YTD figure by a

number of % points, with the majority of actions programmed to take effect from Oct 09 when a number of service developments will come into being. More detailed quantification of the expected impacts of actions is being undertaken as part of a service review referred to below.

Key actions within the plan include:

- Service review to be conducted in Sept/Oct 09 to identify most effective actions for performance improvement for implementation from Oct 09, supported and partially resourced by national body, Waste & Resources Action Programme (WRAP).
- Major communication drive programmed for Oct-Nov 09 to tie in with increased range of materials accepted (Oct 09) and completion of investment programme to provide mixed recycling collection to all households (with roll-out of flats above shops service, Oct 09)
- Rolling programme of door-knocking in areas of low/medium participation and recycling presence at public events through 4-person participation team, throughout 09/10.
- Weekend 'blitz' campaign to engage residents, giving out containers and information to all residents in an area (up to 1500 hh per day), started in July 09, programmed to run through autumn.
- Expansion of materials accepted from Oct 09 (to also include plastic trays, bags and pots and cartons) will reduce contamination rate.
- Addition of new materials for recycling at Reuse & Recycling Centres, including all waste wood – Sept 09.
- Alternative methods for calculation of household and non-household waste being investigated to provide more accurate household waste figure, with potential to be applied within 09/10.
- Ongoing action to ensure Edmonton's bulk waste recycling facility is fully utilised by Haringey vehicles, and identification of opportunities to reclaim additional recycling from more vehicles.
- Recycling facilities at all schools, a large number of community and faith centres. Continuing development in this area, with food waste collections for a minimum of 10 schools from Sept/Oct 09, and as further community links are built.
- Two officers working on education and community engagement, including delivery of workshops and sessions in schools, community centres and the Environmental Education Centre at Hornsey Reuse & Recycling Centre.
- Trial supply of compostable liners for free to residents on selected rounds to encourage participation in food waste recycling service – ongoing since March 09.
- Service change to reduce amount of uncontracted/flytipped trade waste being collected with household waste, with trial of coloured bags for flats above shops refuse collections to enable better identification of non-household waste – Aug 09.
- Working with ReStore Community Projects to improve capture of recyclables or reusable bulky items at interface with Haringey Enterprise - ongoing.
- On-the-go recycling bins in public places and recycling of street cleansing waste, in place.

Best Practice

During previous benchmarking exercises the Council has compared itself with the highest performing Borough within London: Bexley Council, to enable signposting of best practice. As a beacon Authority for waste and recycling as well as the highest performing Authority for NI192 within greater London, many lessons can be learned from Bexley. In terms of benchmarking it has several significant differences that mean Haringey would be unable to achieve similar recycling and composting rates.

To assist us with this exercise Haringey have become active members of the NLWA '50% club' which is a vehicle to share best practice amongst the North London Borough's. The club is still in its infancy but over the next months members will hear from invitee Authorities to the group about successful schemes and initiatives and generally share best practice. Haringey has also actively engaged with WRAP (Waste and Resources Action Programme) who provided links with several Authorities who are performing well in selected service areas.

In terms of authorities to benchmark against, Haringey will be looking at the following authorities who are in our family group and examining their service strength areas:

Ealing – Doorstep recycling service collects a wider range of materials than Haringey and encourages participation with focussed communications. Flats recycling is widespread and supported by housing association information networks.

Camden – Flats recycling services and Bring Sites cater for upwards of 40,000 residents with high tonnages collected.

Islington – Flats recycling and waste reduction are two strength areas for Islington.

Emerging Risk

No emerging unmanaged risk.

Performance discussion date

Performance against 192 and other indicators is regularly reviewed by managers within the service. This indicator will be discussed at the Frontline Services Performance SMT in September and the Urban Environment performance DMT in September.

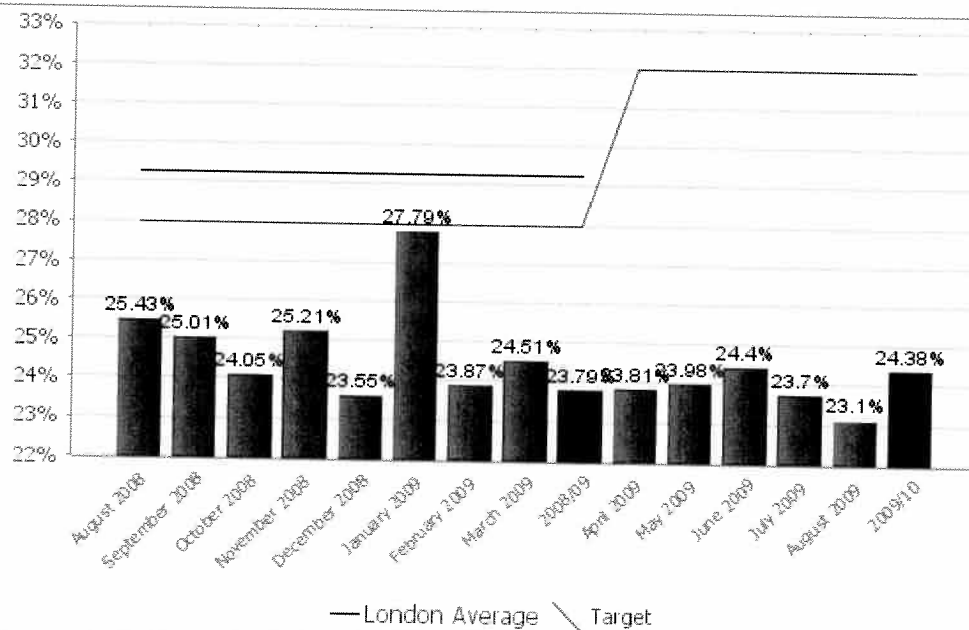
Equalities Impact

Environmental Resources' communications plan for engaging residents on recycling aims to take into account of the diverse range of languages and communities within Haringey and overcome barriers to residents participating in services:

- Full translations of key service leaflets into the most widely spoken community languages.
- Maximising the use of imagery and clear, easily understood guidance in all communications materials.
- Face-to-face engagement through door-knocking and attendance at public and community events, using staff with community languages wherever possible such as on weekend 'blitz' engagement campaigns.
- Workshops delivered in schools (allowing key messages to be taken home to households that may not speak English as a first language) and to community and faith groups.
- Assisted recycling collections provided to residents who require this service.

The percentage of people who think recycling services are excellent or very good:-

White British 68%, Other White 65%, Asian 67%, Caribbean 59%, African 64%, Mixed and Other 70%, Women 69%, Men 63%, Age 18-34 66%, 35-59 66%, 60+ 65%





Haringey Council

Agenda item:

Cabinet Meeting

On 13.10.2009

Report Title. Overview and Scrutiny Review – Support to Young People at Risk of Substance Abuse

Report of : The Director, Children and Young People's Service

Peter Lewis.

Signed : 

Contact Officer :

Jan Doust, Head of Children's Network

Jane Painter, Young People's Substance Misuse Commissioner

Wards(s) affected:

All

Report for:

Non Key Decision

1. Purpose of the report

- 1.1. To respond to the recommendations of the Overview and Scrutiny Review Report on Support to Young People at Risk of Substance Misuse and provide an Action plan.

2. Introduction by Cabinet Members

2.1 Councillor Canver and myself are extremely grateful to the members of the Overview and Scrutiny panel who undertook this review and would like to express our thanks for a thorough and helpful piece of work.

2.2 Our responses to the recommendations are set out in the attached Action Plan. We are happy to agree almost all the recommendations in full. Where this is not possible we have explained why this is not possible.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

<p>The Council wants to lessen the devastating impact of drugs and alcohol abuse on individuals, families and communities in order to meet their Community Plan objectives of making Haringey safer for all and ensuring local people are healthier with a better quality of life. One way of doing this is to identify at an early a stage as possible when young people are at risk of and when they first start to experiment and/or have problems with drugs and alcohol and to support them.</p>
<p>4. Recommendations</p> <p>4.1. That the Cabinet agree the response to the recommendations and agree the attached Action Plan</p>
<p>5. Reason for recommendation(s)</p> <p>5.1. The Action Plan sets out the process and actions required to implement those recommendations agreed from the Scrutiny Review Report.</p>
<p>6. Other options considered</p> <p>N/A</p>
<p>7. Summary</p> <p>7.1. See the response to the recommendations and actions required in the Action Plan:</p>
<p>8. Chief Financial Officer Comments</p> <p>The Director of Finance has been consulted in the preparation of this report and has no further comments to make.</p>
<p>9. Head of Legal Services Comments</p> <p>The Council owes duties to children in need in the area under the Children Act 1989 and its related statutory instruments and guidance. The action plan makes recommendations about the provision of services to children in need in the area. The Overview and Scrutiny Committee is empowered to do this by s21 of the Local Government Act 2000.</p>
<p>10. Head of Procurement Comments –[Required for Procurement Committee]</p>
<p>11. Equalities & Community Cohesion Comments</p> <p>11.1 With the absence of an Equality Impact Assessment of the process set out in the “Scrutiny Review of Support to young people at risk of substance abuse” dated 30th June 09, it is not possible to comment in detail on the impact or equality implications of the implementation of the proposals in the action plan. Based on the Young People’s Substance Misuse Needs Assessment 2009, an understanding of the diversity issues will enable the pilot scheme to be most effective in the areas of greatest need.</p> <p>11.2 The implementation of the action plan needs to ensure that all diversity issues are taken into account consideration is given to; demographics (wards with the largest target group); age (appropriate age of early intervention); sexual orientation (sexual identity amongst teenagers and related issues);disability (adjustments for any issues that relate to disabilities); deprivation (multiple issues that overlap and implications with other strategies e.g. crime, homeleßsness, teenage pregnancy); culture & religion (understanding of the client</p>

group that are disproportionately affected); gender (the different levels and type of intervention for boys and girls).

Other factors that need to be considered within the 'pilot scheme' and included in the action plan are; bullying and harassment; exclusions; behaviour problems; performance of pupils who are affected; care leavers and looked after children.

11.3 The pilot scheme needs to make certain that all diversity issues are addressed to target appropriate interventions, by all of the joint service providers. In the design of the 'pilot scheme' and the solutions, consideration should be given to ensure that any future consultation with the young people involved, are representative in numbers by; age, disability, ethnicity, gender, sexual orientation, and religion and belief.

12. Consultation

12.1. Throughout the scrutiny review process views and evidence were considered from relevant Council Departments and service providers. Additionally a representative from the Youth Council was co-opted onto the review to represent young people and provide feedback to the Youth Council. Representation from both secondary schools and NHS Haringey was also secured through co-option. 12.2The Scrutiny Report was circulated to all those involved in the review for consideration of the technical accuracy and feasibility of the recommendations.

13. Service Financial Comments

13.1. No additional funding implications. All recommendations and actions can be achieved within existing resources.

14. Use of appendices /Tables and photographs

14.1. Appendix 1 - Action Plan

15. Local Government (Access to Information) Act 1985

The background papers relating to this report are:

- 15.1. Haringey Children and Young People's Plan
- 15.2. Haringey Young People's Specialist Substance Misuse Treatment Plan
- 15.3. Haringey Joint Strategic Needs Assessment
- 15.4. Report to O and S on 17.March 2008 – support to pupils with drugs and/or alcohol problems.
- 15.5. Every Child Matters: Change for children and young people and drugs
- 15.6. Youth Alcohol Action Plan – Joint Department for Children, Schools and Families, Home Office and Dept of Health
- 15.7. HM Government – 2008 Drugs Strategy.

These can be obtained from Carolyn Banks – Principal Scrutiny Support Officer on 0208 489 2965, 7th Floor, River Park House
Email: carolyn.banks@haringey.gov.uk

ACTION PLAN 2009/10 TO IMPLEMENT OVERVIEW AND SCRUTINY COMMITTEE RECOMMENDATIONS TO GIVE SUPPORT TO YOUNG PEOPLE AT RISK OF SUBSTANCE MISUSE.

Recommendation	Response:	Date to be completed	Action	Lead	Commentary
i. That training sessions on the Common Assessment Framework (CAF) and around the Joint Area Review Action Plan be strengthened to include the early identification of substance misuse by children and young people, and the correct assessment processes such as training to include school governors.	Agreed. It reflects actions 1.2.3 1.3.2 in Young People's Specialist Substance Misuse Treatment Plan and supports partnership work and embedding of substance misuse agenda in Children's Services.	Ongoing	CAF training sessions to include early identification of substance misuse training, awareness and knowledge of substance misuse assessment tools and referral procedures to appropriate services. CAF training to include voluntary, statutory and private sector.	North MDT Co-ordinator and Integrated Working & Workforce Development Manager/Head of Children's Network /Young People's Substance Misuse Commissioner	This action is already progressing. A revised CAF recording form and guidance was issued by the DCSF in July 2009 and we are preparing to adopt this locally. Governors were briefed on CAF processes in September 2009 and there is a training and awareness programme being rolled out to schools.
ii. That the Overview and Scrutiny Committee receive a further report in Autumn 2009 on the delivery of the JAR plan, detailing the specific impact on young people for whom substance abuse may be an issue.	Safer Stronger Communities and Children's Services suggest that the timescale in this recommendation be changed from Autumn 2009 to Spring 2010 to fit	Spring 2010		Head of Children's Network	The other actions highlighted in this plan are being delivered through the JAR Safeguarding Plan. The report in the Spring will focus on the impact of these actions in relation to outcomes for young people.

	in with JAR Safeguarding Plan.					
iii.	That the Panel strongly recommends the introduction of a pilot scheme in a number of secondary schools to improve early identification of pupils at risk of substance abuse with the Director of Children and Young People Services reporting to Overview and Scrutiny Committee the results.	Safer Stronger Communities, and Children's Services support this recommendation as this is an area of work that has been identified as needing improvement, (re the low numbers of young people in treatment) and will support children's well-being, health and life chances (ECM) by enabling earlier interventions.	Oct 2010	<ul style="list-style-type: none">• Up to 3 schools to be identified in Sept 09• Pilot scheme to be developed Oct 09• Pilot scheme to start Nov 09• Pilot scheme to be monitored and reviewed termly.• Director of CYPS to report to Overview and Scrutiny Committee Sept 2010	Director of CYPS. Schools. Young People's Substance Misuse Commissioner	Two schools expressed initial interest in this pilot and The Young People's Substance Misuse Commissioner (Jane Painter) is working with these schools to finalise proposals – these will have to be agreed by the school governing body. The Director of CYPS will raise the issues with secondary headteachers at their meeting on 22 nd September 2009.
iv.	That following the transfer of responsibility for drugs and alcohol services to the Children and Young People's services, the Overview and Scrutiny Committee gives consideration to a further review into the commissioning of treatment services examining the cost	Examining the cost effectiveness of early intervention versus high cost of specialist intervention presents	Sept 2010	<ul style="list-style-type: none">• Young People's Substance Misuse Needs Assessment re effectiveness of Haringey's young people's treatment services and Young People's Specialist	Young People's Substance Misuse Commissioner and Commissioning Group.	Young People's Substance Misuse Needs Assessment currently being conducted. Completion date end of October 2009. National Treatment

effectiveness of early intervention against the high cost of specialist intervention at a later date.	difficulties. Accurately measuring the effectiveness of an early intervention in contributing to a young person's future drug/alcohol free state is problematic as this is likely to be due to a combination of interventions and protective factors and so the conclusions will only be speculative. Monitoring cost effectiveness of treatment services (1.5.3 YP Specialist Substance Misuse Treatment Plan) responsibility of YP Commissioner and		<p>Substance Misuse Treatment Plan 2009/2010 to be written and signed off by Dec 2009.</p> <ul style="list-style-type: none"> Examining the cost effectiveness of early intervention versus high cost of specialist intervention presents difficulties. Accurately measuring the effectiveness of an early intervention in contributing to a young person's future drug/alcohol free state is problematic as this is likely to be due to a combination of interventions and protective factors and so the conclusions could only be speculative. 	Agency (NTA) funding allocation is for specialist substance misuse treatment only.
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	Commissioning Group.				
v. That the Director of Children and Young People's Service (CYPS) be asked to consider the merits of introducing the good working model for the Common Assessment Framework adopted by the London Borough of Tower Hamlets and the integrated targeted youth support teams used by the London Borough of Hackney and Leeds City Council.	See comment	31/03/2010		Director of CYPS Director Youth Service North MDT Co-ordinator and Integrated Working & Workforce Dev Manager	The model operating in Haringey is very similar to the model identified by the GOL advisor as good practice (Tower Hamlets') in that it is intended to deliver a 'team around the child' approach. Further work is taking place to ensure that this is joined up with our IVSS.
vi. That the Director of Children and Young People's Service consider how best to engage primary and secondary schools, GP practices, the Police and Youth Offending Service and local hospitals and integrate feedback.	Safer, Stronger Communities, DAAT and Children's Services support this recommendation. It is key to raising awareness and will improve appropriate substance misuse service referral from universal and targeted provision	Ongoing	Engagement actions to be put forward in Young People's Specialist Substance Misuse Treatment Plan 2009/10	Director of CYPS. Young People's Substance Misuse (YPSM) Commissioning Group and YPSM Task Group.	This will be facilitated through the recently established Children's Trust Area Partnerships in each Children's Network. These will each have representation from Council, schools, Police, NHS Haringey and other statutory, voluntary and community providers

ACTION PLAN 2009/10 TO IMPLEMENT OVERVIEW AND SCRUTINY COMMITTEE RECOMMENDATIONS TO GIVE SUPPORT TO YOUNG PEOPLE AT RISK OF SUBSTANCE MISUSE.

Recommendation	Response	Date to be completed	Action	Lead	Commentary
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ii. That the Overview and Scrutiny Committee receive a further report in Autumn 2009 on the delivery of the JAR plan, detailing the specific impact on young people for whom substance abuse may be an issue.	Safer Stronger Communities and Children's Services suggest that the timescale in this recommendation be changed from Autumn 2009 to Spring 2010 to fit	Spring 2010		Head of Children's Network	The other actions highlighted in this plan are being delivered through the JAR Safeguarding Plan. The report in the Spring will focus on the impact of these actions in relation to outcomes for young people.

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iii.	That the Panel strongly recommends the introduction of a pilot scheme in a number of secondary schools to improve early identification of pupils at risk of substance abuse with the Director of Children and Young People Services reporting to Overview and Scrutiny Committee the results.	Safer Stronger Communities, and Children's Services support this recommendation as this is an area of work that has been identified as needing improvement, (re the low numbers of young people in treatment) and will support children's well-being, health and life chances (ECM) by enabling earlier interventions.	Oct 2010	<ul style="list-style-type: none"> Up to 3 schools to be identified in Sept 09 Pilot scheme to be developed Oct 09 Pilot scheme to start Nov 09 Pilot scheme to be monitored and reviewed termly. Director of CYPS to report to Overview and Scrutiny Committee Sept 2010 	<p>Director of CYPS. Schools. Young People's Substance Misuse Commissioner</p> <p>Two schools expressed initial interest in this pilot and The Young People's Substance Misuse Commissioner (Jane Painter) is working with these schools to finalise proposals – these will have to be agreed by the school governing body. The Director of CYPS will raise the issues with secondary headteachers at their meeting on 22nd September 2009.</p>
iv.	That following the transfer of responsibility for drugs and alcohol services to the Children and Young People's services, the Overview and Scrutiny Committee gives consideration to a further review into the commissioning of treatment services examining the cost	Examining the cost effectiveness of early intervention versus high cost of specialist intervention presents	Sept 2010	<ul style="list-style-type: none"> Young People's Substance Misuse Needs Assessment re effectiveness of Haringey's young people's treatment services and Young People's Specialist 	<p>Young People's Substance Misuse Commissioner and Commissioning Group.</p> <p>Young People's Substance Misuse Needs Assessment currently being conducted. Completion date end of October 2009.</p> <p>National Treatment</p>

effectiveness of early intervention against the high cost of specialist intervention at a later date.	difficulties. Accurately measuring the effectiveness of an early intervention in contributing to a young person's future drug/alcohol free state is problematic as this is likely to be due to a combination of interventions and protective factors and so the conclusions will only be speculative. Monitoring cost effectiveness of treatment services (1.5.3 YP Specialist Substance Misuse Treatment Plan) responsibility of YP Commissioner and		<p>Substance Misuse Treatment Plan 2009/2010 to be written and signed off by Dec 2009.</p> <ul style="list-style-type: none"> Examining the cost effectiveness of early intervention versus high cost of specialist intervention presents difficulties. <p>Accurately measuring the effectiveness of an early intervention in contributing to a young person's future drug/alcohol free state is problematic as this is likely to be due to a combination of interventions and protective factors and so the conclusions could only be speculative.</p>		Agency (NTA) funding allocation is for specialist substance misuse treatment only.
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v. That the Director of Children and Young People's Service (CYPS) be asked to consider the merits of introducing the good working model for the Common Assessment Framework adopted by the London Borough of Tower Hamlets and the integrated targeted youth support teams used by the London Borough of Hackney and Leeds City Council.	See comment	31/03/2010		Director of CYPS Director Youth Service North MDT Co-ordinator and Integrated Working & Workforce Dev Manager	The model operating in Haringey is very similar to the model identified by the GOL advisor as good practice (Tower Hamlets') in that it is intended to deliver a 'team around the child' approach. Further work is taking place to ensure that this is joined up with our IVSS.
vi. That the Director of Children and Young People's Service consider how best to engage primary and secondary schools, GP practices, the Police and Youth Offending Service and local hospitals and integrate feedback.	Safer, Stronger Communities, DAAT and Children's Services support this recommendation. It is key to raising awareness and will improve appropriate substance misuse service referral from universal and targeted provision	Ongoing	Engagement actions to be put forward in Young People's Specialist Substance Misuse Treatment Plan 2009/10	Director of CYPS. Young People's Substance Misuse (YPSM) Commissioning Group and YPSM Task Group.	This will be facilitated through the recently established Children's Trust Area Partnerships in each Children's Network. These will each have representation from Council, schools, Police, NHS Haringey and other statutory, voluntary and community providers

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Haringey Council

Agenda item:

[No.]**Cabinet****On 13 October 2009**Report Title: **Admissions to Schools – Approval to consult.**

Forward Plan reference number (if applicable):

Report of: **Director of the Children and Young People's Service**Wards(s) affected: **All**Report for: **Key****1. Purpose**

- 1.1 To request Cabinet's approval to consult on the arrangements for admission to community primary and secondary schools and to St Aidan's Voluntary Controlled School for the 2011/12 school year.
- 1.2 To request approval to consult on the arrangements for admission to sixth form study at Alexandra Park School, the Highgate/Hornsey Sixth Form Consortium and the Haringey Sixth Form Centre for the 2011/12 school year.

2. Introduction by Cabinet Member

- 2.1 This report concerns the admission arrangements to be published and implemented for the 2011/12 school year by the Council as the admission authority for community and voluntary controlled schools in Haringey.
- 2.2 It includes admission arrangements to nursery classes in Haringey community primaries and St Aidan's Voluntary Controlled primary school, and admission arrangements to Sixth Forms in Haringey community secondary schools and the Sixth Form Centre.
- 2.3 Consultation on admission issues is an annual requirement for local authorities under Section 89 of the School Standards and Framework Act 1998 as amended by the Education and Inspections Act 2006.
- 2.4 This report is timed so that consultation with governing bodies of community schools can take place before wider consultation is initiated. This is to ensure that a timely report on the consultation outcomes is available to the Cabinet in March 2010.
- 2.5 In April 2009 the new Admissions Code of Practice was introduced and this means

that from 2010, uniform arrangements will apply to parents when applying for a primary or secondary school place. They will only ever need to apply to the local authority in which they live and we have specified national closing dates for primary and secondary applications.

2.6 Cabinet is therefore asked to note that a national offer date for reception class admissions has now been agreed in principle and the specific date is awaited. Cabinet is also asked to note that the Haringey Admissions Service is required to co-ordinate all in-year admissions to schools from 1 September 2010.

3. Recommendations

3.1 To approve for consultation the proposed admission arrangements for all community nursery classes, primary and secondary schools and St Aidan's Voluntary Controlled Primary School for the 2011/12 school year.

3.2 To approve for consultation the proposed consultation on admission arrangements for students starting sixth form study in Haringey in September 2011.

Report Authorised by:



Peter Lewis
Director
The Children and Young People's Service

Contact Officer:

Ian Bailey, Deputy Director (020 8489 4601) and
Maggie White, Acting Head of Admissions (020 8489 8350)

4. Chief Financial Officers Comments

4.1 School Budgets are based largely on the actual number of pupils on a school's roll at the Annual School Census date. Changes to the Planned Admission Number (PAN) will cause budget variations only to the extent that they themselves lead to changes in the actual number of pupils on roll.

5. Head of Legal Services Comments

5.1 The Head of Legal Services has been consulted on the content of this report. The report itself sets out the statutory requirement for consultation regarding the admission arrangements to be determined by the Council as admission authority for the schools indicated in the report and its appendices.

5.2 The proposals set out generally in the report and appendices, including those for admission numbers, oversubscription criteria and co-ordinated arrangements, comply with the statutory requirements on the Council, including those required by the School Admissions Code.

6. Local Government (Access to Information) Act 1985

- Section 89 of the Schools Standards and Framework Act 1998
- The Education Act 2002
- The Education and Inspections Act 2006
- The Education (Co-ordination of Admission Arrangements) (Secondary Schools) (England) Regulations 2008
- The School Admissions (Admission Arrangements) (England) Regulations 2008
- The Education (Admissions Appeals Arrangements) (England) (Amendment) Regulations 2009
- The School Admissions Code (2009)
- The School Admissions Appeals Code (2009)

7. Strategic Implications

7.1 Section 89 of the School Standards and Framework Act 1998, as amended by the Education and Inspections Act 2006 and associated Regulations require admission authorities to consult annually on their admission arrangements for the following academic year. The Children and Young People's Service gives advice to governing bodies who are the admission authorities for other maintained primary and secondary schools in Haringey (i.e. St Thomas More Catholic School, The John Loughborough School, Fortismere School and Greig City Academy). Consultation for all admission authorities should be completed by 1 March 2010, and determined by 15 April 2010. However, we are seeking to consult earlier than in previous years in order to report back to Cabinet on time in early March.

7.2 The new arrangements will then come into effect from the September 2011 intake.

8. Admission arrangements for the 2011/12 school year – secondary schools

8.1 The current oversubscription criteria for admission to community schools in Haringey are attached as **Appendices 1 to 5**. These are fully compliant with advice given in the School Admissions Code and no changes are proposed.

9. Admission arrangements for the 2011/12 school year – primary schools

- 9.1 Appendix 1 shows the oversubscription criteria applied to nursery classes attached to primary schools. These arrangements are used where there are more applications than places for full time provision to ensure children most in need are targeted.
- 9.2 The current oversubscription criteria for admission to community primary schools in Haringey are attached as Appendix 2, and are fully compliant with the School Admissions Code. No changes are proposed for the September 2011 intake.

10. Co-ordinated Admissions – secondary schools

- 10.1 The oversubscription criteria for admission to community secondary schools in Haringey are attached as Appendix 3. The Pan-London co-ordinated scheme for children transferring from primary to secondary school is about to enter its fifth year.

11. In-Year (Casual) Admissions

- 11.1 The arrangements for in-year admissions to all schools in Haringey are attached as Appendix 4. Current arrangements for 'in year' admissions (i.e. admission at stages other than at entry to reception classes or on transfer from primary to secondary school) will use the same oversubscription criteria described in appendices 1 and 2 (Hornsey School for Girls will follow the same oversubscription criteria as other Haringey community secondary schools). Priority for admission to secondary schools (not primary) is given to children without school places over those transferring from other schools. This policy is to ensure priority is given to the most vulnerable children. It is not proposed to change this arrangement.
- 11.2 In the report to Cabinet in March 2009, there was uncertainty about whether all schools have to participate in the In Year Fair Access Protocol. This has now been clarified with the DCSF and it has confirmed that the Protocol is binding on all schools.

12. Admissions to Sixth Form Study in Haringey

- 12.1 Appendix 5 outlines the proposed admission arrangements for community school sixth form provision in Haringey, namely Alexandra Park School, the Highgate / Hornsey Consortium, and the new Haringey Sixth Form Centre. The School Admissions Code permits that elements of academic selection in admission arrangements at this level. Haringey Council is the admission authority and therefore must approve the admission arrangements. Applications from prospective students are made directly to each individual provider who will administer the agreed admission arrangements.

13. Conclusion

- 13.1 The Education and Inspections Act 2006 and implementing Regulations require Local Education Authorities to consult on their admission arrangements annually. The recommendations included in this report incorporate advice contained within the DCSF School Admissions Code.

14. Recommendations

- 14.1 To approve for consultation the proposed admission arrangements for all community nursery classes, primary and secondary schools and St Aidan's Voluntary Controlled Primary School for the 2011/12 school year.
- 14.2 To approve for consultation the proposed consultation on admission arrangements for students starting sixth form study in Haringey in September 2011.

15. Equalities Implications

- 15.1 The current oversubscription criteria for Haringey community schools and the advice given to governors of schools who are their own admission authority (Appendix 1) comply with the advice given in the DCSF School Admissions Code of Practice. The Code has due regard to the provisions of the Sex Discrimination Act 1975, the Race Relations Act 1976 (as amended by the Race Relations (Amendment) Act 2000), and the Disability Discrimination Act 1995 (as amended by the Special Educational Needs and Disability Act 2001).

16. Use of Appendices

- Appendix 1 Starting nursery in Haringey in September 2011.
- Appendix 2 Starting reception class in Haringey September 2011.
- Appendix 3 Starting secondary school in Haringey in September 2011.
- Appendix 4 Starting school during the year in Haringey 2011/12
- Appendix 5 Starting sixth form in Haringey in September 2011.

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STARTING NURSERY IN HARINGEY IN SEPTEMBER 2011

ADMISSION RULES FOR NURSERY CLASSES IN COMMUNITY PRIMARY SCHOOLS AND ST. AIDAN'S VC SCHOOL

Starting School

Children born between September 2006 and 31 August 2007 will normally start reception classes in September 2011. However, the law does not require a child to start school before the end of the term in which they become five. In these circumstances, parents may wish for them to start school later than September 2011 but before they are five. In these circumstances, parents are asked to be aware that all places in reception may have been taken up by this time. Also, if they wait until their child reaches five, they may be admitted into a Year 1 class not a Reception class as children are usually educated in their chronological age group in Haringey.

Nursery classes in infant and primary schools

Part-time nursery places.

Of course, younger children may have a part-time place in a nursery centre or a class attached to a school in the September following their third birthday. If there are more requests than part-time places available, the admission rules (over-subscription criteria) explained below will be used to decide which children should be admitted (they will also apply to full time places).

You should ask your preferred primary school for an application form. The Authority is responsible for admissions but these are managed by schools and nursery centres. There is no right of appeal against the decision to refuse admission of children to nurseries.

Full-time nursery places

The Authority provides a small number of full-time places in a few schools. The places are offered to families in greatest need. The types of need that we take into consideration include:

1. children with special educational needs
2. children with a social or medical need, for example a child in the care of the local authority and children on the at risk register
3. children who are residents of Haringey and who are:
 - housed in temporary accommodation
 - cared for by a lone parent
 - refugees or asylum-seekers
 - from a family receiving Income Support
 - from a family with a number of pre-school-age children and/or
 - have English as an additional language

If a child has one or more of these needs, there is no guarantee of a full time place, however your child may be given a higher priority for a place. If you think your child has any of these needs, please contact your preferred school or centre to discuss this in detail.

Parents/carers should note that admission to a nursery class in a school does not guarantee a place in the reception class at the same school, and separate application forms must be completed later for the reception class at the right time.

Some places may be available to children for one or two terms before the school year in which they have their fourth birthday. Priority for these places is given to children in greatest need. Please ask at your local school/centre for information in the first instance.

The Admissions Rules (“Over Subscription Criteria”)

Children with a statement of special educational needs which name the school will be admitted in accordance with section 324 of the Education Act 1996.

If the number of applicants without statements of special educational needs which name the school is higher than the number of places available, the following rules are applied, in the order of priorities set out below to decide who is offered a place:

- 1) Children who are looked after by a local authority.
- 2) Children who the Authority accepts have an exceptional medical or social need for a place at the school. Applications will only be considered under this category if they are supported by a written statement from a doctor, social worker or other appropriate independent professional. These must confirm the exceptional medical or social need and show that only the specified school can meet the defined needs of the child.
- 3) Children who will have a brother or sister attending the school (or its associated Infant or Junior school) at the time of admission. This category includes foster brothers and sisters, half brothers and sisters or stepbrothers and sisters. Parents should note that in all these cases, the brother or sister must be living at the same address as the child for whom the application is being made. (However, this does not include younger siblings in the school’s nursery class).
- 4) Children living closest to the preferred school. (Distance measured by straight line using a computerised mapping system).

The tie-breaker for all criteria is-children living closest to the school measured in a straight line from the home post office address point to the entrance of the school’s using a computerised mapping system.

APPENDIX 2

STARTING RECEPTION CLASS IN HARINGEY IN SEPTEMBER 2011

ADMISSION RULES FOR HARINGEY COMMUNITY PRIMARY SCHOOLS AND ST AIDAN'S VOLUNTARY CONTROLLED SCHOOL

Children with a statement of special educational needs which name the school will be admitted in accordance with section 324 of the Education Act 1996.

If the number of applicants without statements of special educational needs which name the school is higher than the number of places available, the following rules are applied, in the order of priority set out below to decide who is offered a place:

1. Children who are looked after by a local authority (in public care).
2. Children who the Authority accepts as having an exceptional medical or social need for a place at the school for whom attendance at any other school would be inappropriate.

Applications will only be considered under this category if they are supported by a written statement from a doctor, social worker or other appropriate independent professional. These should confirm the exceptional medical or social need and show that only the specified school can meet the defined needs of the child.

3. Children who will have a brother or sister attending the school (or its associated Infant or Junior school) at the time of admission. This category includes foster brothers and sisters, half brothers and sisters or stepbrothers and sisters. Parents should note that in all these cases, the brother or sister must be living at the same address as the child for whom the application is being made. (However, this does not include younger siblings in the school's nursery class).
4. Children living closest to the preferred school. (Distance measured by straight line using a computerised mapping system).

Tie breaker

The tie-breaker for all criteria is children living closest to the school measured in a straight line from the home post office address point to the school's entrance using a computerised mapping system.

HOW WE WILL PROCESS YOUR APPLICATION

Children who have their fifth birthday between 1 September 2006 and 31 August 2007 are due to start in reception classes in Haringey in September 2011. The current arrangements for admission to Haringey community primary schools and St Aidan's voluntary controlled School do not provide for children of other age groups to start in reception in September 2011. Parents will be required to show documentary evidence of their child's date of birth.

Since 2010, uniform arrangements have applied to parents when applying for a primary school place. You only need to apply to the Haringey Admissions Service if you live in Haringey and there are specified national closing dates for all applications.

These co-ordinated arrangements will apply to all schools in maintained primary schools in Haringey with reception classes. These are:

1. Haringey Children and Young People's Service as admission authority for the community primary schools in Haringey.
2. The Governing Bodies of the following voluntary aided primary and infant schools where the Governing Body is legally responsible for admissions to its school:

Our Lady of Muswell RC Primary Infants' School	St Francis de Sales RC
St Ignatius RC Primary	St John Vianney RC Primary
St Martin of Porres RC Primary	St Mary's RC Infants' School
St Paul's RC Primary	St Peter-in-Chains RC Infants'
The Green CE Primary	St Ann's CE Primary
St James CE Primary	St Mary's CE Infants' School
St Michael's CE Primary (N6)	St Michael's CE Primary (N22)
St Paul's & All Hallows CE Infants' School	

Application forms

For the September 2011 intake, parents applying for reception class places at all maintained primary schools in Haringey must complete the Haringey common application form (CAF), regardless of where they live. Preferences will only be valid if they are given on the Haringey application form (either the paper copy or online).

Some schools require additional information to assess whether a child matches their special criteria. This information must be given on an additional form called a "Supplementary Information Form" (SIF). So parents must complete two forms for one of these schools. For example, a school with a religious character may require evidence from a priest or religious leader of attendance at a place of worship.

Supplementary information forms (SIFs) should be returned directly to the individual schools in question.

After the closing date, and as soon as the Admissions Service has loaded all the information onto the computerised system, a list of applicants will be sent to each school where the governing body is the admission authority. Copies of the Haringey application form will not be sent. Schools must notify the Admissions Service where a supplementary form has been received but the child's name does not appear on the list provided by the local authority.

It is proposed that the number of preferences parents can name on the Haringey application form should remain as **six**, and should be stated in order of preference. This will include all maintained primary schools in Haringey (but not primary schools in any other authority's area or independent fee-paying schools). In accordance with current legislation, parents will also be invited to give reasons for their preferences.

Confidentiality about preference information

The scheme proposed by the Authority will ensure that all preferences are treated equally. This means that information sent to governing bodies who are admission authorities will contain details about applicants for that school, but will **not** include their preference ranking.

The equal preference system

Governing bodies who are admission authorities will supply a list of all applicants ranked in the order of their priority rules (oversubscription criteria) to the Admissions Service who will then rank children according to these priorities. They will be trying to offer you your highest possible preference. Only the highest preference will then be offered to you.

Determining the offers in response to the common application form.

The closing date for applications which will also be available online is **AT A DATE YET TO BE DETERMINED** and the deadline for changing preferences will be the same date. The forms must be received by Haringey Admissions Service by this date.

There will be a frequent exchange of data between the Admissions Service and the schools where the Governing Body both before and after the closing date. This is to ensure that application procedures have been followed correctly and the necessary forms have been completed.

The Haringey Admissions Service will act as a 'clearing house' for the allocation of places by the relevant admission authorities in response to the application forms. The Authority will only make any decision with respect to the offer or refusal of a place in response to any preference expressed on the common application form where:

- it is acting in its separate capacity as an admission authority, or
- an applicant is eligible for a place at more than one school, or
- an applicant is not eligible for a place at any school that the parent has named.

1. A DATE YET TO BE DETERMINED

The Haringey Admissions Service will notify the admission authority for each of the schools of every application that has been made for that school. It will provide all relevant details and any supplementary information form received by this date which schools require in order to apply their oversubscription criteria.

The admission authority for each school will consider all applications for their schools and apply the school's published admission rules (oversubscription criteria) in order to rank the applicants.

2. AT A DATE YET TO BE DETERMINED

Schools will return the list of ranked children to the Admissions Service.

The Admissions Service will match this ranked list against the ranked lists of the other schools named on the application form and:

- where the child is eligible for a place at only one of the named schools, that school will be allocated to the child
- where the child is eligible for a place at two or more of their named schools, they will be allocated a place at the highest ranked school for which they are eligible
- where the child is not eligible for a place at any of their preferred schools, the child will be allocated a place at the nearest community primary school to the child's home address that has a place available. They will also be given information on other schools in the Authority's area which still have places available.

3. AT A DATE YET TO BE DETERMINED

The Admissions Service will post the offer letters to parents (by first class post). This letter will contain the following information:

- the name of the school at which a place is offered;
- the reason why the child is not being offered a place at any of the other schools on the common application form;
- information about their statutory right of appeal against the decisions to refuse places at the other named schools;
- contact details for the school and local authority (and those nominated VA schools where they were not offered a place so that they can lodge an appeal with the governing body);
- if a child has been refused a place at a named school that was a higher preference than the one offered parents will be invited to put the child's name on a waiting list.

4. AT A DATE YET TO BE DETERMINED

This is the deadline for parents to accept or decline the place offered. If they do not respond by this date, it will be assumed that they do not accept the place, and, following reasonable checks by the Admissions Service, the place may be withdrawn and offered to another child.

After offers have been made

The Admissions Service will continue with these co-ordinated procedures after the notifications have been sent.

Waiting lists will be kept in the order of the admission rules as before but only on waiting lists for higher preferences than the one offered.

Timetable

The proposed timetable for processing applications is expected to be as follows:

	Deadline for receipt of completed application forms
	Community and voluntary aided schools advised of all applications received for their schools
	Voluntary aided schools to send lists of all applicants in criteria order to Haringey Admissions Service
	Letters notifying parents of the outcome of their applications
	Latest date for parents to submit their completed appeal forms

Late applications

Applications received after the closing date will be treated separately unless they are late for a good reason and following receipt of compelling written evidence.

This means that all the other children who applied on time will be allocated school places first. Late applicants will only be allocated to vacancies that are left.

Applications received after the offer date but before **AT A DATE YET TO BE DETERMINED**

Applications made directly to any school on the common application form must be forwarded to Haringey Admissions Service immediately. A supplementary information form on its own will not constitute a valid application. The school must inform the authority immediately so it can verify whether a common application form has been received from the parent, and if not, contact the parent and ask them to complete one.

The Authority will then enter the details onto its central database and after consultation with the relevant admission authority, offer a place at the highest preference school with a place available. If this is not possible, your child will be given a place at the nearest appropriate school with a vacancy.

The number of school places available in Haringey schools is given on the next page.

It is proposed that the admission numbers for Haringey community primary schools for the 2011/12 school year are as follows:

Alexandra JMI	30	Lordship Lane	90
Belmont Infants	56	Mulberry	90
Bounds Green	60	Muswell Hill	60
Broadwater Farm	60	Nightingale	60
Bruce Grove	60	Noel Park	81
Campsbourne Infant	60	North Haringay	60
Chestnuts Primary	60	Rhodes Avenue	90
Coldfall	90	Risley Avenue	90
Coleraine Park	60	Rokesly Infant	90
Coleridge	120	St Aidan's VC Primary	30
Crowland	60	Seven Sisters	90
Devonshire Hill	60	South Haringay Infant	60
Downhills	60	Stamford Hill	30
Earlham	60	Stroud Green	60
Earlsmead	60	Tetherdown	60
Ferry Lane	30	Tiverton	60
Highgate	56	Welbourne	60
Lancasterian Infant	58	West Green	30
Lea Valley	60	Weston Park	30

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APPENDIX 3

STARTING SECONDARY SCHOOL IN HARINGEY IN SEPTEMBER 2011

ADMISSION RULES FOR HARINGEY MIXED COMMUNITY SECONDARY SCHOOLS

Children with a statement of special educational needs which names the school will be admitted in accordance with section 324 of the Education Act 1996.

If the number of applicants without statements of special educational needs naming the school is higher than the number of places available, the following rules are applied, in the order of priority set out below to decide who is offered a place:

- 1) Children who are looked after by a local authority.
- 2) Children who the Authority accepts have an exceptional medical or social need for a place at the school. Applications will only be considered under this category if they are supported by a written statement from a doctor, social worker or other appropriate independent professional. These must confirm the exceptional medical or social need and show how only the specified school can meet them.
- 3) Children with a brother or sister already attending the school and who will still be attending on the date of admission. This category includes foster brothers and sisters, half brothers and sisters or stepbrothers and sisters. Parents should note that in all these cases, the brother or sister must be living at the same address as the child for whom the application is being made.
- 4) Children living closest to the preferred school.

Tie breaker

The tie-breaker for all criteria is children living closest to the school measured in a straight line from the home address point to the main entrance of the school (using a computerised mapping system).

ADMISSION RULES FOR HORNSEY SCHOOL FOR GIRLS FOR 2011-12

Children with a statement of special educational needs which name the school will be admitted in accordance with section 324 of the Education Act 1996.

If the number of applicants without statements of special educational needs naming the school is higher than the number of places available, the following rules are applied, in the order of priority set out below to decide who is offered a place:

- 1) Girls who are looked after by a local authority.
- 2) Girls who the Authority accepts have an exceptional medical or social need for a place. Applications will only be considered under this category if they are supported by a written statement from a doctor, social worker or other appropriate independent professional. These must confirm the exceptional medical or social need and show how only Hornsey School for Girls can meet them.
- 3) Girls with a sister already attending the school, and who will still be attending on the date of admission. This category includes foster sisters, half sisters and stepsisters. Parents should note that in all of these cases, the sister must be living at the same address as the child for whom the application is being made.
- 4) Girls allocated places in proportion to the applications received from each primary school. If there are more requests from girls attending a particular primary school than the proportionate allocation, places will be allocated to those girls living closest to Hornsey School for Girls. If a place becomes available but there are no remaining requests from that particular primary school, (school A), the place will be added to the proportion allocated to the primary school (school B) which is the primary school with the highest unmet demand. Girls who attend independent schools or who move into the area and who are unplaced in a primary school will be assigned to their nearest community primary school.

The waiting list for Hornsey School for Girls will be held in this order until the start of the autumn term September 2011 when, after criteria 1), 2) and 3), criterion 4) will be replaced by criterion 5) below:

- 5) The remaining places will be allocated to those girls who live closest to Hornsey School for Girls.

Tie breaker

The tie-breaker for all criteria is children living closest to the school measured in a straight line from the home address point to the main entrance of the school (using a computerised mapping system).

HOW WE WILL PROCESS YOUR APPLICATION

The Haringey Admissions Service processes all secondary school applications as part of the Pan London scheme. This means that all the boroughs perform the same stages at the same time.

The Haringey schools that are part of the scheme are:

- The Alexandra Park School,
- Gladesmore Community School,
- Heartlands High School
- Highgate Wood School,
- Hornsey School for Girls,
- Northumberland Park Community School,
- Park View Academy
- Woodside High School

The respective governing bodies are the admission authorities for the following schools but they are also part of the co-ordinated arrangements:

- Fortismere School,
- Greig City Academy
- St Thomas More Catholic School
- The John Loughborough School

Applications

1. Parents who live in Haringey must fill in the Haringey form regardless of where their preferred schools might be located.
2. If parents are seeking a place at Fortismere School, Greig City Academy, St Thomas More Catholic School or the John Loughborough School) they must complete an additional Supplementary Information Form (SIF) to enable these schools to consider the child against the school's published admission criteria.
3. Applicants may list up to six preferences on the Haringey form. This includes all maintained secondary schools (Academies and any City Technology College) but independent schools are not part of this system.
4. The order of preference given by parents on the Haringey application form will not be revealed to individual schools. However, the preference information will be given to another local authority where a parent has applied for a secondary school in its area. Copies of the Haringey application form will not be sent to individual schools.

The London-wide common timetable

1. Applicants living in Haringey must return the completed Haringey application form (which will also be available to be submitted online) to the Haringey Admissions Service by **22 October 2010** and information will be transferred to the Pan London database by 15 November 2010. This date has been agreed by participating authorities across the Pan-London area.
2. Application data regarding all applications for all schools in the participating authorities must be completed by the end of December 2010.
3. The applications will be ranked in the priority order described previously.
4. During November 2010 details of applicants for Fortismere School, Greig City Academy, The John Loughborough School and St Thomas More RC School will be considered under their specialist criteria by January 2011.
5. The information about pupils and their rankings will then be shared and processed through the Pan London arrangements on 2 February 2011. This will produce the highest possible offer available to each applicant.
6. School place offers will then be given by every Pan London authority on the same day in March 2011.
7. It is important that applications are submitted on time particularly with the co-ordinated process as information has to be put into the Pan London system by the middle of December at the latest. Late applications will be accepted only where they are late for a good reason. Each case will be considered on its own merits, and compelling written evidence will be required which demonstrates why the family were prevented from applying on time. Where the application is for one of the four schools where the governing bodies are the admission authorities, consultation on whether to accept the late application as 'on time' will take place between the Admissions Service and the governing body.

School place offers

1. Notification will be sent by electronic mail (if applying on line) or by first class post to parents concerning the outcome of their applications on the agreed day of **1 March 2011**.
2. Lists of the successful applicants will be sent to individual Haringey secondary schools on **2 March 2011**.
3. The offer letter will inform applicants living in the area of their highest offer of a school place and the reasons why higher preferences were not offered. Where a place has been refused at a Haringey school where the governors are the admission authority, parents will be advised to contact the school concerned for detailed reasons why their application was refused.

After the school place offer

1. Haringey Admissions will request that resident parents accept or decline the offer of a place by **16 March 2011**. These replies have to be sent back to Haringey Admissions Service who will then communicate with the other borough(s) about the decisions.
2. If a child has been refused a place at a named school that was a higher preference than the one offered parents will be invited to put the child's name on a waiting list. Waiting lists for Haringey community secondary schools will be kept in the order of the priority rules.
3. The waiting list for Hornsey School for Girls will be altered and the proportionality category will cease. In its place, applicants under this category will be placed in order of distance of the home address to the school.
4. In the period 2 March to 31 August 2011, Haringey Admissions will accept new applications (including additional preferences) for its schools from home authorities.
5. Parents wishing to appeal against the refusal of a place at a specific school will have to submit their appeal form within four weeks of receiving the offer letter. Details of how to do this will be sent with the offer letter.

Published Admission Numbers (PANs)

The number of school places available for year 7 pupils in each Haringey community secondary schools is as follows:

- Alexandra Park 216 places
- Gladesmore Community School 243 places
- Heartlands High School 162 places
- Highgate Wood School 243 places
- Hornsey School 243 places
- Northumberland Park Community School 210 places
- Park View Academy 216 places
- Woodside High School 162 places

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STARTING SCHOOL DURING THE YEAR IN HARINGEY DURING 2011/12

HOW WE PROCESS YOUR APPLICATIONS FOR IN-YEAR ADMISSIONS TO ALL HARINGEY SCHOOLS IN ALL YEAR GROUPS

Applications for school places received after 1 September in any school year will be called an “in-year” admission. The Haringey Admissions Service has been processing these applications for all schools, included voluntary aided and foundation schools since September 2010.

All applications must be made directly to the Admissions service for co-ordination and **NOT** to individual schools. This arrangement is to ensure that parents need only contact the Authority to check the availability of places for all age groups across the borough.

Governors who are the admission authority for their school will continue to apply their admission rules (over subscription criteria) to rank applicants in order of priority.

Application forms for all year groups for all maintained primary and secondary schools will be drawn up by the Authority. Supplementary information forms (SIFs) required by some schools will also be available from the Haringey Admissions Service and the schools in question will use them to apply their admission rules.

Offer letters will be sent to the parent by the Haringey Admissions Service and schools will be notified of these offers at the same time.

The co-ordination for in year admissions will not require a timetable of events as with reception and secondary transfer as applications are received at all times throughout the year.

Waiting lists.

Waiting lists for all year groups for all maintained primary and secondary schools will be held centrally by the Admissions Service so that the Authority can co-ordinate offers as required by the School Admissions Code. Waiting lists will be held in the order of priority of the admission rules.

Relevant area

The Authority is responsible for applications from all Haringey residents and it will liaise with other neighbouring councils as necessary on behalf of its own residents.

Requests to transfer between schools

The Admissions Team will not encourage changes from one local school to another. This is because research shows that these sorts of moves can damage the educational achievement and success of children. Parents will be encouraged to discuss their reasons for wishing to switch schools with their child's present school. The Admissions Service will seek a wide range of educational information from the child's current or previous school to inform the admissions process.

In-Year Fair Access Protocol

Some pupils have additional needs and/or experienced difficulties during their school career. They may need extra support from their school and special consideration about the suitability of a school place may be necessary. In these cases, there are arrangements whereby the needs of both the child and the school have to be fairly weighed up. This is done through the In Year Fair Access Protocol which is a legal requirement for all authorities and all local schools and Academies must participate.

The In-Year Fair Access scheme in Haringey complies with that requirement and has been revised and agreed by the head teacher and local authority partnership following review of the implementation of the procedures.

Its aims are to:

- respond to the real needs of vulnerable young people who are not on the roll of a school and need to be dealt with quickly and sympathetically;
- admit vulnerable students fairly across all schools & Academies, taking account of their capacity to support each student;
- arrange such admissions openly through a process which has the confidence of all.

Students within the scope of this scheme

The admission to school of the following students falls within the scope of this scheme:

- Children in Public Care / Looked-After Children;
- those permanently excluded, in particular those seeking reintegration from the Pupil Support Centre;
- those who have been out of education for more than 6 weeks (half a term);
- asylum seekers and refugees who are not in accommodation centres;
- homeless children and young people;
- children and young people with unsupportive family backgrounds where a school place has not been sought by their parents;
- those known to the police or other agencies such as the Youth Offending;
- those returning from secure units;

- those without a school place and a history of serious attendance problems . This is defined as having only 80% or less attendance in the last 12 months in any authority. Also in cases where Haringey is pursuing a School Attendance Order
- Traveller/Gypsy/Roma children.

The In Year Fair Access arrangements include an “In Year Fair Access Panel” (IYFAP). This is a group of suitably qualified and experienced professionals who decide on school placements for these children. It also monitors “managed moves” which are moves between schools arranged by the head teachers. This process is detailed in the Managed Moves Protocol (Haringey, 2007).

It should be noted that there are separate special admissions arrangements for children with statements of special educational needs (SENs) and children in public care (Looked After Children). This protocol does not override those arrangements. However, it has been agreed that pupils who are, or could be, placed through those arrangements will be noted by the IYFAP panel.

Composition of the panel

The panel, consisting of three head teachers, or their designated representative, the Head of Admissions (chair), will meet once a month (or as necessary) to ensure the prompt and fair allocation of young people to schools. The quorum will be three, with at least two head teachers and one local authority representative. Head teachers’ representation on the panel will be agreed annually at the secondary head teachers’ meeting.

The decision-making process

Cases will be brought to the panel by the Haringey Admissions Service. Decisions will be made in the light of information for the numbers of admissions to each school in the current and previous school.

Where a young person is known to a particular service or agency, an officer with knowledge of that young person will be invited to the IYFAP, or a short written statement may be submitted. The placement panel for children in public care / looked after will continue to determine the most appropriate placement for each young person and then their case will be brought by the LAC Manager to the IYFAP panel for confirmation and points allocation. When making the decision as to appropriate placement for the child, the panel will take into account:

- the parents’ views (including religious affiliation);
- the extent to which the school has itself recently excluded students;
- the number of students admitted through IYFAP. NOTE: over an academic year this must not exceed four pupils above the school’s published admission number per year group and must not exceed a maximum of 15 pupils above the published admission number in total across all year groups.

NOTE: Where a school has voluntarily admitted pupils above its admission number, these additional pupils will not count and cannot be off-set against IYFAP referrals:

- the number of 'points' accumulated by schools that have already admitted students under the protocol (please see explanation below);
- the needs of the student, where this is known;
- any capacity/capability reasons why the school may not be able to respond to the needs of the student.

The distance from home to school will also be considered. However the aim of the protocol is to equitably distribute the admission of vulnerable students fairly across all schools.

The panels will award points for each pupil admitted under the protocol. Points can range from 1 to 3, with 3 allocated to those pupils who, in the view of the panel, represent the greatest challenge to the schools to which they are allocated.

NOTE: The panel will also award points to a school where they have been named because a School Attendance Order has been instigated by Haringey. This will be 1 point in the first instance, pending the outcome of the legal process, but indicative points will be determined should the process be successful and the young person starts at the school.

The points allocation to The John Loughborough School will be multiplied by four to bring it into line with other schools. This is because it is a much smaller school.

Decisions regarding placement of students under the Fair Access scheme will be made by the panel, and will be final. Admission must take place within **15** school days of the school receiving notification of the decision.

The school may appeal against the panel's decision **only** where the school has prior knowledge of the specific young person which was not known to the panel at the time of decision, which makes the placement inappropriate. The appeal should be made in writing within **5** school days of the school receiving notification of the decision.

The appeal will be considered at the next panel meeting, or an extraordinary meeting of the same panel members may be called to consider an appeal where a delay to the following panel would be inappropriate, for example in the case of looked-after children.

The department for Children Schools and Families (DCSF) recognises that admission of a young person through the Fair Access Panel could potentially take the school above the planned admission number for that year group. This allocation by the Fair Access Panel will never exceed the agreed number per year group per school.

It is recognised that for young people seeking in-year admission to school there is often little information easily or readily available. To support fair access and help make suitable school placements, the authority will try to obtain comprehensive information about the child's educational levels and needs.

At the same time, every effort will be made to admit children into schools quickly. However, where a young person has been allocated a school place and the school awarded points based on the best information available at the time, and this subsequently proves to be inappropriate/inaccurate, the school may bring the case back to the panel for a change in points allocation or, in very rare and extreme circumstances, reallocation.

School admission appeals by other children

Young people can be admitted to a school above the published admission number (PAN) in any year group, under the Fair Access Protocol. Therefore Admission Appeal Panels will be made aware of the conditions of the Fair Access scheme, and that the fact that additional students may have been already admitted under this scheme and any decision to admit an extra pupil will place further pressure on a school's resources.

Monitoring the operation of the protocol

The anonymised details of all decisions will be made available to the Admissions Forum as a standing agenda item to demonstrate that the Protocol is being applied appropriately.

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STARTING SIXTH FORM IN HARINGEY IN SEPTEMBER 2011

The following are the proposed admission arrangements for sixth form provision in Haringey (that is Years 12 and 13)

- The Alexandra Park School,
- The Highgate / Hornsey Consortium
- The Haringey Sixth Form Centre.

Haringey Council is the admission authority for these establishments and must approve the admission arrangements. Since elements of academic selection can be included in admission arrangements at this level it is necessary to include sixth form provision in the annual consultation process. However, those wishing to apply must apply to the establishment directly.

ALEXANDRA PARK SCHOOL

- Total number of students to be admitted in September 2011 = **250**
- Total number of students to be admitted from outside the school = **100**

AS/A levels

Students must have at least five Grades A* – C at GCSE. Some subjects have specific entry requirements and for many AS/A level subjects a B grade in that subject at GCSE is usually necessary.

Intermediate courses

Students without five Grades A* – C at GCSE can apply for the Intermediate courses which are the OCR National in Science or Business and for BTEC Music.

Joining the sixth form for Year 13

Students wishing to join the Sixth Form after having completed their AS levels at another institution may be able to complete A2s in Year 13. To do so they must have secured satisfactory passes in their AS levels, and their course choice must be compatible with the school timetable.

Admission priorities

The Alexandra Park Sixth Form will normally be able to offer places to all applicants provided they meet the minimum entry requirements. If there are more students than places priority will be given in the following order to students who meet the minimum entry requirements:

1. To students in the care of a local authority under the provision of the Children Act 1989, or who have statements of Special Educational Needs specifically naming the institution;

2. To students who will have a sibling attending the school at the point of admission. This category includes foster brothers and sisters, half brothers and half-sisters or stepbrothers and stepsisters. They must also be living at the same address as the applicant.
3. To students living closest to the school. Distance will be measured in a straight line from the post office address point of the student's home to the main entrance of the school.

THE HORNSEY/HIGHGATE CONSORTIUM

- Total number of students to be admitted in September 2011 = **300**
- Total number of students to be admitted from outside the school = **100**

Years 12 and 13 (500 students) are based in separate accommodation. For a number of years at post 16 both schools have existed as a joint sixth form. All students will be invited to an informal discussion about their subject choice.

The general entry requirements are as follows:-

A/S and A2 Level

Four GCSE passes at A* - C but some subjects will require a pass at grade 'B', for example Maths and Sciences.

GNVQ Intermediate

Four GCSE passes two of which should be at grade 'D' or pass with Merit (a two year course) or Distinction at Level 1 GNVQ.

GNVQ – Foundation

Preferably mainly G – E passes at GCSE (a two yr course)

The Hornsey/Highgate Wood Sixth Form Consortium will normally be able to offer places to all applicants provided they meet the minimum entry requirements. Should there be more students than places available, priority will be given in the following order to students who meet the minimum entry requirements:-

1. To students in the care of a local authority under the provision of the Children Act 1989, or who have statements of Special Educational Needs specifically naming the institution;
2. To students who will have a sibling on roll at the school where the applicant will be enrolled at the point of admission. This category includes foster brothers and sisters, half brothers and half-sisters or stepbrothers and stepsisters. They must also be living at the same address as the applicant.
3. To students living closest to the school. Distance will be measured in a straight line from their home address point to the main entrance of the institution where they would be on roll.

THE HARINGEY SIXTH FORM CENTRE

Different types of courses have different entry requirements. The Centre will provide courses at entry to Level 3 and will be fully inclusive. The total number of students to be admitted in September 2011 = **560**

To study AS/A levels

Students must have 5 or more GCSEs at grades A*-C. Some subjects have particular entry requirements such as a grade B in the subject to be studied.

Level 3 Vocational programme

BTEC National students will need to have 4 or more GCSEs at Grade A*- C or an equivalent Level 2 qualification such as BTEC First.

Level 2 programme

BTEC First, students will usually need to have GCSE passes at Grade D or above. However, experience, ability and interest in the chosen vocational area will also be taken into account.

Level1 programme

BTEC Introductory Diploma, students will need to have GCSEs at Grade E-G or they must have an equivalent qualification.

Entry or pre –entry level programme

Students do not need any formal qualifications but do need a personal commitment to further study in the area.

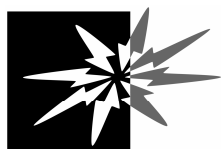
Priority rules

The closing date for applications will be the last day of the spring term. The Sixth Form Centre will normally be able to offer places to all applicants provided they meet the minimum entry requirements. In the event that there are more places than students priority will be given in the following order:

1. To students in the care of a local authority under the provision of the Children Act 1989, or who have statements of Special Educational Needs specifically naming the institution.
2. To students on roll in Year 11 at one of the following schools:
 - Gladesmore Community School
 - Heartlands High School
 - The John Loughborough School
 - Northumberland Park Community School
 - Park View Academy
 - Woodside High School
3. To students who will have a sibling attending the Sixth Form Centre at the point of admission, provided they meet all the other entry requirements for admission to the course(s) applied for. This category includes foster brothers and sisters, half brothers and half-sisters or stepbrothers and stepsisters. They must also be living at the same address as the applicant.
4. To students on roll in Year 11 at other Haringey secondary schools.

All applications received after the last day of the spring term will then be considered purely on a 'first-come-first-served' basis unless they are a Looked After child where entry will be guaranteed.

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Haringey Council

[No.]

Agenda item:

CABINET

On 13th October

Report Title: Haringey Biodiversity Action Plan [BAP]

Report of : **Mun Thong Phung, Director of Adult, Culture & Community Services.**

Signed : _____

Contact Officer : Ian Holt

Tel: 020 8489 5733

email: ian.holt@haringey.gov.uk

Wards(s) affected: **All**

Report for: **Key Decision**

1. Purpose of the report (That is, the decision required)

1.1 To consider the proposed actions put forward within the draft Haringey Biodiversity Action Plan in order to decide upon Council adoption.

2. Introduction by Cabinet Member (if necessary)

2.1 Through this report, I am asking my Cabinet colleagues to consider the proposals put forward in the Biodiversity Action Plan with regard to fulfilling the 'Biodiversity Duty' as set out in the Natural Environment and Rural Communities Act 2006, improving performance with regard to National Indicator 197 – 'active management of local sites', and the delivery of new Habitat and Species Action Plans.

2.2 I am recommending to Cabinet that the Biodiversity Action Plan is adopted in its entirety as in my view it helps to achieve and support Council priorities on the environment and sustainability.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

The proposed Biodiversity Action Plan includes a number of actions to help deliver the Council Plan priorities and strategies. These are:

3.1 Haringey's Community Strategy

The second of six key outcomes identified in this strategy is 'An Environmentally Sustainable Future'. This addresses the need to tackle climate change, engage with children and young people in environmental issues and protect biodiversity and open space.

3.2 Unitary Development Plan

Haringey's Unitary Development plan (UDP) contains Council policies covering the environment and open space including areas such as biodiversity, ecologically valuable sites, green chains and ecological corridors.

Open Spaces objectives include:

"Ensure that the flora and fauna with nature conservation value, environmental value or amenity value in the borough is protected and encouraged and that the provision helps to meet the aims of the Haringey Biodiversity Action Plan..."

The forthcoming Local Development Framework will take over from the UDP and will continue to cover these planning issues.

3.3 The Greenest Borough Strategy

'Protecting the Natural Environment' is one of seven priorities in LB Haringey's Greenest Borough Strategy which states;

"We will protect Haringey's natural environment by working with local people and other partners to ensure that we preserve, improve, and increase, green spaces and their biodiversity through improved maintenance, accessibility and sustainable practices."

3.4 The Open Spaces Strategy

As well as aiming to promote biodiversity and the conservation, protection and enrichment of species and habitats, it also identifies areas of deficiency in access to natural green space.

3.5 Environmental Education Strategy

Key to raising awareness of environmental matters across the community the Environmental Education Strategy aims to encourage and support pupils, staff and parents to adopt and maintain behaviour changes which will promote their health and well being and help make Haringey a cleaner and healthier place in which to live and work.

By promoting the National Sustainable Schools Framework the strategy will support biodiversity through improvements to school buildings and grounds, and through the active participation of individuals.

4 Recommendations

4.1 To adopt the proposed Haringey Biodiversity Action Plan.

5 Reason for recommendation(s)

- 5.1 The proposed Biodiversity Action Plan will help to deliver and support a number of Council priorities.
- 5.2 The plan sets out how Haringey can meet its 'Biodiversity Duty' as set out in the Natural Environment and Rural Communities Act 2006.
- 5.3 The Plan provides a number of actions for improving figures for National Indicator 197.
- 5.4 Habitat and Species Action Plans in the 2004 BAP are now out of date and the proposed plan includes new and relevant targets and actions for delivery.

6. Other options considered

- 6.1 No adoption – By failing to adopt the plan and its actions there is likely to be a decline in biodiversity value across Haringey.
- 6.2 Partial adoption – Without full adoption of the plan, maintaining the current level of biodiversity value in Haringey is likely to be increasingly difficult due to habitat degradation and the threats posed by climate change.

7. Summary

- 7.1 The Haringey Biodiversity Action Plan (BAP) aims to improve biodiversity value across the Borough and support the priorities and targets of both the London and UK plans as well as LB Haringey policies.
- 7.2 The plan makes reference to existing policies and actions but most importantly includes a programme of new action.
- 7.3 In addition to specific actions on selected habitats and species the document includes two new strands detailing how the London Borough of Haringey will meet its 'Biodiversity Duty' as set out in the 'Natural Environment and Rural Communities Act 2006' and on how to improve performance figures for National Indicator 197 – 'active management of local sites'. **(see Appendix 2, BAP Structure)**. Examples of this are:

7.3.1 Homes for Haringey:

- 2 housing estates to be identified as flagship sites for national enhancement.
- Bird and bat boxes to be installed, where appropriate, on estates and 60 new trees to be planted every year.

7.3.2 Culture, Libraries and Learning

- 6 wildlife based walks and talks and 4 wildlife themed activities to be provided each year.

7.3.3 Street Lighting

- New, more appropriate lighting to be installed at key sites.

7.3.4 Better Haringey

- Promote biodiversity through Green Champions.

7.3.5 Corporate Procurement Group

- Ensuring that all timber sourced for construction, civil engineering and furniture is from a sustainable source.

7.3.6 Youth Offending

- To pilot a project within the ground of the Keston Centre to create a wildlife garden as a reparation activity for young offenders.

7.3.7 Children and Young People's Service

- To increase the number of schools achieving eco schools status.
- To develop and maintain a network of environmental education providers.

7.4 The Biodiversity Duty strand pulls together all of the work currently taking place across the Council which is beneficial to biodiversity and documents it in one place for the first time.

7.5 Delivery of Biodiversity Duty actions will be the responsibility of each individual service and the designated lead officer for each service who will report to the BAP working group at quarterly meetings. This information will be used to guide the choice of actions for the following year which should be complied as part of the Business Plan.

7.6 A timetable for these actions will be agreed with the Better Haringey Programme Board

7.7 It is anticipated that additional service contributions will be added as the plan is taken forward including actions from Planning, Highways, Property Services and Waste Management.

7.8 Delivery of National Indicator 197 improvements will be the responsibility of the Nature Conservation Project Officer and Head of Parks who will report back to the BAP working group.

7.9 Habitat and Species Action Plans (HAPs and SAPs) each have a lead organisation and working group representative who will present any progress at quarterly meetings. HAP and SAP objectives, actions and progress are also recorded on the national Biological Action Reporting System (BARS) which can generate reports as and when required. It is the responsibility of the Nature Conservation Project Officer to keep BARS up to date.

7.10 The formation of an overall BAP Working Group combining each of the three strands will meet quarterly to assess progress and update the plan on agreement of the Better Haringey Programme Board.

8. Chief Financial Officer Comments

- 8.1 The Biodiversity Action Plan impacts not only ACCS but other Council Directorates. Each area has confirmed that expenditure required to achieve the outcomes in the plan can be met from within existing resources.

9. Head of Legal Services Comments

- 9.1 Section 40 of the Natural Environment and Rural Communities Act 2006 requires all public bodies to have regard to biodiversity conservation when carrying out their functions. This is sometimes referred to as the “biodiversity duty” and will help embed consideration of biodiversity into the decision making of all relevant sectors. Defra has published a guidance to local authorities on implementing the duty.
- 9.2 The Defra website reports that a review to consider the impact of the Natural Environment and Rural Communities Act Section 40 biodiversity duty commenced in February 2009. It is expected to report its findings in early 2010.
- 9.3 “The study will investigate how public authorities have responded to the duty since it came into force in 2006, including the successes that they have had in applying the duty and the barriers that have hindered its application. The main focus for the research will be an extensive consultation exercise with over 1,000 public bodies in England, Wales and Scotland, using an on-line questionnaire. This will be followed by a more in-depth telephone survey of a limited random sample of these bodies. Additional information will be provided through a workshop with non-governmental organisations that have an active interest in the delivery of biodiversity conservation by public bodies.

Analysis of the findings will enable the impact of the duty to be assessed. A comparison will also be made with how Scottish authorities have responded to the similar duty which requires Scottish bodies to further biodiversity conservation in the exercise of their functions. Based on the findings, the study will suggest actions that can be adopted to improve the effectiveness of the duty and its delivery.”

10. Equalities and Community Cohesion Comments

- 10.1 The Biodiversity Action Plan proposes action to increase the number of Local Nature Reserves (LNR’s) in the borough in order to increase their catchment area making LNR’s more accessible to all Haringey residents.
- 10.2 Proposals within the plan include actions to reduce areas of deficiency in access to natural greenspace. By reducing these areas of deficiency there will be improved opportunity for a wider number of Haringey residents to experience wildlife and the educational, recreational and welfare benefits that this brings.

11. Consultation

- 11.1 This plan has been developed through internal and external consultation with a wide number of organisations and Council services. The principal method for consultation is via the Project Working Group which is made up of representatives of several Council services but also both the Haringey and London Biodiversity Partnerships.
- 11.2 The Haringey Biodiversity Partnership (HBP) includes amongst its members local 'Friends Groups' with a special interest in particular sites within Haringey such as a wood or park, organisations from the voluntary sector, and concerned individuals. Those habitats and species selected for new action plans were chosen through consultation with the HBP.
- 11.3 The London Biodiversity Partnership is a regional body responsible for securing biodiversity objectives for London as part of the wider United Kingdom BAP. It has over 60 partnership members from the voluntary, statutory and commercial sectors and sits as an external review body on the project working group.

12. Service Financial Comments

- 12.1 The proposals in the Biodiversity Action Plan specific to Recreation Services can be met through a combination of existing budgets and external funding.
- 12.2 Where proposals from other Council Services have been incorporated in the draft plan, these are as a result of actions identified by the relevant lead officers as being within existing service plans.

13. Use of appendices /Tables and photographs

- 13.1 Appendix 1 – Draft Haringey Biodiversity Action Plan
- 13.2 Appendix 2 – Biodiversity Action Plan Structure

14. Local Government (Access to Information) Act 1985

- 14.1 Not applicable.

Haringey

Biodiversity Action Plan

September 2009

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Draft Haringey Biodiversity Action Plan - April 2009

1. Introduction

The Haringey Biodiversity Action Plan (BAP) aims to improve biodiversity value across the Borough and support the priorities and targets of both the London and UK plans.

The plan makes reference to existing policies and actions but most importantly includes a programme of new action.

In addition to specific actions on selected habitats and species the document includes details on how the London Borough of Haringey will meet its 'Biodiversity Duty' as set out in the 'Natural Environment and Rural Communities Act 2006':

"Every public authority must, in exercising its functions, have regard, so far as is consistent with the proper exercise of those functions, to the purpose of conserving biodiversity."

2. Consultation

This plan has been developed through internal and external consultation with a wide number of organisations and Council services.

The principal method for consultation is via the Project Working Group which is made up of representatives of several Council services but also both the Haringey and London Biodiversity Partnerships.

The Haringey Biodiversity Partnership (HBP) includes amongst its members local 'Friends Groups' with a special interest in particular sites within Haringey such as a Wood or park, organisations from the voluntary sector, and concerned individuals. The HBP were key in helping to write and review the original 2004 BAP. Those habitats and species selected for new action plans were chosen through consultation with the HBP.

The London Biodiversity Partnership is a regional body responsible for securing biodiversity objectives for London as part of the wider United Kingdom BAP. It has over 60 partnership members from the voluntary, statutory and commercial sectors and sits as an external review body on the project working group.

3. Biodiversity

3.1 What is Biodiversity?

“Biodiversity is a term commonly used to describe the variety of life on Earth.

This encompasses the whole of the natural world and all living things with which we share the planet. It includes plants, animals, even invisible micro-organisms and bacteria which, together, interact in complex ways with the inanimate environment to create living ecosystems.

Biodiversity is all around us: not just in wild places and nature reserves but also in our cities, the places we live and work, our farmland and our countryside. We are an integral part of this biodiversity and exert a major influence over it.” (*Natural England - Biodiversity*)

Biodiversity is not restricted to rare or threatened species but includes the whole of the natural world from the commonplace to the critically endangered.

3.2 Why Does Biodiversity Matter?

The Department for Environment, Food and Rural Affairs (DEFRA) lists the following numerous reasons why biodiversity matters;

- **“It plays an important role in tackling climate change.** Wildlife habitats such as woodlands and peat bogs act as carbon sinks, helping to reduce the severity of climate change. Other habitats such as natural floodplains and coastal habitats can help reduce flooding and dissipate wave energy. Natural habitats are also important in providing corridors to allow mobile species to move in response to changes in climate.
- **It is an indicator of the wider health of our environment.** An environment rich in biodiversity is also likely to perform well against other measures of environmental quality (such as air and water quality), and to provide a healthy and attractive living environment for people. Biodiversity is therefore a key indicator of sustainable development.
- **It helps to sustain local economies.** Conserving biodiversity supports jobs and incomes in conservation management, and provides additional benefits by attracting visitors to rural areas. It also provides new market opportunities to farmers and land managers. These economic impacts can be significant at the local level, particularly in nature rich areas with limited alternative employment opportunities.
- **It supports other vital services that sustain life on earth (Ecosystem Services).** Human life and economic activity depend on vital services provided by ecosystems, such as the provision of clean air and water, defence against floods and storms, and the management of waste and pollution. Studies have shown that the economic value of these ecosystem services is immense, and that a large proportion of this value depends on the biological diversity of these systems.

- **It contributes to our health and wellbeing.** Studies have shown that nature helps to enhance our physical and mental health, by encouraging outdoor recreation, exercise and relaxation. Biodiversity plays an important role in enhancing and encouraging outdoor recreation by increasing the variety, attractiveness and interest of the landscape. Biodiversity also plays an important role in educating us about the world around us.
- **It is an important part of our cultural heritage and identity.** Biodiversity is important in defining local character and distinctiveness. It helps to shape environments in which local authorities operate, affecting the quality of life of residents.
- **It offers opportunities for community engagement and volunteering.** Local biodiversity projects offer opportunities to engage local communities and promote social inclusion. Many people derive huge satisfaction as volunteers in conservation projects, giving them an opportunity to get involved in a practical way in managing the environment.
- **It provides us with essential products and materials.** Biodiversity is a source of many vital products such as food, medicines and building materials. Biodiversity conservation is important to ensure that these products continue to be available to us and to future generations... Biodiversity offers widespread opportunities to develop new medicines, foodstuffs and other products, which will be lost if we fail to conserve it.
- **We have a responsibility to conserve biodiversity.** Apart from the benefits that it provides to people, there are strong ethical reasons why mankind should conserve biodiversity. We share the planet with many other species, and many would argue that we have no right to preside over the extinction of other animals and plants. As well as the intrinsic values of biodiversity, we have a responsibility to pass on a healthy stock of natural capital to future generations.

In summary, conserving biodiversity is not only the right thing to do – it is vital for our future existence on this planet. We are improving our understanding of the importance of natural systems and processes in sustaining life, and the role that biodiversity plays in maintaining these. We are aware that biodiversity continues to be lost at an alarming rate as a result of human activities, but we do not yet know whether and how long this can continue before we undermine the life support functions on which we depend.” (*The Department for Environment, Food and Rural Affairs, 2007*)

4. Biodiversity and Climate Change

The threat that climate change poses our society and the planet is well documented, however the role and importance of biodiversity in regulating climate is less commonly understood and often takes a back seat to the more widely publicised need to reduce carbon emissions.

The Royal Society and DEFRA both express the critical importance of biodiversity in relation to climate change and the urgency for action:

“Ecosystems are important in climate regulation and deliver a range of other services of importance to human wellbeing. Diverse ecological systems tend to be more dynamic and resilient to change. Failure to halt the losses of biodiversity caused by overexploitation, pollution, invasive species and habitat change, and to manage the impacts of climate change on biodiversity, will therefore have increasingly significant implications for human health and wellbeing, economic livelihoods, and ecosystem services including climate regulation.

The messages are clear and simple. Biodiversity and ecosystem resilience are necessary for climate regulation and human wellbeing. Climate change is unequivocal and inevitable. Adaptation is necessary and mitigation essential if dangerous climate change is to be avoided. Urgent, global action is required if the health and livelihoods of people around the world are to be protected and improved, if biodiversity loss is to be halted, and dangerous climate change avoided.” (*The Royal Society, 2007*)

“The speed and scale of climate change require action now. We cannot know exactly how the climate will change or how it will impact directly or indirectly on species, habitats and ecosystems, particularly at a local scale. We cannot wait until the evidence demonstrates greater certainty, as delay will result in more severe impacts, fewer available options for action and increased costs of damage and intervention (Stern, 2006). This is because of the length of time it will take to implement adaptation action and for biodiversity to respond.” (*Department for Environment, Food and Rural Affairs, 2008*)

4.1 How Does Climate Change Affect Biodiversity?

Climate change affects biodiversity in a number of ways; the UK Biodiversity Partnership has listed the following;

- “changes in the timings of seasonal events, leading to loss of synchrony between species and the availability of food, and other resources upon which they depend
- shifts in suitable climate conditions for individual species leading to change in abundance and range

- changes in the habitats which species occupy
- changes to the composition of plant and animal communities
- changes to habitats and ecosystems, such as altered water regimes, increased rates of decomposition in bogs and higher growth rates in forests.”
(*UK Biodiversity Partnership, 2007*)

Other factors such as extreme weather events and changes in land use due to climate change are also likely to have an adverse effect upon biodiversity.

5. Biodiversity Policy and Legislation

In 1992 the UK Government signed the UN Convention on Biological Diversity (CBD) at the Earth Summit in Rio de Janeiro. It was the first treaty to provide a legal framework for biodiversity conservation. It called for the creation and enforcement of national strategies and action plans to conserve, protect and enhance biological diversity.

As a result of this and subsequent agreements the UK established a system of Biodiversity Action Plans (BAP's) at national, regional and local level. Each local plan including the Haringey BAP works on the basis of partnership to identify local priorities and to determine the contribution they can make to the delivery of the national Species and Habitat Action Plan targets

In 2002 the England Biodiversity Strategy was published which recognised that in order to protect biodiversity the focus on individual species and habitats needed to be broadened to cover the wider environment as well. It attempts to do this by encouraging the consideration of biodiversity within mainstream policies and decision making throughout society.

The Government expects Local Strategic Partnerships to incorporate biodiversity within their Community Strategies and sees biodiversity as essential in meeting the challenge of building sustainable communities.

6. Meeting the Biodiversity Duty

The LB Haringey has produced a number of strategies that take the conservation of biodiversity into account. This document provides a number of actions to help deliver those strategies and the objectives and targets within them.

6.1 Biodiversity in LB Haringey Strategies

- **Haringey's Community Strategy**

The second of six key outcomes identified in this strategy is 'An Environmentally Sustainable Future'. This addresses the need to tackle climate change, engage with children and young people in environmental issues and protect biodiversity and open space.

- **Unitary Development Plan**

Haringey's Unitary Development plan (UDP) contains Council policies covering the environment and open space including areas such as biodiversity, ecologically valuable sites, green chains and ecological corridors.

Open Spaces objectives include:

"Ensure that the flora and fauna with nature conservation value, environmental value or amenity value in the borough is protected and encouraged and that the provision helps to meet the aims of the Haringey Biodiversity Action Plan..."

The forthcoming Local Development Framework will take over from the UDP and will continue to cover these planning issues.

- **The Greenest Borough Strategy**

'Protecting the Natural Environment' is one of seven priorities in LB Haringey's Greenest Borough Strategy which states;

"We will protect Haringey's natural environment by working with local people and other partners to ensure that we preserve, improve, and increase, green spaces and their biodiversity through improved maintenance, accessibility and sustainable practices."

Although key to this priority in particular, biodiversity is an issue of importance relevant to the whole of the Greenest Borough Strategy.

- **The Open Spaces Strategy**

As well as aiming to promote biodiversity and the conservation, protection and enrichment of species and habitats, it also identifies areas of deficiency in access to natural green space, as does the London Plan.

- **Environmental Education Strategy**

Key to raising awareness of environmental matters across the community the Environmental Education Strategy aims to encourage and support pupils, staff and parents to adopt and maintain behaviour changes which will promote their health and well being and help make Haringey a cleaner and healthier place in which to live and work.

By promoting the National Sustainable Schools Framework the strategy will support biodiversity through improvements to school buildings and grounds, and through the active participation of individuals.

Actions

- The Council will continue to include biodiversity within key strategies. This should be achieved through external consultation with nature conservation organisations and partners such as the London and Haringey Biodiversity Partnerships and Natural England.

6.2 Integrating Biodiversity into Council Services

Guidance on meeting the biodiversity duty encourages local authorities to consider biodiversity as a cross cutting agenda to be integrated into the delivery of all services.

“Biodiversity should not be viewed solely as an environmental issue, but a core component of sustainable development. It can contribute to a range of quality-of-life indicators across several local authority service areas. This cross-cutting approach should be manifest in the Borough’s own Biodiversity Action Plan, which itself should be part of the Borough’s Sustainable Communities Strategy.” (*Greater London Authority, London Biodiversity Partnership and Natural England, 2008*)

Actions

- In order to achieve this integrated approach to biodiversity each Council Service will identify actions for meeting the biodiversity duty within their annual business plan.
- Each service will identify a lead officer to sit on a biodiversity project group to oversee the delivery of the identified actions and to participate in an annual review.
- The Council will support and encourage other public bodies such as utility companies and NHS Haringey to meet their biodiversity duty by offering advice and partnership working wherever possible.
- A timetable for actions will be agreed by the Better Haringey Programme Board.

6.3 Council Services Biodiversity Duty Statements

6.3.1 Homes for Haringey

Homes for Haringey manage over 21,000 Council and leasehold homes, including the management and maintenance of estate grounds. As one of the biggest land managers in the borough the potential benefit of continued environmental improvements for biodiversity are considerable.

Objectives

- To enhance the natural environment of housing land for residents and wildlife alike.

Actions

- Identify 2 housing estates as potential flagship sites for natural enhancement.
- Support efforts to meet relevant action targets within the Gardens Habitat Action Plan.
- Install bird and bat boxes.
- Continue to plant 60 new trees per year.
- Incorporate 'Design for Biodiversity'* principles as a key consideration of all new Homes for Haringey developments.

Lead Officer – Peter Purdie

* "Design for Biodiversity is an initiative established to provide guidance for developers, architects, landscape designers and planners and other interested parties on how ecologically sensitive designs and features can be integrated into new and existing developments." Design for Biodiversity website 20.02.09. <http://www.d4b.org.uk/index.asp>

6.3.2 Culture, Libraries and Learning

Culture, Libraries and Learning manages 9 libraries, 2 Museums and the White Hart Lane Learning Centre. The service already runs a series of events based on wildlife and the natural environment each year including walks and talks, exhibitions and free summer activity programmes. Culture, Libraries and Learning also has a number of gardens and even a green roof.

Objectives

- To promote the natural environment through the continued provision of public events, exhibitions and resource materials.
- To enhance the natural environment through the sympathetic management of Culture, Libraries and Learning grounds and buildings.

Actions

- Organise 6 wildlife based walks and talks per year.
- Hold 1 wildlife/biodiversity related exhibition per year.
- Run 4 wildlife/biodiversity themed family activities per year.
- Produce a general policy and/or management plans regarding the management of Culture, Libraries and Learning grounds and buildings with regard to enhancing and protecting biodiversity.

Lead Officer – Maria Stephanou

6.3.3 Street Lighting

Light pollution is of particular concern for nocturnal animals such as bats and moths as it can disrupt their natural behaviour. In the case of bats artificial light can prevent them from leaving roosts and impact upon their feeding pattern.

Haringey's Street Lighting department has already been working with 'Lee Valley Bats' and has retro-fitted luminaire shields to lights along a section of the Lee Navigation to direct light only where it is needed and away from the water course itself.

Objectives

- To consider and reduce potential impact upon wildlife when installing new lighting schemes, particularly in or adjacent to areas identified as important to nature conservation.
- Reduce light pollution through sensitive design and the use of new technology.

Actions

- Install new lights along stretches of the Lee Valley Navigation on reduced towers (4m) with luminaire shields to direct light away from the water and onto the towpath where it is needed.
- Watermead Way – remove every other existing column and replace with more directional lighting to reduce unnecessary light pollution. This area is adjacent to 2 sites of importance for nature conservation.
- Trial new LED lighting with motion sensors to improve energy efficiency and reduce light pollution. Lights will be dimmed until needed when the light will increase to full power.
- Install lower wattage more directional street lighting across the borough as part of a renewal programme (In line with legislation).

Lead Officer – Steve Lain

6.3.4 Better Haringey

The Better Haringey team coordinates the overall implementation of the Greenest Borough Strategy whilst organising a range of events aimed at raising awareness and involvement within the community. The scope for the community to become educated and involved with the area of biodiversity through the Better Haringey team is vast.

Objectives

- To promote and educate people about the borough's biodiversity action plan through events, and consider the effects when coordinating the implementation of the Greenest Borough Strategy.

Actions

- Have a biodiversity area at the annual Better Haringey Green Fair
- Promote biodiversity internally and introduce the area within the 'leading by example' priority in the Greenest Borough Strategy and promote its importance through the Green Champions

Lead Officer – Alex Grear

6.3.5 Corporate Procurement Unit

The CPU develops the procurement strategy, policies and processes within which the Council operates. The unit provides project management for strategic corporate contracts, and also manages specific procurement initiatives such as Constructing Excellence, and support for Small and Medium Sized Enterprises and Black and Minority Ethnic Businesses supply chains.

In wider sustainable procurement practice, we demonstrate improvements to our impact on the environment and the quality of life of our constituents by assessing various outputs of our contracts. These outputs have been identified by the Sustainable Procurement Task Force report – eighteen sustainability indicators that organisations affect when buying goods and services, one of which is biodiversity. Harvesting raw materials, climate change and waste disposal all alter the conditions which maintain biodiversity levels.'

Objectives

- To reduce LB Haringey's impact upon biodiversity through implementing best practice in sustainable procurement.

Actions

- Haringey Council will only accept transparently and sustainably sourced timber (softwoods, temperate hardwoods and wood derived products) in all contracts relating to the provision of construction, civil engineering and furniture. This policy will affect all procurement officers and suppliers of relevant market segments. It is designed such that contractors providing wood or wood derived products must be chain of custody (CoC) certified or else, ensure that their supplier maintains certification. Contractors will have to supply a copy of their or their supplier's CoC certificate. Delivery notes accompanying the relevant products must hold a CoC number synonymous with the certificate. Audits will be run at random to ensure compliance.

Lead Officer – Ben Brown

6.3.6 Haringey Youth Offending Service

The Youth Offending Service (YOS) works with children and young people aged 10 to 17 who have committed offences; some of the work is to prevent re-offending. The YOS also works with the victims of crime.

Objectives

- To improve the natural environment for the community through reparation work aimed to help prevent further offending and to make amends for crimes committed.

Actions

- The YOS Reparation Officer has identified a disused piece of land within the boundaries of the Keston Centre. This piece of land will be developed by YOS as part of reparation by young people – it will include, a seated area, a farmers market and an existing pond will be brought back into use. There is already a wide variety of bird life in Downhill's Park (which borders Keston) and these will be encouraged onto Keston Green Project by installing bird feeders & baths. There are wild flowers present which will be left and staff will research the promotion of more growth.

The area will be used by staff, young people, staff and children from the Maya Angelou Nursery and staff and users of Ermine day centre.

- The reparation officer will liaise with the British Trust for Conservation Volunteers to ascertain if young people on reparation can contribute to conservation work elsewhere within the borough.

Lead Officer - TBC

6.3.7 Recreation Services

Recreation Services has a wide remit including the management of Sports Centres, Playgrounds and Trees, and is also responsible for the management of many of the Boroughs Parks and Open Spaces which in turn are some of Haringey's most valuable wildlife habitats. Recreation Services is responsible for the delivery of key objectives in the Greenest Borough Strategy and the Biodiversity Action Plan.

Objectives

- To improve biodiversity value within Haringey and increase its accessibility to residents and visitors alike.

Actions

- To actively manage Council owned sites to achieve the aims and objectives identified in the Greenest Borough Strategy and Biodiversity Action Plan including :
 - Produce and implement a Borough Tree Strategy
 - Produce a Parks Climate Change Adaptation and Mitigation Action Plan
 - Include adaptation and mitigation actions in site/park management plans
 - Work with partners to improve biodiversity in open spaces and protect and improve local sites of importance for nature conservation
 - Reduce areas of deficiency in access to natural greenspace
 - Produce and deliver Habitat and Species Action Plan targets
 - Increase the number of Local Nature Reserves from 3 to 6
- To provide support to individuals, schools, local organisations, other Council Services and the Private Sector in achieving the objectives identified within the Biodiversity Action Plan and Greenest Borough Strategy.

Lead Officer – Ian Holt

6.3.8 Children and Young People's Service

The Children and Young People's Service is located on two separate council sites at 48 Station Road, and at Haringey Professional Centre. The latter site is a training centre for teachers and non teaching staff and there are opportunities within the grounds to make the site more biodiverse. School Standards and Inclusion, part of the Children and Young People's Service, works directly with schools and provides support and challenge for the 63 primary schools, 11 secondary schools and 4 special schools in the borough.

Through the DCSF Sustainable Schools and Eco-schools frameworks there are many opportunities to encourage schools to improve biodiversity in their estates. In particular, there is a specific Biodiversity theme in the Eco-schools framework which invites schools to examine the usage of their school grounds and to explore ways of providing a greater variety of habitats for animals, birds and insects. Many schools have set up growing clubs and are growing a wide range of fruit and vegetables and a number of schools have nature areas. Schools are encouraged to compost their fruit and vegetable waste and this is used on the school gardens to enrich the soil. A CD "Sustainable Schools in Haringey" has been developed to support schools with this area of work and includes many best practice examples from Haringey schools.

Through the science and geography curricula children and young people learn about their own local area and look at the built and natural environment in their vicinity.

Objectives

- To improve the biodiversity of school sites

To improve awareness of biodiversity issues among children, young people and school staff.

Actions

- To ensure that there is a 20% year on year increase of schools achieving Eco-schools awards (which includes the Biodiversity theme).
- Develop and maintain a network of Environmental Education providers (including BTCV) to ensure effective communication around bio-diversity projects for schools.
- Carry out audit with 75% of schools to establish engagement with the Sustainable Schools framework.
- Signpost schools to appropriate organisations who specialise in biodiversity.

Lead Officer – Jude Clements

7. National Indicator 197

National Indicator 197: Improved Local Biodiversity – ‘active management of local sites’ is one of a new list of national indicators by which Local Government performance is to be measured.

In this instance active management means maintaining, restoring or enhancing biodiversity, and performance is calculated as a proportion of all sites where active conservation management has taken place over the last 5 years. The sites refer to designated ‘Sites of Importance for Nature Conservation’ of which there are 60 (see Appendix 2) in the LB Haringey. Not all of these sites are Council owned and managed e.g. they include private golf courses, operational railway lines and reservoirs.

To prove active management documented evidence is needed, this should include one or more of the following:

- A site management plan (which is being implemented)
- Inclusion in a management scheme such as Woodland Grant Scheme or Environmental Stewardship
- Evidence of the site being managed in accordance with Biodiversity Action Plan targets.
- Evidence of written or verbal ecological management guidance and advice having been given and subsequent management undertaken.

The baseline figure for Haringey is 17% (March 2009).

Action

- LB Haringey will seek to improve on the baseline figure by 5% per year from 2010 to 2015. This will be achieved through the writing and delivery of ecological management plans for Council owned sites.
- The following sites have been identified for improvement by March 2010 and will each receive new management plans;
 - Parkland Walk Local Nature Reserve
 - Queen’s Wood Local Nature Reserve
 - Palace Gates Embankment Nature Reserve
 - Lordship Recreation Ground

- Implementation of the Allotments Habitat Action Plan. Nearly a quarter of Haringey's Sites of Importance for Nature Conservation are allotments and as such delivery of the HAP will work toward improved NI197 figures from 2010 to 2015.
- LB Haringey and the Haringey Biodiversity Partnership will also encourage and support other managers of sites of importance for nature conservation to actively manage their land for biodiversity and provide the partnership with documented evidence to this effect.

8. Biodiversity Infrastructure in Haringey

Despite its urban environment Haringey is blessed with a variety of valuable habitats for wildlife such as the ancient woodlands of Bluebell, Coldfall, Highgate and Queen's Woods in the west of the borough and Tottenham Marshes in the east, as well as large and historic public parks including Finsbury and Alexandra Palace. The large number of private gardens and housing estate land also play a significant part in habitat provision throughout the Borough.

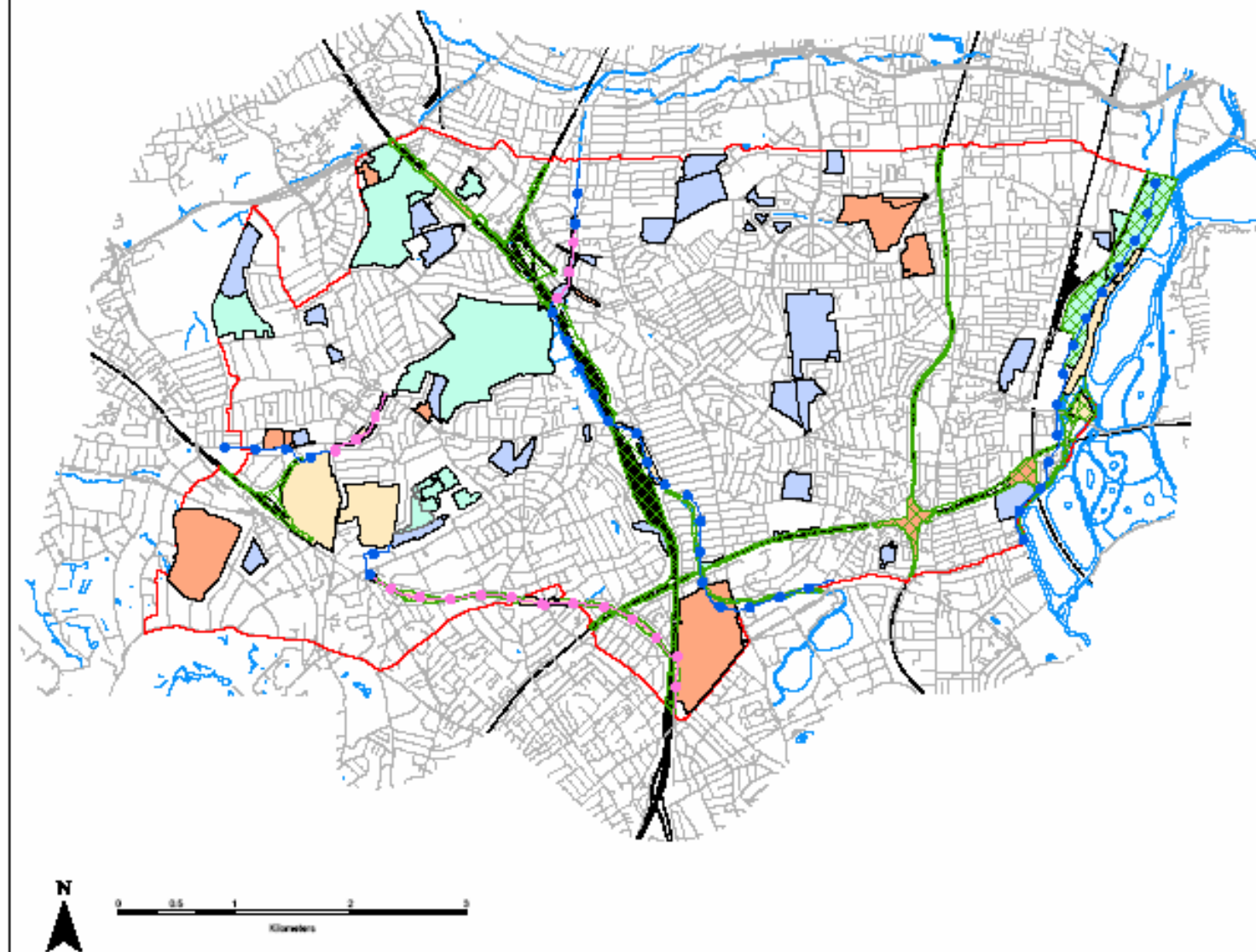
8.1 Sites of Importance for Nature Conservation

Sites of Importance for Nature Conservation (SINC's) are areas protected through the planning process having been designated for their high biodiversity value.

The borough has a total of 59 areas designated as SINC's, of these there are 5 of Metropolitan importance, 9 of Borough Grade I importance, 13 Borough Grade II and 32 of Local importance.

Action

- Improve active management of SINC's (see 6. National Indicator 197 p21).



PROJECT	Haringey Open Space Study
TITLE	Figure 6.0 Nature Conservation Designations
SCALE	1:50,000 at A4
DATE	9th April 2003

8.2 Areas of Nature Conservation Deficiency

Despite a large network of SINC's there are some areas of the Borough where access to natural green space is not readily available. These areas are predominantly but not exclusively in the east of the Borough.


In order to reduce these areas of deficiency it is necessary to increase access to Borough Grade II SINC's or sites with a higher designation. This can be achieved in three ways;

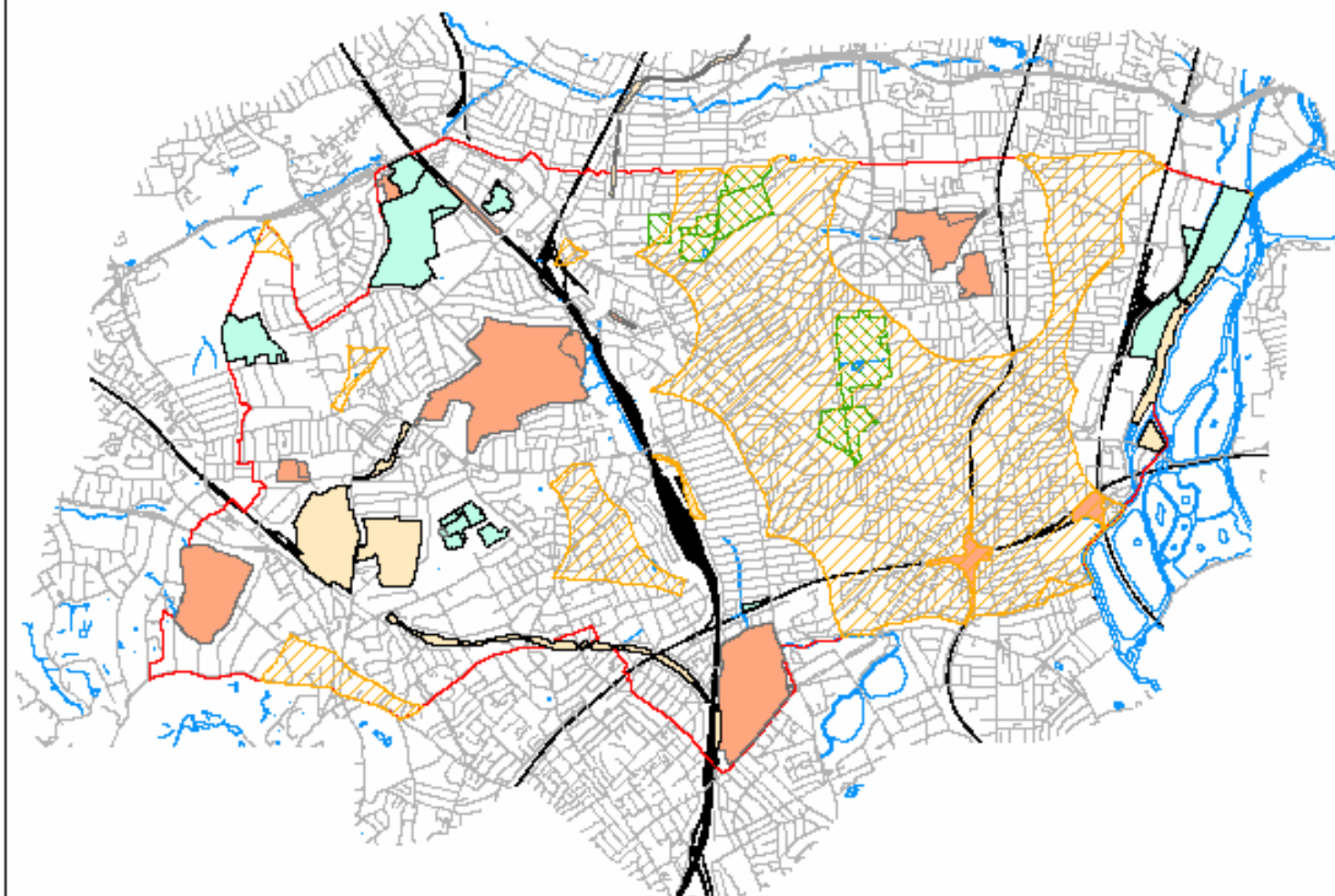
- Remove barriers to access e.g. by creating new entrances/gateways to existing sites closer to peoples homes.
- Improve the biodiversity of existing sites to increase their designation to Borough Grade e.g. by creating meadows and ponds in parks designated as Local SINC's.
- By creating new sites e.g. plant new woodlands in areas of deficiency.

Action

- Increase the SINC designation of Lordship Recreation Ground to Borough Importance by 2014. This is to be achieved through major works such as de-culverting the River Moselle, creating large areas of meadow grassland and reed beds, etc. The location of the park will help to reduce a major area of deficiency.
- Explore the possibility of creating public access to Stroud Green Railway Embankment SINC with Network Rail and Homes for Haringey.
- Pursue planning gain from new developments for the creation of new sites in areas of deficiency; particularly in areas where there is a deficiency in all types of open space e.g. Northumberland Park.

LEGEND

-  Areas Deficient in Accessible Wildlife Sites (general or de facto public access)
-  Metropolitan Importance
-  Borough Importance (grade 1)
-  Borough Importance (grade 2)
-  Open Spaces with potential to meet deficiency
-  OS Road Features
-  OS Water Features
-  OS Rail Features
-  Borough Boundary



PROJECT
Haringey Open Space Study

TITLE
Figure B6 Areas of Nature Conservation Deficiency

SCALE
1:50,000 at A4

DATE
28th June 2007

7.3 Local Nature Reserves

Local Nature Reserves (LNR's) are places with wildlife or geological features that are of special interest locally. They offer people special opportunities to study or learn about nature or simply to enjoy it. LNR's are a statutory designation made under the National Parks and Access to the Countryside Act 1949

There are currently 3 Local Nature Reserves in Haringey;

- The Parkland Walk
- Railway Fields
- Queen's Wood

Natural England suggests a ratio of 1 hectare of LNR for every 1000 population. Haringey currently has 0.16 hectares per 1000 residents and it is predicted that this will fall to 0.14 hectares by 2016 due to population growth.

It is not likely that the Natural England target for LNR's will ever be achieved in such a densely populated area as Haringey however 4 possible new sites for LNR designation have been identified;

- Alexandra Palace Nature Reserve
- Coldfall Wood
- Tottenham Marshes
- The Paddock

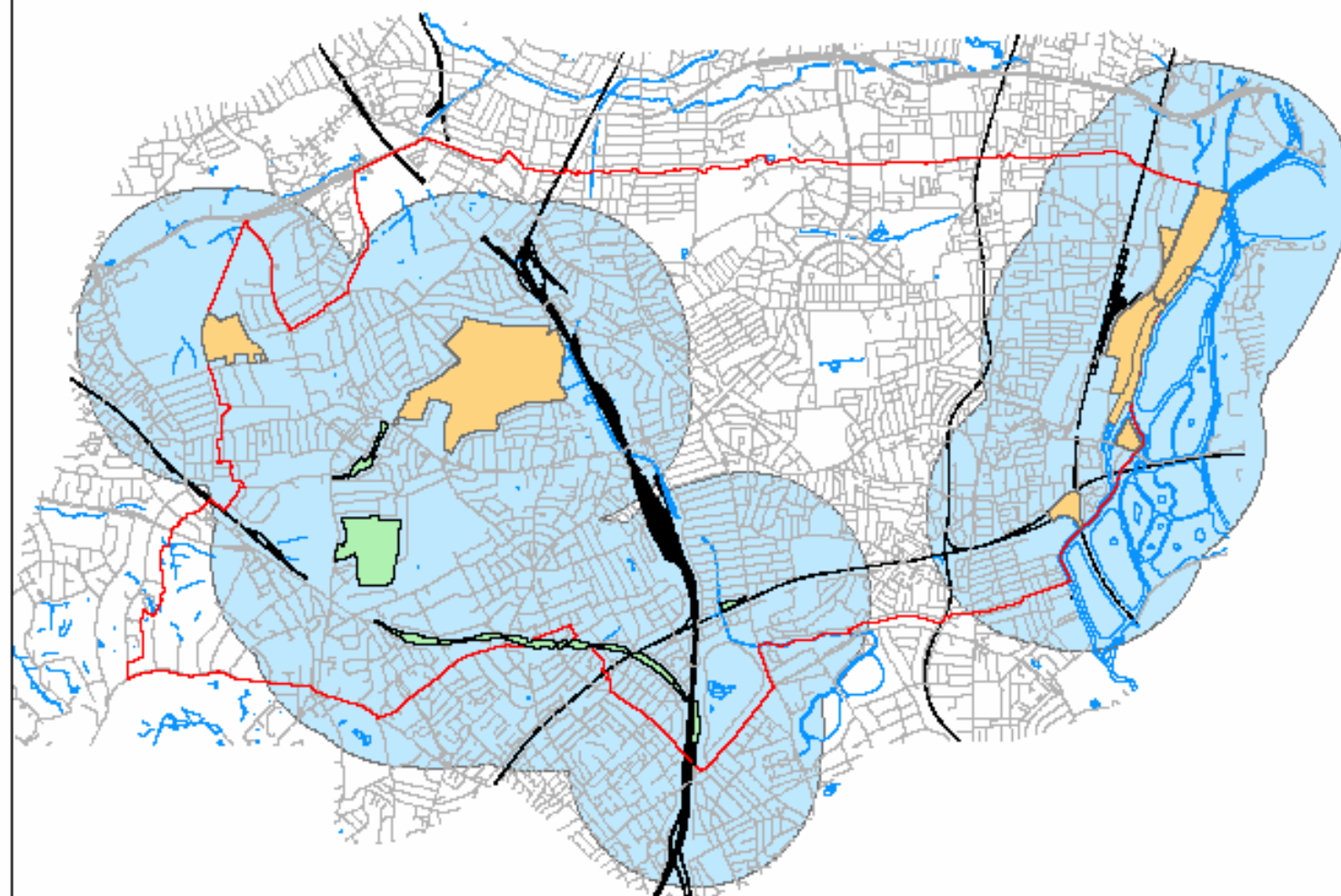
The Greenest Borough Strategy has set a target of 3 additional LNR's for LB Haringey.

Action

- LB Haringey will work with Natural England to designate Coldfall Wood and The Paddock as new LNR's by 2014.
- LB Haringey will work with Natural England, The Alexandra Palace Charitable Trust and Lee Valley Regional Park Authority to investigate the possibility of declaring Alexandra Palace Nature Reserve and Tottenham Marshes as LNR's by 2014.

LEGEND

- Local Nature Reserve
- Potential Local Nature Reserve
- 1Km Buffer Zone
- OS Road Features
- OS Water Features
- OS Rail Features
- Borough Boundary



PROJECT	Haringey Open Space Study
TITLE	Figure 6.2 Accessibility to Local Nature Reserves
SCALE	1:50,000 at A4
DATE	9th April 2003

8.4 Green Chains and Ecological Corridors

Ecological Corridors are relatively continuous areas of green space running through built up areas that allow the movement of plants and animals to other areas and habitats. In Haringey they largely follow the railways and rivers but they also link to larger open spaces such as Finsbury Park and Highgate Wood.

Whereas the majority of Ecological Corridors in Haringey are inaccessible to the public, Green Chains are used for informal recreation providing walking and/or cycling routes through open spaces. Green Chains can also be Ecological Corridors such as the Parkland Walk Local Nature Reserve.

Action

- Explore the option of opening the New River (Site of Metropolitan Importance for Nature conservation) as a Green Chain walking route with Thames Water as proposed in the 2006 Unitary Development Plan.

8.5 The Haringey Biodiversity Partnership

The Haringey Biodiversity Partnership (HBP) is formed of individuals and organisations working to improve biodiversity in Haringey such as Friends of the Earth, the British Trust for Conservation Volunteers, Amphibian and Reptile Conservation, and numerous 'Friends' groups associated with local green spaces. Its role is to help produce and deliver the targets set out in the BAP. Its membership should include all those landowners and managers responsible for sites of importance for nature conservation within the borough.

The partnership also has a wider advisory role and provides feedback to the Council on issues such as new strategies and planning applications. The partnership is also available to provide information to local business, residents, schools, etc.

Action

- To recognise the valuable role played by the voluntary sector in protecting and enhancing Haringey's biodiversity and to support the work of the Haringey Biodiversity Partnership.

9. Habitat and Species Action Plans

Haringey contributes to the regional and UKBAP by helping selected habitats and species that are important to the borough. Each has its own action plan that sets out ways to improve its condition.

9.1 Biodiversity Action Reporting System

In order for all new HAP's and SAP's to feed into the UKBAP they will be reported on using the national Biodiversity Action Reporting System (BARS). This means that all objectives, targets and actions have to be written in a particular SMART (Specific, Measurable, Achievable, Realistic and Time based) format.

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9.2.1 Allotments Habitat Action Plan

Vision Statement

- To increase the value of Haringey's allotment sites for the benefit of biodiversity.
- To increase public and allotment plot holders awareness of the benefits of biodiversity to allotments, and the benefit of allotments for biodiversity.

Targets

Target 1 – To protect and enhance existing habitats beneficial to wildlife on LB Haringey Allotment Sites by 2015

Action	Target date	Lead partners	Other partners	Funding
1.1 Audit each local authority allotment site for habitats such as ponds, hedgerows, buffer strips and uncultivated margins, etc.	2010	LBH/ AA's	GIGL	Existing LBH budget
1.2 Produce and implement agreed wildlife friendly management plans for each allotment designated a Site of Importance for Nature Conservation (3 per annum).	2015	LBH/ AA's		Existing LBH budget
1.3 Encourage management of excess plots for wildlife set aside.	2010	LBH/ AA's		No additional cost

Target 2 – Establish 10 new communally managed ponds on allotment sites by 2015

Action	Target date	Lead partners	Other partners	Funding Source
2.1 Construct 2 new wildlife ponds per annum.	2015	ARC/LBH	AA's	Grant/ Partner Organisations
2.2 Provide all allotment associations with information on the maintenance of ponds for wildlife.	2011	ARC	LBH	No additional cost

Target 3 – Promote best practice in allotment management

Action	Target date	Lead partners	Other partners	Funding Source
3.1 Produce an agreed statement of intent to reduce the use of pesticides and chemicals on all local authority allotments.	2015	LBH/AA's		No additional cost
3.2 Include allotments as a category in the Haringey in Bloom competition.	2010	LBH	AA's	No additional cost
3.3 Produce and distribute leaflets on wildlife and hedges, compost heaps, ponds, and set aside plots.	2013	LBH	AA's ARC	Existing LBH budget
3.4 Promote organic vegetable and fruit production through public talks and events. (1 per annum).	2015	LBH	AA's SH	Partner Organisations

How You Can Help

- If you are a plot holder or member of an allotment association take a lead in delivering the actions at your site.
- If you are involved in a community growing project on a housing estate or other area of open space support the actions and principles stated in the action plan and let us know.
- Avoid the use of pesticides
- Enter your allotments for Haringey in Bloom

Links with other Actions Plans

Haringey Plans	London Plans
Standing Water	Standing Water
Gardens	Gardens

Abbreviations

AA's	Allotment Associations
ARC	Amphibian and Reptile Conservation
LBH	London Borough of Haringey
SH	Sustainable Haringey

9.2.2 Gardens Habitat Action Plan

Vision Statement

- To highlight and protect the overall resource for wildlife provided by gardens (public and private) and housing estate land.
- To improve individual gardens and housing estate land as habitat for a range of local wildlife.

Targets

Target 1 – Identify and protect the garden resource within Haringey by 2015

Action	Target date	Lead partners	Other partners	Funding Source
1.1 Assess the number and area of private gardens in LB Haringey through digital mapping.	2010	GIGL	LBH	Existing LBH budget
1.2 Produce a report on the change in the amount, type (e.g. paving/lawn) and distribution of private gardens over time within Haringey.	2010	GIGL	LBH	Existing LBH budget
1.3 Publicise policy and criteria for protection of garden sites from built development (via website link)	2010	LBH	GLA	No additional cost
1.4 Establish criteria for the creation of new gardens (private and communal) in building developments.	2015	LBH		TBC

Target 2 – Support and encourage the recording of biodiversity in gardens, compiling baseline information on wildlife in Haringey’s gardens and housing estates by 2011

Action	Target date	Lead partners	Other partners	Funding Source
2.1 Carry out species survey in gardens and housing estate land	2011	GIGL	HBP RA's PH's	Existing LBH budget
2.2 Compile and analyse survey information from surveys on species in gardens	2011	GIGL	RSPB HBP RA's PH's	Existing LBH budget

Target 3 – Raise public awareness of, and encourage wildlife gardening by increasing interest in events and resources offered by partner organisations by 2015

Action	Target date	Lead partners	Other partners	Funding Source
3.1 Promote wildlife gardening through talks and training days (1 per annum)	5 by 2015	LBH	LWT SH	Partner Organisations
3.2 Include wildlife gardening as a category in Haringey in Bloom.	2010	LBH		No additional cost
3.3 Provide website links to partner organisations and wildlife gardening information packs.	2010	LBH	LWT GC's	No additional cost

Target 4 – Improve biodiversity value of housing estate land by 2015

Action	Target date	Lead partners	Other partners	Funding Source
4.1 Pilot habitat improvements on Ferry Lane Estate and Sycamore Gardens housing estates	2010	HfH C33 LWT NE	LBH RA's FLAG	Grant funding
4.2 Produce and implement wildlife friendly management plans for housing estates (2 per annum).	10 by 2015	HfH LBH	HA's, RA's	Existing LBH budget

How You Can Help

- If you are lucky enough to have a garden don't pave over it!
- Avoid using pesticides
- Provide food and habitats for wildlife such as nectar giving flowers or ponds
- Enter your garden for Haringey in Bloom
- Encourage your landlord to manage communal gardens/land for the benefit of wildlife and people

Links with other Actions Plans

Haringey Plans	London Plans
Standing Water	Standing Water
Bats	Private Gardens
Allotments	Bats

Abbreviations

C33	Circle 33
FLAG	Ferry Lane Action Group
GC's	Garden Centres
GIGL	Greenspace Information for Greater London
GLA	Greater London Authority
HA's	Housing Associations
HBP	Haringey Biodiversity Partnership
LBH	London Borough of Haringey
LWT	London Wildlife Trust
NE	Natural England
PH's	Private Householder's
RA's	Residents Associations

DRAFT

9.2.3 Parks and Green Spaces Habitat Action Plan

Vision Statement

- To encourage good conservation practice in parks and green spaces across LB Haringey, respecting their varied functions and the aspirations of local communities.
- To improve access to nature in Haringey's parks and green spaces, particularly in areas of deficiency in access to natural green space.
- To raise awareness of the importance of parks, squares and green spaces in the conservation of Haringey's biodiversity.

Targets

Target 1 – Raise awareness of how parks management can be improved to enhance access to nature for Haringey residents and visitors.

Action	Target date	Lead partners	Other partners	Funding Source
1.1 Organise one seminar per year on issues linked to biodiversity in parks for staff, residents associations and 'Friends' groups.	5 by 2015	LBH	ARC BTCV FG's	Existing LBH budget
1.2 Produce/distribute a parks and green space management booklet showcasing best practice for parks staff and ground maintenance contractors.	2011	GLA/LBH		TBC

Target 2 – Undertake biodiversity improvement work in a minimum of 10 LB Haringey parks and green spaces by 2015

Action	Target date	Lead partners	Other partners	Funding Source
2.1 Identify 10 priority sites for biodiversity improvements taking into account areas of deficiency and the need to increase the active management of Sites of Importance for Nature Conservation	2010	LBH		No additional cost
2.2 Write/amend management plans for the identified sites incorporating biodiversity improvements (2/3 per annum).	2014	LBH	LO's FG's BTCV	Existing LBH budget/ Partner Organisations
2.3 Implement works on the 10 priority sites by 2015 (2 per annum from 2010).	2015	LBH/BTCV	LO's FG's	Existing LBH budgets/ Partners Organisations
2.4 Ensure that biodiversity enhancement work is included in all LB Haringey major park restoration or creation schemes.	2015	LBH	FG's BTCV	TBC

Target 3 –Increase the number of volunteers recording wildlife in Haringey’s parks and green spaces.

Action	Target date	Lead partners	Other partners	Funding Source
3.1 Organise and implement a long term training programme in wildlife identification and monitoring for staff and volunteers.	2010	LBH	LNHS	Grant funding/ Partner Organisations
3.2 Develop a simple wildlife recording form for use by non-specialists in consultation with GIGL.	2010	LBH/GIGL	FG's	Existing LBH budget

How You Can Help

- Join one of the friends groups helping to manage parks and green spaces in Haringey;
- Take part in or start a wildlife monitoring programme.
- Join BTCV volunteer work days
- Report antisocial behaviour (including the dumping of garden waste) and vandalism to Haringey Council; report fires to the fire services immediately.
- Keep to the byelaws.

Links with other Actions Plans

Haringey Plans	London Plans
Standing Water	Parks and Green Spaces
Bats	Private Gardens
Gardens	Bats
Woodlands	Stag Beetles
	Woodland
	Churchyards and Cemeteries
	Standing Water

Abbreviations

ARC	Amphibian and Reptile Conservation
BTCV	British Trust for Conservation Volunteers
FG's	Friends Groups
GIGL	Greenspace Information for Greater London
GLA	Greater London Authority
LBH	London Borough of Haringey
LO's	Land Owners
LNHS	London Natural History Society
LWT	London Wildlife Trust

9.2.4 Woodland Habitat Action Plan

Vision Statement

- To conserve and enhance Haringey's woodland for the benefit of biodiversity and for both the current and future generations of people.
- To increase the area woodland in Haringey, particularly in areas where there is little accessible woodland.

Targets

Target 1 – To increase the extent of woodland habitat in Haringey by 0.5 hectares by 2015

Action	Target date	Lead partners	Other partners	Funding Source
1.1 Based on areas of deficiency survey results identify suitable sites for tree planting/ woodland creation projects.	2010	LBH	FC GIGL	Existing LBH budget/ Partner Organisations
1.2 Establish additional 0.5ha of woodland through planting or natural regeneration.	2015	LBH	BTCV	Existing LBH budget/ Grant funding

Target 2 – To increase public benefit, understanding and community involvement in Haringey's Woodlands by 2012

Action	Target date	Lead partners	Other partners	Funding Source
2.1 Maintain a programme of practical conservation work days in	120 by 2015	CoL/LBH	BTCV FQW FCW	Existing LBH budget/ Partner

Haringey's woodlands (24 per annum)				Organisations
2.2 Programme of public talks/walks (30 per annum)	20 by 2015	CoL	BTCV FQW FCW LBH	Existing LBH budget/ Partner Organisations

Target 3 – Promote knowledge of best practice in woodland management and increase the area of woodland that is managed appropriately by the end of 2015

Action	Target date	Lead partners	Other partners	Funding Source
3.1 Produce and implement 3 new management plans for Haringey Woodlands	2011	LBH	FQW FCW FC	Existing LBH budget/ Grant funding
3.2 Achieve UKWAS standard for 3 of Haringey's Ancient Woodlands	2013	LBH	FQW FCW FC	Existing LBH budget

Target 4 – To protect and conserve Haringey's veteran trees

Action	Target date	Lead partners	Other partners	Funding Source
4.1 Identify and map Haringey's veteran trees	2012	LBH	TW's FG's GIGL CoL	Existing LBH budget/ Partner Organisations
4.2 Enhance the management of 20% of veteran trees identified through restorative management such as mulching, retrenchment and halo pruning	2015	LBH	LO's CoL	Existing LBH budget/ Partner Organisations
4.3 Produce and implement a plan to establish future veteran trees in	2013	LBH	CoL TW's FG's LO's	TBC

Haringey				
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How You Can Help

- Join one of the 'Friends' groups helping to manage our ancient woodlands such as the Friends of Coldfall or Queen's Woods.
- Become a Tree Warden
- Join the British Trust for Conservation Volunteers on one of their practical work days
- Keep to the byelaws and avoid picking wildflowers
- Report antisocial behaviour (including the dumping of garden waste) and vandalism to Haringey Council; report fires to the fire services immediately.

Links with other Actions Plans

Haringey Plans	London Plans
Gardens	Parks and Green Spaces
Bats	Private Gardens
Parks and Greenspaces	Bats
	Stag Beetles
	Woodland
	Churchyards and Cemeteries

Abbreviations

BTCV	British Trust for Conservation Volunteers
CoL	City of London
FC	Forestry Commission
FCW	Friends of Coldfall Wood
FG's	Friends Groups
FQW	Friends of Queen's Wood
GIGL	Greenspace Information for Greater London
LBH	London Borough of Haringey
LO's	Land Owners

TW's

Tree Wardens

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9.2.5 Standing Water Habitat Action Plan

Vision Statement

- To restore standing water habitats
- To increase the number of standing water habitats
- To increase knowledge and awareness of the importance of standing water habitats

Targets

Target 1 – To carry out improvements to existing standing water habitats and to create new exemplar sites

Action	Target date	Lead partners	Other partners	Funding Source
1.1 Identify and map the existing distribution of standing water habitats in Haringey	2011	ARC GIGL		Existing LBH budget/ Partner Organisations
1.2 Improve existing standing water habitats (1 per year)	5 by 2015	ARC/LBH		Existing LBH budget/ Partner Organisations
1.3 Create new ponds as part of Amphibian and Reptile Conservations Living Waters Project	4 by 2012	ARC	FG's LBH	Grant funding / Partner Organisations
1.4 Contact all schools in Haringey to offer advice on pond management and creation	2010	ARC/LBH		Partner Organisation
1.5 Produce and distribute publicity on creating and maintaining ponds	2011	ARC/LBH		Grant Funding / Partner

				Organisation
1.6 Offer site management training to community groups with standing water		ARC		Partner Organisation

How You Can Help

- Build a pond
- Avoid buying invasive non-native aquatic plants
- Don't move frogs, toads, newts or their spawn as it can cause them harm by spreading disease
- Join a nature conservation organisation such as Amphibian and Reptile Conservation

Links with other Actions Plans

Haringey Plans	London Plans
Parks and Greenspaces	Standing Water
Gardens	Private Gardens

Abbreviations

ARC	Amphibian and Reptile Conservation
FG's	Friends Groups
GIGL	Greenspace Information for Greater London
LBH	London Borough of Haringey
SM's	Site Managers

9.2.6 Built Structures Habitat Action Plan

Vision Statement

- To improve the overall value of built structures in Haringey for the benefit of biodiversity.
- To increase awareness of the value and potential of built structures amongst planners, architects, developers and the general public.

Targets

Target 1 – To conserve and enhance existing built structures of biodiversity value

Action	Target date	Lead partners	Other partners	Funding Source
1.1 Identify and map key examples of existing structures of biodiversity value within Haringey	2011	LBH/GIGL		Existing LBH budget
1.2 Identify 5 Council owned structures with potential for key biodiversity improvements and implement those improvements	2015	LBH	PO's	TBC
1.3 Install bird and bat boxes on 250 properties (50 per year)	2015	LBH	PO's	Existing LBH Budget/ Partner Organisations/ Land Owners
1.4 Provide guidance notes for planners, developers, architects and the general public on protecting bats and birds when working on roofs and loft spaces	2010	LBH	BCT LS	Existing LBH budget/ Partner Organisation

Target 2 – To promote the construction of biodiversity features within new developments

Action	Target date	Lead partners	Other partners	Funding Source
2.1 Hold a seminar on 'Design for Biodiversity' for planners, architects and developers	2010	LBH	EC	Existing LBH budget/ Partner Organisations
2.2 Arrange a visit for Council Members and Planners to visit examples of best practice	2010	LBH		Existing LBH budgets
2.3 Construct green roofs and walls on new Council buildings	3 by 2015	LBH		TBC
2.4 Encourage developers to incorporate 'Design for Biodiversity' through new Council planning policy	2015	LBH		Existing LBH budget

How You Can Help

- Install bat and bird boxes on your home and place of work, and encourage others to do the same
- Make space for wildlife when repairing roofs or installing insulation and avoid disturbance to nesting/roosting birds and bats
- Grow wildlife friendly plants up walls and fences
- Join nature conservation organisations such as London Swifts, the Bat Conservation Trust, Lee Valley Bats or the London Bat Group

Links with other Actions Plans

Haringey Plans	London Plans
Bats	Bats
	Built Environment (proposed)

Abbreviations

BCT	Bat Conservation Trust
EC	Ecology Consultants
GIGL	Greenspace Information for Greater London
LBH	London Borough of Haringey
LS	London Swifts
PO's	Property Owners

9.3 Species Action Plans

9.3.1 Bats (all species) Species Action Plan

Vision Statement

- To help reverse the current population decline in bats.
- To redress public misconceptions about bats and secure their status as culturally valued animals.

Targets

Target 1 – Raise and maintain awareness of bat conservation issues within key sectors (specifically planners, land managers and tree and building contractors), by advancing a targeted programme of relevant best practice advice dissemination by 2011

Action	Target date	Lead partners	Other partners	Funding Source
1.1 Establish a database of operatives and agents in key sectors across LB Haringey	2010	LBH	LBG LTOA CoL	Existing LBH budget/ Partner Organisations
1.2 Promote best practice to all major tree contractors/wardens in Haringey through written letters and the existing 'Bats in Trees' leaflet	2010	LBH	LTOA BCT LBG	No additional cost
1.3 Promote existing Bat Advice Note for all LB Haringey planners	2010	LBH	BCT	No additional cost
1.4 Establish regular e-bulletin to update/alert database to new advice/guidance/case-studies on a (future) annual basis	2010	LBG	LBH NE	Existing LBH budget

1.5 Promote model management of foraging habitat for bats by encouraging grant scheme applications to subsidise implementation of a revised management plan for at least 1 important site	2011	LBH	FC LBG BCT LVRPA	Grant funding
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Target 2 – Increase knowledge of bat distribution and species in Haringey by 2015

Action	Target date	Lead partners	Other partners	Funding Source
2.1 Collate current and historical records for all bats in LB Haringey	2010	GIGL	LBH LBG FG's CoL	Existing LBH budget/ Partner Organisations
2.2 Recruit 10 volunteers to monitor existing bat boxes in Haringey parks and open spaces	2011	LBG/ LVB	LBH CoL FG's	Existing LBH budget/ Partner Organisations
2.3 Implement 1 significant research project on bat activity in Haringey	2012	LBH	TW TFL LBG LVB BCT EE's	TBC

Target 3 – Create/improve 3 artificial roosting sites by 2015

Action	Target date	Lead partners	Other partners	Funding Source
3.1 Identify potential sites for roost creation opportunities	2010	LBH	LBG LVB	No additional cost
3.2 Create/improve 1 hibernation roosting site	2014	LBH	LBG LVB FG's	Grant funding/ Partner Organisations
3.3 Incorporate artificial bat roosting opportunities into at least 1 major building development	2015	LBH	PD's LBG LVB BCT	TBC
3.4 Create an artificial roosting site in at least 1 Haringey park or open space	2012	LBH	LBG LVB FG's	Existing LBH budget

Target 4 – Increase public awareness of and involvement in bat conservation by 2015

Action	Target date	Lead partners	Other partners	Funding Source
4.1 Maintain a co-ordinated programme of guided bat walks, attracting a total of at least 150 attendees per annum	750 attendees by 2015	LBH	CoL LBG LVB FG's	Partner Organisations
4.2 Maintain a programme of events e.g. training, public talks. 2 per annum	10 by 2015	LBH	LVB LBG FG's	Grant funding/ Partner Organisations
4.3 1 scripted media article per annum	5 by 2015	LBH	LVB LBG	No additional cost

How You Can Help

- Put up a bat box
- Learn more about bats by attending a 'bat walk'
- Get involved in our bat box monitoring programme
- Report any bats you see to London Bat Group
- Join a bat conservation organisation such as the Bat Conservation Trust, London Bat Group or Lee Valley Bats

Links with other Actions Plans

Haringey Plans	London Plans
Woodlands	Bats
Standing Water	Parks and Green Spaces
Parks and Greenspaces	Private Gardens
Built Structures	Reedbeds
	Wasteland
	Woodland
	Churchyards and Cemeteries
	Canals
	Rivers and Streams
	Standing Water

Abbreviations

BCT	Bat Conservation Trust
CoL	City of London
EE's	Educational Establishments
FC	Forestry Commission
FG's	Friends Groups
GIGL	Greenspace Information for Greater London
LBG	London Bat Group
LBH	London Borough of Haringey
LTOA	London Tree Officers Association
LVB	Lee Valley Bats
LVRPA	Lee Valley Regional Park Authority
NE	Natural England
PD's	Property Developers
TFL	Transport for London
TW	Thames Water

9.4 Habitat Statements

In addition to the habitats with specific action plans three additional habitats found in Haringey have been identified for special mention due to their significance within the borough. These are Wastelands, Rivers and Streams, and Railway Land.

9.4.1 Wasteland

Wasteland comprises the range of habitats that develop on land whose industrial, commercial or residential use has declined or ceased. Much of Haringey's wasteland is also termed brownfield land – land that has been previously developed. Brownfield sites may once have been the location of railway sidings, factories, housing, sewage treatment works. The biodiversity they can support can be stunning and unique, providing a mosaic of species and communities at different stages of succession that enriches our urban environment. Wasteland provides ideal foraging habitat for birds like goldfinches, linnets and, on a few sites, black redstarts. The open character of these areas makes many sites excellent for invertebrates and reptiles. Haringey's wastelands may be second only to ancient woodland for rare invertebrates.

Their substrates can be highly variable and include demolition rubble, railway ballast and pulverised fuel ash, as well as natural substrates. These substrates are characteristically nutrient-poor and free-draining and, as a result, the vegetation of early colonised wasteland is typically sparse, containing species adapted to the physical and chemical conditions.

Wasteland provides important open spaces for local people in the urban environment. These sites are often the truly “wild” city spaces, and there is great potential to make them more accessible, safe and enjoyable through positive management. Both native and exotic species are found in these habitats and this mixture is a reflection of the past and present international trade and cultural links.

Due to the rapid rate of development many of Haringey's best wasteland sites have been lost however it is hoped that where they have been designated as Sites of Importance for Nature Conservation that they can be protected and managed in favour of wildlife.

9.4.2 Railway Land

Land owned and managed by Network Rail and Transport for London includes several Sites of Importance for Nature Conservation (SINC), as well as ecological and green corridors as defined in Haringey's Unitary Development Plan. Together these play an important role in Haringey's green infrastructure providing links for wildlife between natural green spaces across and beyond the borough.

Although operational and safety constraints make public access to most of these sites impractical or dangerous there is a possibility for future public access at Stroud Green Embankment a relatively large SINC close to an area of deficiency in access to natural green space. It is hoped that an agreement with Network Rail to allow this to happen can be reached during the course of this five year plan. However this will not only be dependent upon a sympathetic Network Rail but also upon funding for security fencing and footpath construction.

Elsewhere it is hoped that Network Rail and Transport for London will manage their land with biodiversity in mind protecting existing sites and providing mitigation where this is not possible.

9.4.3 Rivers and Streams

Unfortunately as with the majority of London's rivers and streams Haringey's watercourses have suffered as a result of urbanisation to the extent that now only a few sections of the Boroughs natural streams can be seen above ground. Always an extremely valuable habitat the importance of rivers and streams for wildlife will only increase due to climate change putting increased pressure on natural resources. Improving these habitats will be essential in mitigating any negative effects of climate change.

There are limited opportunities to improve or increase this habitat due to the built up nature of the Borough but planning policy offers a degree of protection from further development along watercourses and the Council seeks to promote river corridors as important areas of open land. This includes seeking to restore and enhance natural elements of the river environment through actions such as deculverting and/or naturalisation, and contributing towards the conservation and enhancement of the ecology of all rivers and the floodplain.

Recent works have seen improvements to the water quality of the Coldfall Stream in Coldfall Wood and future plans include the restoration of the Moselle Brook in Lordship Recreation Ground, Tottenham. Other opportunities to restore water courses exist on the former Friern Barnet Sewage Works site and in plans for the Haringey Heartlands development area. The LB Haringey will work with numerous partners including landowners, the Environment Agency and Thames Water in achieving improvements to this habitat.

10. Monitoring and Delivery

Delivery and monitoring of the BAP is to be reviewed at quarterly working group meetings. Information gathered at these meetings is then reported to the Recreation Services Policy and Development Officer and Assistant Director for feedback.

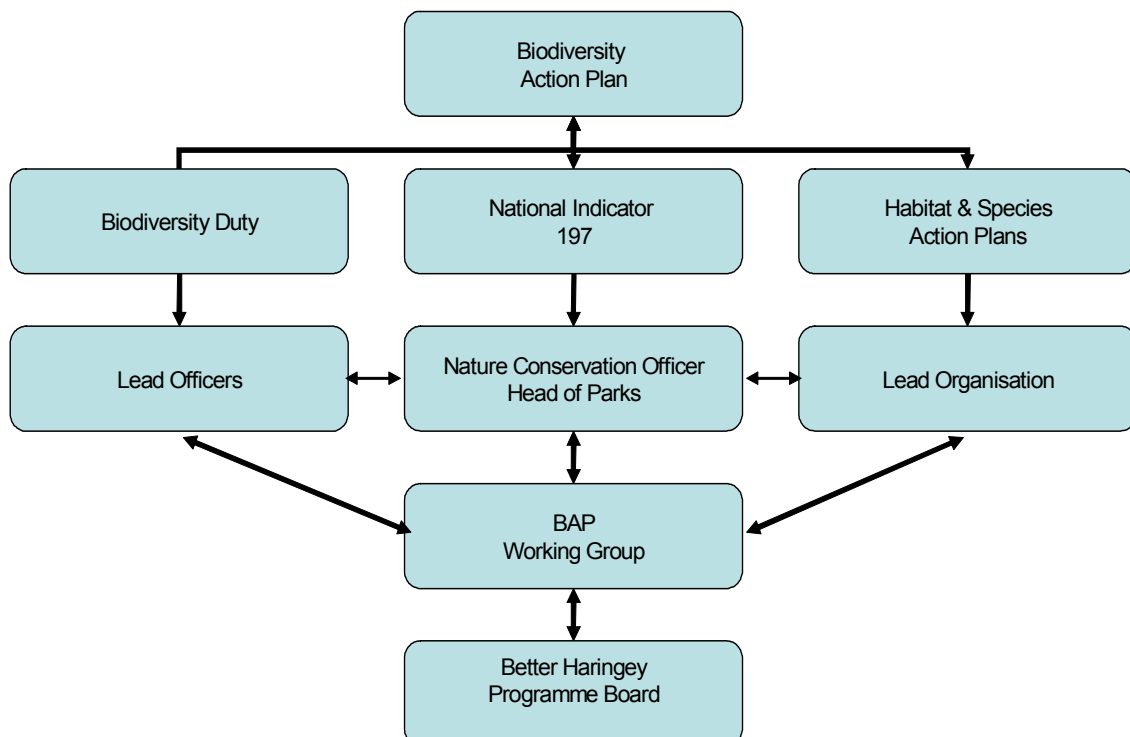
Delivery of the BAP is broken down into three key areas;

Biodiversity Duty - Delivery of the Biodiversity Duty actions will be the responsibility of each individual service and the lead officer for each service who will report to the BAP working group at quarterly meetings. This information will be used to guide the choice of actions for the following year which should be compiled as part of the Business Plan.

National Indicator 197 - Delivery will be the responsibility of the Nature Conservation Project Officer and Head of Parks who will report back to the BAP working group. In addition to the working group NI197 figures are checked and verified by the London Biodiversity Partnership before being sent to DEFRA at the end of each financial year.

Habitat and Species Action Plans – Each plan has a lead organisation and working group representative who will present any progress at quarterly meetings. HAP and SAP objectives, actions and progress are also recorded on the national Biological Action Reporting System (BARS) which can generate reports as and when required. It is the responsibility of the Nature Conservation Project Officer to keep BARS up to date.

Haringey BAP Monitoring Process



Appendix 1

BAP (2004) Review

The Haringey Biodiversity Partnership (HBP) which was instrumental in producing the 2004 BAP reformed in late 2007 to take forward the cause of biodiversity in Haringey and review the effectiveness of the BAP to date.

Unfortunately the success of the 2004 BAP has been mixed with many of the identified objectives and actions not having been achieved. However it was noted that where successes were recorded they occurred in fields where voluntary groups in Haringey are particularly strong i.e. in woodlands and bats.

It was also noted that there had been a large amount of voluntary work taking place within the Borough that was either outside the HAP and SAP targets or that had gone un-recorded.

In reviewing the BAP the HBP noted that some of the habitats previously chosen for HAPs should be reselected whereas others such as Wasteland and Railway Land should be recognised for their importance through statements rather than full action plans. This was largely due to the considerable difficulties in achieving objectives where the habitats are subject to strong operational and access constraints i.e. railway land or where in the case of wastelands many of the important sites have been lost to development.

It was also agreed under the review, that a closer working relationship with **Greenspace Information for Greater London** (London's biological records centre) through the exchange of records would be beneficial in assessing the success of future nature conservation work in Haringey and support nature conservation in London as a region.

Appendix 2

Sites of Importance for Nature conservation

1	Albert Road Recreation Ground	31	Marsh Lane Allotments
2	Alexandra Park	32	Muswell Hill Playing Fields
3	Alexandra Park Allotments	33	New River Sports Centre, White Hart Lane Rec and Woodside Park
4	Bluebell Wood and Muswell Hill Golf Course	34	Nightingale Gardens and Avenue Gardens
5	Bruce Grove Wood	35	North Bank, Pages Lane
6	Chestnuts Recreation Ground	36	Paignton Road Open Space
7	Chitts Hill Allotments	37	Palace Gates
8	Coldfall Wood	38	Railway Fields
9	Coles Park Allotments	39	Rhodes Avenue Spinney
10	Courtman Road Allotments	40	Scout Park
11	Creighton Avenue Allotments	41	Shepherds Hill Allotments
12	Crouch End Playing Fields	42	Shepherd's Hill Garden
13	Devonshire Hill Allotments	43	Southwood Lane Wood
14	Down Lane Recreation Ground	44	St Anne's Hospital Wood
15	Downhills Park	45	St Mary's Churchyard, Hornsey
16	Easthale Allotments	46	Stockton Road Allotments
17	Finsbury Park	47	Stroud Green railway Bank
18	Former Friern Barnet Sewage Works	48	The Priory Park
19	Fortis Green Covered Reservoir	49	Thorold Road Allotments
20	Gospatrick Road Allotments	50	Tottenham Cemetery and Bruce Castle Park
21	Granville Road Wood	51	Tottenham Hale to Northumberland Park Railsides
22	Grove Lodge, Muswell Hill	52	Tottenham Marshes
23	Harringay Stadium Slopes	53	Tottenham Railsides
24	Harrington Site	54	Tower Gardens
25	Highgate Golf Course	55	Tunnel Gardens
26	Hollickwood Park	56	Wood Green Reservoirs
27	Land behind 3 Fairfield Road	57	Yeatman Road Allotments
28	Land beside Fortismere School	58	The New River
29	Lordship Lane Recreation Ground	59	Parkland Walk, Queen's Wood and Highgate Wood

30	Markfield Recreation Ground	60	Lee Valley
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Glossary

Adaptation – to change or modify to suit new conditions.

Ecosystem – an interdependent system involving the interactions between organisms and their environment.

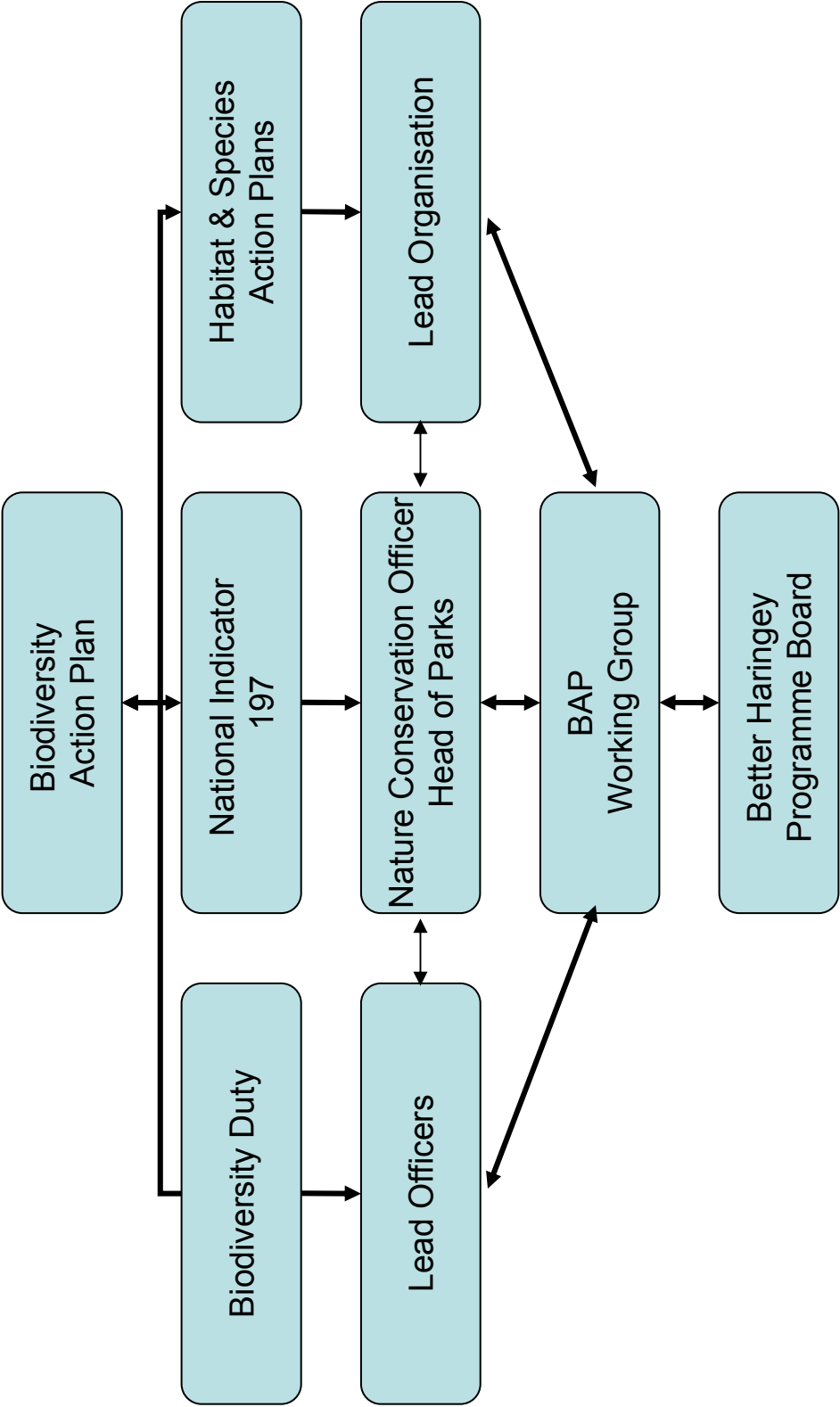
Environment – the surroundings and external factors which influence an organisms development and behaviour.

Habitat – the natural home and environment of a plant or animal.

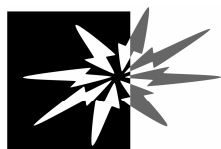
Mitigation – to moderate the negative affects of something, to reduce its severity.

Sustainable – Capable of being maintained at a steady level without depleting natural resources or causing ecological damage.

Appendix 2. Biodiversity Action Plan Structure



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**[No.]**

Agenda item:

CABINET**On 13 October 2009**

Report Title: Tennis Development Plan

Report of : **Mun Thong Phung, Director of Adult, Culture & Community Services.**

Signed : _____

Contact Officer : Andrea Keeble

Tel: 020 8489 5712 email: andrea.keeble@haringey.gov.uk

Wards(s) affected: All

Report for: **Key Decision****1. Purpose of the report (That is, the decision required)**

1.1 The purpose of this report is as per the recommendations detailed in section 4.

2. Introduction by Cabinet Member (if necessary)

2.1 I am pleased to be able to report that Haringey is well thought of by the Tennis Foundation and Lawn Tennis Association for the excellent work undertaken in the borough.

2.2 Through the Council's own investment, the Tennis Foundation and other external sources, we have the opportunity to substantially improve facilities across the Borough enabling more people to play tennis in Haringey.

2.3 We are also fortunate to have the Tottenham Hotspur Foundation, the community sports development vehicle for Tottenham Hotspur FC, located in the Borough as the Foundation is now one of the best sports development organisations in England.

2.4 Through this report, I am seeking endorsement for the range of proposed investment across the Borough, for the Council to prioritise work to enable more effective use of facilities by the community, and for my colleagues' support in the Council increasingly looking to the Tottenham Hotspur Foundation to take on a commissioning role for tennis provision.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

3.1 Key elements of the Council Plan relevant to the Tennis Development Plan are:

- Improving the natural environment (2.1)
- Improved opportunities for leisure (3.3)

- Engaging citizens (5.1)

3.2 The National Performance Indicators that the Plan can most significantly contribute to are :

- NI 6 Volunteering
- NI 8 Adult participation in sport and active recreation (LAA target)
- NI 56 Obesity in primary school age children in year 6
- NI 57 Children and Young People's participation in high quality P.E. and sport
- NI 110 Young People's participation in positive activities
- NI 199 Children and Young People's satisfaction with parks and play areas.

3.3 There are also direct links with the Council's strategies for Sport and Physical Activity and Open Spaces.

4. Recommendations

4.1 Through this report, Cabinet is being asked to:

- 4.1.1 Endorse the proposed investment in tennis facility improvements across the borough set out in Appendix 2. This approach is consistent with the Council's Sport and Physical Activity Strategy and will support the achievement of our LAA target for increases in sport and physical activity participation.
- 4.1.2 Provide feedback to officers on the indicative priority rating given to the proposed improvement schemes identified in the Tennis Development Plan and summarised in Appendix 2
- 4.1.3 Provide in principal approval to the approach being recommended in the Tennis Development Plan of seeking to maximise opportunities for private investment subject to satisfactory agreement around the community programme.
- 4.1.4 Endorse the development of the relationship with the Tottenham Hotspur Foundation as set out in 6.4

5. Reason for recommendation(s)

- 5.1 There will be a need to select and prioritise which sites should receive investment because funding, including the availability of external funding, is limited and not all aspirations can be met.
- 5.2 The approach also recognises that where there is demand for better facilities allied to a locality with high levels of affluence, that commercial partnerships should be sought to try and achieve this.
- 5.3 There is limited availability of open space for recreational and other purposes within Haringey and the most effective and realistic approach is to seek to maximise the usage of existing assets rather than seek to develop new sites or duplicate existing assets.
- 5.4 A key part of the approach being recommended by officers is to seek to achieve better use of the council's physical assets – principally tennis courts. This can be achieved by facilitating greater community use of existing courts by wherever

possible locating storage, social and toilet facilities as close to the courts as possible and/or upgrading courts/facilities to ensure high quality tennis opportunities are more evenly available throughout the borough.

- 5.5 A change in the existing relationship between the Council and the Tottenham Hotspur Foundation should produce a better coordinated service delivering better outcomes for local residents.
- 5.6 The Tennis Foundation has indicated that it will invest £500K for capital projects in the borough with the potential to draw down match funding of £500K from the Greater London Authority (GLA) linked to the GLA strategy 'A Sporting Future for London'.
- 5.7 Members have also agreed £275,000 of capital funding for 2009-10 to support the Plan. The approach being taken by officers is to seek to maximise external investment by utilising these monies. It should be also noted that £120,000 of capital has been allocated to Adult Services for a café at Downhills Park which can also provide a social area for the tennis programme.

6. Other options considered

- 6.1 In respect of tennis facility developments, there is good provision in the west of the borough through private clubs but far less developed provision in the east. Thus the priority ratings reflect this.
- 6.2 Key to a successful tennis programme are in order of importance:
 - a) Good playing surfaces
 - b) Toilets nearby
 - c) Storage and shelter nearby
 - d) A social area
 - e) Floodlights

The Tennis Development Plan seeks to target investment to maximise these components focussing particularly on the east of the borough.

- 6.3 The Tennis Plan has been developed using Neighbourhood Management areas as the basis for a local approach. Utilising this geographical model, the proposed schemes are set out below including details of the proposed lead club and educational institution/s. The following is a brief description of each of the schemes:

- a) Albert Road Recreation Ground/Pavilion Tennis/Alexandra Park School
Indicative scheme value £320,000 (priority rating 10/10)

The tarmac court area and the pavilion at the recreation ground are leased to Pavilion Tennis. Pavilion Tennis run a thriving tennis and general sports development programme at the park and have close links with the schools in the area. Their community programme is supported by customer receipts for courses/pay and play and the successful café operation run from the pavilion.

The scheme has been given very strong priority from the Tennis Foundation and will include: Refurbished courts (including realignment to meet regulations, mini tennis courts and basketball courts) new fencing and floodlights.

This scheme is given the equal highest priority rating (10/10) due to the success of Pavilion Tennis, their good school links particularly with Alexandra Park and the strong support from the Foundation.

- b) White Hart Lane Community Sports Centre/ White Hart Lane TC/Woodside High/ St. Thomas More/ Heartlands Indicative scheme value £2.5M (Tennis Dome and courts £485,000) (Priority rating 10/10)

This site is the principal community sports hub for Haringey. The proposed works (as part of the White Hart Lane Community Sports Centre redevelopment) include the construction of a new changing pavilion to provide changing space for all sports with a shared social/bar area. The specific tennis improvements proposed is the installation of a double skin 4 court tennis dome.

The upgrading of the tennis facilities alongside the provision of modern and fit for purpose changing and social facilities will do much to bolster the already considerable success of the new White Hart Lane Tennis Club. The dome will provide the only permanent indoor tennis facility in the borough and will be a resource used by the whole Haringey tennis community – particularly in the winter months. Having an indoor facility will greatly increase the club's chances of becoming a designated LTA High Performance Centre.

This scheme is given the equal highest priority rating (10/10) due to the success of the club, that it is the only tennis club in the east of the borough and the aspirations we have to achieve a vibrant multi sports hub at the site – with tennis provision as a key component of this vision.

- c) Bruce Castle Park/White Hart Lane Tennis Club/Northumberland Park/Haringey Sixth Form Centre Indicative scheme value £245,000 (priority rating 9/10)

The courts and surrounding fences at Bruce Castle Park are in an extremely poor condition hampering the development of a community programme at the park. The scheme includes refurbishments and realignments (to meet governing body regulations) for 5 courts and new fencing (hopefully storage and shelter can be provided in the nearby Bowls Pavilion).

The upgrading of the courts and fencing will be linked to the introduction of a tennis development programme which will work in conjunction with the 'Tennis for Free' project – and will be a satellite of White Hart Lane TC. The key schools are Northumberland Park where a community programme is already in place and the Haringey Sixth Form Centre. The court improvements and coaching programme will in turn encourage more casual use which will remain free.

This scheme has the third highest priority rating (9/10) due to the high need to improve the playing conditions, developmental plans to improve tennis participation in the east of the borough and the overall popularity of the park.

- d) Downhills Park/White Hart Lane Tennis Club/Park View Academy Indicative scheme value £225,000 (priority rating 8/10)

Like Bruce Castle the courts at Downhills are in a poor condition and do not meet governing body standards. The scheme proposes to upgrade the courts and link with the installation of a café near the courts (funded by capital allocated to Adult Services). Funding will be sought to extend the café to include a tennis office and storage. This development will ensure the viability of a community tennis programme which will be a satellite of the White Hart Lane TC.

This scheme has the 4th highest priority rating (8/10) due to the need to improve the playing conditions, developmental plans to improve tennis participation in the east of the borough, the overall popularity of the park and the opportunity to link with the Adult Services Café Project.

- e) Down Lane Recreation Ground /John Loughborough School/White Hart Lane TC Indicative scheme value £150,000 (priority rating 7/10)

The current approach towards this site is to undertake works to upgrade the two courts, add an additional court and provide basic storage and shelter. The works would be carried out as part of the wider regeneration of the park. Funding for this development is not yet clear, officers will explore various options such as private finance, additional Tennis Foundation funding etc.

This scheme is ranked 5th due to the need to improve the playing conditions, developmental plans to improve tennis participation in the east of the borough, the overall popularity of the park and the opportunity to link with the wider regeneration plans for the park

- f) Finsbury Park/White Hart Lane TC Indicative scheme value £160K (priority rating 6/10)

The courts at Finsbury Park have recently been refurbished and usage is good. However a common complaint is that there is no control of bookings and at times 'a survival of the strongest' mentality is apparent in terms of securing courts to play on. As well the council is concerned about reports of unlicensed coaches operating at the courts.

The scheme proposes that floodlights are installed (subject to planning permission) on four of the courts and that provision is made for a small storage and pavilion area. The capital for this scheme would come wholly from private sources (a number of companies have expressed interest). This type of scheme has very strong support from the Tennis Foundation and they would assist the council to broker a fruitful relationship with a private partner (with a strong community ethos) who would take responsibility for the courts and pavilion in terms of bookings, fee collection, courses etc. Lease conditions would stipulate a school and community programme, council controlled pricing, an element of free provision, links to local clubs in particular White Hart Lane LTC and maintenance responsibilities.

This scheme is only ranked 6th as the courts are already in good condition and attract good usage. Nonetheless the scheme has merit in that usage will substantially increase with floodlights, a more controlled environment and a coaching programme.

g) Priory Park/Highgate LTC/Highgate Wood/Grieg City/Hornsey Girls Indicative scheme value £380,000 (priority rating 5/10)

This scheme proposes to relocate three courts to the redundant bowls green and existing tennis court area on this side of the path (the current split location does not provide enough room to meet governing body dimension regulations). The area on the other side of the path which currently has two courts would be returned to general park space. The old bowls pavilion would be upgraded to provide an office, storage and social space. Floodlights would be installed (subject to planning permission).

The funding for this scheme would come principally from a private source (a number of companies have expressed interest) with smaller contributions from the Tennis Foundation, hopefully the GLA and the council. This type of scheme has very strong support from the Tennis Foundation and they would assist the council to broker a fruitful relationship with a private partner (with a strong community ethos) who would take responsibility for the courts and pavilion in terms of bookings, fee collection, courses etc. Lease conditions would stipulate a school and community programme, council controlled pricing, an element of free provision, links to local clubs in particular Highgate and maintenance responsibilities.

This scheme is ranked 7th as while playing conditions at Priory are poor the area as a whole is well served with tennis facilities. Nonetheless if private finance is available and planning permission granted the scheme would bring many benefits to the park and local residents.

- 6.4 The Tottenham Hotspur Foundation, the community sports development charity funded by the Football Club is now the major sports development organisation in Haringey. The Foundation is currently providing support to a range of Council service providers in delivering activity programmes. For example they currently employ the Tennis Development Officer for the borough; a post funded by the council and the Tennis Foundation.

Part of the added value offered by the Foundation is the ability to generate external match funding to enhance the value of Council funding.

The Haringey CSPAN has been established to provide an inter agency forum, linked to the HSP, to provide an overview and strategic commissioning role. The Tottenham Hotspur Foundation is seeking to move from its current focus on direct service delivery towards operational commissioning. This would mean that the Foundation could commission other local organisations for delivery and act as a commissioning agent on behalf of CSPAN.

Officers would recommend that this proposed change of role for the Foundation be explored and that the Tennis Plan outcomes should provide part of the basis for developing the relationship between CSPAN and the Foundation.

7. Summary

- 7.1 The Council has previously approved an overall Sport and Physical Activity Strategy in 2005 (2005-2010).

- 7.2 A core component of this Strategy was to move towards a more localised approach for the provision of facilities and delivery of services that would better serve local residents, particularly younger residents, and improve service accessibility.
- 7.3 An audit of the number and quality of tennis courts has also previously been undertaken. This highlighted deficiencies in both aspects and officers' subsequent approach has been to seek to improve the quality and utilisation of existing courts.
- 7.4 In 2005 the courts at White Hart Lane Community Sports Centre were refurbished and floodlights installed as part of the Barclays Spaces for Sport capital programme.
- 7.5 Subsequently the council has sponsored the development of the White Hart Lane Tennis Club, the only club in the east of the borough. There is a long term vision for this club to become an LTA designated Satellite Club of a High Performance Centre serving the east of the borough. Ultimately with the proposed redevelopment of White Hart Lane Community Sports Centre including the installation of a tennis dome the aspiration is that the club will be a High Performance Centre in its own right.
- 7.6 There are 11 clubs in the west of the borough. The clubs located in the west of the borough are well supported with Highgate LTC having a performance academy and a school outreach programme. This club already has the status of a Satellite Club of a High Performance Centre and local clubs feed in their most talented players for development.
- 7.7 The Council has also been adopting an increasingly strategic approach towards service commissioning and introduced the Category Management system for procurement. In keeping with this approach, Recreation Services have established a Framework Agreement of approved organisations providing coaching and coach education services.
- 7.8 There have also been a number of developments in overall policy for sport and physical activity at a national level since 2005 that have resulted in the need for a revised approach at local level. These changes are set out below.
- 7.9 Overall participation in sport and physical activity has been broadly unchanged over the past 20 years. However, there have been changes both within the overall pattern of participation and for society's overall levels of fitness. The key changes are:
 - Obesity levels have risen amongst the population as a whole with particular concern about the rise in obesity levels amongst children and young people.
 - The management, administrative and financial demands made on voluntary sector sports clubs has increased arising from both wider societal concerns to promote child protection and increasing insurance costs being incurred by clubs for public liability insurance.
 - There has been an overall decline in sports club membership and an increase in individual pursuits particularly gym membership.
- 7.10 In 2006, the results of the first ever 'Active People' survey were published. This survey was conducted nationally with over 360,000 adult respondents including over 1,000 from Haringey. The survey established that the factors most likely to support participation at the target level of 3 times a week were that participants were members of a sports club, received regular coaching or tuition and took part in competitive sport. In 2006, following publication of the survey results, the Haringey Strategic Partnership agreed a stretch target as part of its Local Area

- Agreement to seek to increase the percentage of adults participating three times a week at Government recommended levels, from 22.9% to 26.9%.
- 7.11 As part of a range of initiatives being implemented to assist in working towards this target, the Council has established the Haringey Community Sport and Physical Activity Network (CSPAN) and has launched the HARIACTIVE ('Make a Change') initiative designed to persuade people to become more physically active.
 - 7.12 In 2008, Central Government agreed a revised approach towards overall sport and physical activity provision, with Sport England retaining the lead role for the coordination of sports provision and with the Department of Health taking on the lead role for increasing participation in physical activity. As part of this change, Sport England have altered their funding approach with the majority of funds now channelled through national governing bodies of sport.
 - 7.13 Tennis nationally and regionally has in the last few years sharpened its approach to the development of grass roots tennis, this is particularly evidenced by the formation of the Tennis Foundation in response to the 'Community Tennis – Grassroots Review' January 2007. Additionally the Lawn Tennis Association's (LTA) Blueprint for Tennis and Places to Play Strategy are plans for tennis driven by aims of increasing the opportunities to participate, compete and get access to coaching at all levels.
 - 7.14 The need to establish sustainable parks tennis programmes is paramount in the Tennis Foundation's and the LTA's vision and an example of a sustainable model is Pavilion Tennis here in Haringey. It is clear when examining this model that the combination of well located social, toilet and storage facilities is of vital importance. Likewise floodlighting and decent courts will ensure playability in winter and encourage players stay loyal to the location. The Pavilion model is what the Tennis Foundation would wish to replicate at every local authority park in the country.
 - 7.15 Therefore a key part of the approach being recommended by officers is to seek to achieve better use of the council's physical assets – principally tennis courts. This can be achieved by facilitating greater community use of existing courts by wherever possible locating storage, social and toilet facilities as close to the courts as possible and/or upgrading courts/facilities to ensure high quality tennis opportunities are more evenly available throughout the borough.
 - 7.16 In shaping the Tennis Development Plan, two further factors have been influential. These are:
 - 7.16.1 To further develop the 'area based offer' using the 7 Neighbourhood Management administrative areas and 3 Children's Networks as the basis for this approach.
 - 7.16.2 Seeking to better coordinate the relationship between the Council, the Tottenham Hotspur Foundation and voluntary/private sector providers.
 - 7.17 The Executive Summary of the Tennis Development Plan is attached as Appendix 1 of this report. This plan sets out 5 overall aims. These are:
 1. **Increase Participation:** To support existing players and introduce new male, female and disability players and diverse communities to tennis.
 2. **Raising standards and improve club sustainability:** To improve the quality of clubs, implement club links with public courts and assist clubs to promote for new members

3. **Developing better players:** To create a clear pathway for player progression and improve the standard of play across the borough
4. **Workforce development:** To increase the number of licensed coaches, tennis volunteers and tennis officials in the borough and retain the workforce within the borough
5. **Facilities development:** Develop a hierarchy of provision in line with the 'area-based offer' in *'The Haringey Sport and Physical Activity Strategy'*.

Key outputs and outcomes from the Plan are:

- To improve the facilities listed at Appendix 2
- To increase the number of club members
- To increase the number of British Tennis members
- To increase the number of quality assured clubs.
- To increase the number of qualified coaches and improve their standard.
- To create better links between local schools and clubs.
- To increase the number of competitive opportunities/events

- 7.18 Though Tennis Foundation funding will be available for facility improvement works, the Foundation will expect each scheme to support the achievement of improved outcomes against each of the aims. These outcomes will be delivered by a combination of local clubs, the Tennis Development Officer and private organisations

A key component of the approach being pursued by officers to support this work is to identify a core club for each of the proposed investment sites as the lead club for the local area. Clubs would be supported to achieve quality accreditation via officer support, grant funding and facility hire subsidy.

- 7.19 Appendix 2 sets out the proposed sites for investment in improved facilities in Haringey and provides an indicative funding plan. This has been considered in greater detail in section 6.3 of this report.

8. Chief Financial Officer Comments

- 8.1 This report requests agreement to the proposals set out in appendix 2 detailing planned expenditure on improvements of tennis facilities in the borough.
- 8.2 Through the Pre Business Planning Review process Cabinet have agreed funding of £275k from Council resources specifically for this programme. A further £120k has also been agreed for Downhills Park Café
- 8.3 The Tennis Development project has been delayed pending firm agreement from the Tennis Foundation of their commitment. It is likely that the Foundation will confirm the funding allocation towards the end of the calendar year. The Foundation are also liaising with the GLA in a bid to secure additional match funding for this project.

- 8.4 No work should commence on schemes where funding allocations are awaited until funding streams are secure and confirmed.

9. Head of Legal Services Comments

- 9.1 The Head of Legal Services notes that the recommendations in paragraph 6.4 of the report envisage a strategic commissioning role for CSPAN and an operational commissioning role for the Tottenham Hotspur Foundation (THF). THF would commission other organisations to provide service delivery of Tennis Plan Outcomes.
- 9.2 To give effect to the recommendations, it will be necessary for the Council to enter into grant and funding agreements and other contracts with the Tennis Foundation and other bodies, possibly including THF and service providers.
- 9.3 In as far as THF will be using external funding for which the Council is accountable or Council funding to facilitate service delivery, the Council's Contract Standing Orders (CSO) will apply to the process of procuring the providers of any works, goods and services to be delivered.
- 9.4 Legal Services should be consulted on the appropriate procurement processes and forms of contract or other agreement referred to in paragraphs 9.2 and 9.3 before they are entered into.

10. Equalities and Community Cohesion Comments

- 10.1 The Tennis Development Plan contains targets to develop tennis for women, people from ethnic minorities and disabled people.
- 10.2 Recreation Services will also seek to facilitate tennis development in the east of the borough specifically working through White Hart Lane Tennis Club to achieve improvements in tennis take up generally and more specifically amongst those communities that traditionally do not take up tennis. The club has recently achieved Clubmark which will aid this process.

11. Consultation

- 11.1 Consultation has been undertaken with relevant Council services, Haringey CSPAN and tennis clubs through the Haringey Tennis Forum.

12. Service Financial Comments

- 12.1 Proposals for the expenditure of Council capital monies are set out in Appendix 2.
- 12.2 The capital cost estimates for each of the schemes are based on existing scheme briefs and other relevant information.
- 12.3 The cost of developing applications for Tennis Foundation funding forms part of the capital cost estimate. These development costs can be counted as match funding.
- 12.4 The private sector potential investment for Finsbury Park and Priory Park is based on preliminary discussions with a private sector tennis operator recommended by the Tennis Foundation
- 12.5 Any significant change in costs or funding would be reported through the relevant Programme or Project Board in accordance with Council wide arrangements for project management.
- 12.6 Any facility receiving funding from the Tennis Foundation will be required to demonstrate, through the funding application, the tennis benefit. Improvements in tennis take up are detailed in the Tennis Development Plan

13. Use of appendices /Tables and photographs

13.1 Appendix 1 Tennis Development Plan: Executive Summary

13.2 Appendix 2 List of proposed facilities for improvement and indicative costs.

14.Local Government (Access to Information) Act 1985

14.1 Tennis Development Plan files

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Appendix 1

Tennis Development Plan Executive Summary

Vision: To promote and provide both individually and in partnership tennis activity and the facilities that sustain it, to meet the needs of all communities in Haringey and in support of local, regional and national policy objectives.

1. ***Increase Participation:*** To support existing players and introduce new male, female and disability players and diverse communities to tennis.
2. ***Raising standards and improve club sustainability:*** To improve the quality of clubs, implement club links with public courts and assist clubs to promote for new members
3. ***Developing better players:*** To create a clear pathway for player progression and improve the standard of play across the borough
4. ***Workforce development:*** To increase the number of licensed coaches, tennis volunteers and tennis officials in the borough and retain the workforce within the borough
5. ***Facilities development:*** Develop a hierarchy of provision in line with the 'area-based offer' in '*The Haringey Sport and Physical Activity Strategy*'.

Objectives and outcomes: To help to deliver the vision and aims, the following objectives have been identified for the tennis development programme, with performance indicators to be achieved by 2012 which also reflect the LTA and Tennis Foundation strategies, with an element to address local circumstances in Haringey:

Increase Participation: Increase participation in Council coaching and development programmes

- Usage – Increase overall participant numbers and throughput of Council run coaching programmes (12,000 throughput and 250 registrations)
- Membership – Increase levels of tennis club membership across the borough specifically focussing on: White Hart Lane TC, Pavilion Tennis, Highgate LTC and Coolhurst LTC (3,000)
- British Tennis Membership – Increase numbers of British Tennis members across the borough with particular focus on the east of the borough (100)

- Awareness – Run a number of Open Days, tournaments etc to raise the level of knowledge about tennis opportunities in the borough (minimum 3 per annum)
- Adult Social League – Introduce an adult social league structure to Haringey (minimum 30 participants)
- Disability - Introduce 20 disabled players to the game each year
- Schools – Run a minimum of 4 schools programmes per annum

Raising Standards:

- Clubmark - Increase the number of clubs with Clubmark status in the borough to four
- Self Employed Coaches - Ensure only Council licensed tennis coaches are providing coaching in Haringey parks
- Instruction - All coaching programmes comply with LTA qualification and instructor/pupil ratios
- Tennis Forum – A body made up of representatives from local clubs and schools to be duly constituted which will report to the Club, Coach and Volunteer Sub Group of the Haringey CSPAN and will take forward tennis interests in the borough.

Developing Better Players

- Coaching programmes comply with LTA guidance 'Winning Player Pathway'
- Under Represented Groups – Assist players from under represented groups to achieve standards required for Tennis Centre's of Excellence
- Competition - Run a minimum of 4 junior and 2 adult tournaments per annum. Run one interschool competition per annum (20 schools primary and 6 schools secondary)

Workforce Development:

- A data base of local tennis coaches and their qualifications be compiled and updated annually
- A coaching pathway in line with the LTA Coach Education Structure be developed
- Number of Level one coaches be increased by 10
- Number of Level two coaches be increased by 5
- Number of higher level coaches (Performance Coach, Club Coach etc) be increased by 5
- That each club have a minimum of one coach qualified as a 'Club Coach'

Facilities Development:

- Area Assembly facilities – Developing tennis facility clusters in each of the seven Area Assemblies in the borough, addressing in particular the quality of the courts and amenities such as toilets, social/shelter and storage areas. Where possible floodlighting to be installed

- Boroughwide facilities – Using White Hart Lane Community Sports Centre as the focus for tennis development programmes of a boroughwide nature
- Satellite Clubs – Supporting White Hart Lane TC (east) and to become a Satellite Club of a High Performance Centre to provide an exit route for the most talented players in the east of the borough. To support Highgate LTC to maintain its Satellite Club status to provide an exit route for the most talented players in the east of the borough.

1) ***The local context:*** The local context for tennis in Haringey is as follows:

- a) The borough is characterised by great diversity, both in the ethnic and cultural mix of its residents, but also in geographical contrasts between areas of relative affluence in the west and deprivation in the east.
- b) The sports participation rates of Haringey as a whole appear to have fallen in the period 2006 - 2008 to levels below the regional and national averages. The 2006 'Active People' survey highlighted differences between the rates of activity for men and women, white and non-white groups and able-bodied and disabled people, which are much wider than the figures for London and England as a whole, although detailed updated data on this is not yet available for 2008.
- c) In common with many other relatively deprived areas, voluntary sector sport is not well developed in Haringey, with low rates of volunteering, club membership and involvement in organised competitive sport.
- d) The relatively low involvement rates of involvement of the voluntary sector, highlight the importance of public sector provision (in particular facilities and programmes provided by the Council).
- e) Levels of satisfaction with sports provision in the borough have increased significantly and are now higher than the average rates for London.
- f) Sport England's market segmentation data highlights the disproportionately large numbers in Haringey of men and women aged 18-35 from lower income groups and men aged 26-45 from the same socio-economic groups. There is considerable potential for attracting these groups and their children to tennis development programmes in the borough.
- g) Overall rates and frequency of participation in sport by young people in Haringey is below the regional and national averages. Tennis features strongly in sports preferences, particularly for girls, although there is a significant drop in participation rates for tennis between extra-curricular levels and rates of membership of tennis clubs.

2) ***The strategic context:*** The implications for tennis development in Haringey are as follows:

- a) **The Haringey Community Strategy:** Tennis development will contribute to the priorities to create community cohesion, improve the life chances of young people and tackling health inequalities through increased physical activity.
- b) **The Haringey Sport and Physical Activity Strategy:** Tennis can play a key role in improving opportunities to participate in sport and physical activity. The 'Area-Based Offer' and the proposed development programmes associated with it, will provide a framework for tennis facilities that will improve access to local opportunities.
- 3) **Research:** The research for development of this plan identifies the many challenges and opportunities facing tennis development in Haringey, including:
- **Club development:** White Hart Lane TC will need to be supported significantly due to its role as the only club in the east of the borough and its location at White Hart Lane Community Sports Centre which is being developed as a multi sports hub for the borough. The club will also be instrumental in running outreach programmes at parks in the east of the borough. Close liaison with the other clubs in the borough will also be required to ensure coach and player standards are raised.
 - **Facility development:** Key to improving numbers of tennis participants in the borough is the upgrade of facilities. Successful tennis programmes that will be sustainable in the longer term require in order of importance:
 - a. Good playing conditions
 - b. Toilet facilities
 - c. Storage facilities
 - d. Social facilities
 - e. Floodlights
 - **Private Investment:** At a number of locations (Finsbury Park and Priory Park) in the borough there is interest from the private sector to invest in the tennis facilities at the park in return for a lease to manage the facility on behalf of the council. Subject to satisfactory conditions within the lease for the community programme these opportunities should be explored given the benefits they may bring to the local community and the boost they would deliver for participation at these locations.
- 4) **Tennis Audit:** The document provides a breakdown of the tennis picture in Haringey:
- **Numbers of facilities:**
 - 37 public courts at 10 locations
 - 60 club (private) courts at 11 clubs all located in the west of the borough
 - 27 secondary school courts at 5 schools

a. Condition of facilities:

- i.* Public: With the exception of White Hart Lane, Chestnuts Park and Finsbury Park all the public tennis courts are in a poor condition and/or are non regulation in size.
- ii.* Private: All the club courts are in a reasonable to good condition
- iii.* School: With the exception of Highgate Wood and Fortismere the school courts are in a poor condition with poor markings. It should be noted that Highgate Wood and Highgate LTC have excellent links and share facilities.

b. Toilet Facilities

- i.* Public: 5 facilities have easily accessible toilet facilities (within 100 metres)– usually located in the park café.
- ii.* Private: All private clubs have easily accessible toilets
- iii.* Schools: All schools have easily accessible toilets

c. Social/Storage Facilities

- i.* Public: Pavilion at Albert Road Recreation Ground has the most all round facility. White Hart Lane has storage and some shelter nearby. Parks with cafes such as Priory, Finsbury and Chestnuts have the social facilities however they are usually some distance from the courts and there is no capacity for storage.
- ii.* Private: All private clubs have storage facilities and social facilities
- iii.* Schools: All schools have storage facilities

d. Floodlights:

- i.* Public: White Hart Lane is the only public court with floodlights
- ii.* Private: 5 of the 11 clubs have floodlights
- iii.* School: Highgate Wood is the only school with floodlit courts (shared with Highgate LTC)

- 5) **Inclusive and active:** The document contains proposals to increase participation by disabled people in London by 1% per annum, in part by creating more inclusive mainstream sports clubs and also by improving physical access for disabled people to sports facilities.
- 6) **The National Game Strategy:** The document contains targets for growing and retaining participation, improving standards of play and developing facilities, which will guide the strategic direction of football development in Haringey.
- 7) **LTA Blueprint for Tennis:** The programme will be central to the delivery of tennis development in Haringey.
- 8) **Current tennis provision in Haringey:** A SWOT analysis reveals the following:

Strengths

- A good base for developing tennis further in Western Haringey with 93 tennis courts: 60 within private clubs, 8 at Pavilion Tennis, 8 on public courts and 17 within secondary schools
- Although there are no private members tennis clubs in Central or East Haringey, there are 27 public courts available: 18 within established programmes, 9 on public courts with no programme, 11 courts in schools, albeit 6 of these at Parkview Academy are not used for tennis.
- Highgate Cricket and LTC currently runs a performance programme and a school programme in 8 primary schools and 1 secondary school
- Pavilion Tennis Club runs a school programme with 6 primary schools
- White Hart Lane Tennis Club runs a full programme year round
- A 'Tennis for Free' programme operates every Saturday at Bruce Castle Park
- White Hart Lane Tennis Club runs a schools outreach programme in East Haringey with 8 primary schools and 1 secondary school
- 2 formal primary intra-school tournament (with an LTA approved format) per year held at White Hart Lane Tennis Club and 1 informal primary intra-school tournament held at Highgate Cricket and LTC
- White Hart Lane Tennis Club runs tennis courses for children with 'Aspergers' (a mild autism)
- In West Haringey 19 out of 31 primary schools (61%) have participated in a schools tennis coaching programme
- The Regional Competition Manager, 2 Partnership Development Managers and 12 School Sport Co-ordinators that work within Haringey are keen to increase participation in tennis and tennis competitions across the borough
- Commitment and support from tennis clubs, leisure providers, schools, recreation services and parks services to implement this tennis development plan
- Commitment and financial support from the Tennis Foundation, LTA and Middlesex LTA to implement this tennis development plan
- Recently resurfaced tennis facilities within many of the parks and schools including Finsbury Park, Fortismere Secondary School, White Hart Lane Tennis Club, Chestnuts Park and Downhills Park.

3.9.2 Weaknesses

- The public courts at 7 of the 10 public facilities are in a poor condition
- White Hart Lane is the only tennis club in Eastern Haringey which runs a full tennis coaching programme year round
- In Eastern Haringey 28 out of 35 primary schools (80%) have not participated in a schools tennis coaching programme
- There are schools in central Haringey, in the Hornsey and Greig City Academy Zone, who have received no tennis coaching
- Despite a large number of children playing tennis only 1 secondary school is a member of the British Schools Tennis Association (BSTA)
- Little use is made of the 28 tennis courts or 43 indoor mini-courts (sports hall badminton courts) available at secondary schools
- Many school programmes lack a talent identification element to their programme
- Tennis clubs have no substantial links with public courts

- All tennis clubs operate independently with little communication with each other
- Very few programmes in place for people with disabilities
- Lack of qualified coaches to deliver the coaching programmes and head coaches complain that it is difficult to retain good tennis coaches within their programme
- Coaching at public courts is underdeveloped and coaches at new tennis programmes complain of a lack of support, guidance and financial backing
- Very few school teachers have tennis playing experience or have acquired LTA coaching qualifications
- Lack of competitive opportunities for primary and secondary school tennis
- Good tennis courts at Finsbury Park, Chestnuts Park and Fortismere Secondary School) are under-utilised.
- Generally public facilities lack shelter, nearby toilets and storage to support a coaching programme
- The lack of a workable court booking system presents difficulties for coaches promoting tennis programmes.

Opportunities:

- **Blueprint for British Tennis:** This strategy developed in 2006 sets out the vision, direction and outline plans for the future of tennis in this country. The targets can be interpreted at local level
- **Tennis Foundation:** The Foundation has indicated that it will provide £500,000 of funding for facility development in Haringey. The Foundation is also keen to broker relationships between the council and private investors
- **Market segmentation data:** Sport England's market segmentation data identifies tennis as having a strong latent demand (after swimming, football and athletics). As well a number of market segments well represented in Haringey are more likely to participate in tennis than other sports.

Threats:

- **Poor public facilities:** While the number of courts is relatively plentiful many are in a poor state thus discouraging use. As well the more popular sites are unsupervised with no booking system creating a mini state of anarchy at popular times.
- **Falling sports participation rates:** The Active People Survey revealed falling rates of participation in sport and physical activity in the borough and thus increases in tennis participation will need to reverse local trends

9) **Summary:** The developments proposed in Haringey have been devised by adopting the priorities identified in the LTA's and TF's strategy to the context of the borough and in so doing they:

- a) Reflect the priorities and targets in the LTA's Blueprint for British Tennis

- b) Build upon the objectives set out in other local, regional and national strategic policy documentation.
- c) Take account of local circumstances in Haringey.
- d) Address local deficiencies identified through the SWOT analysis of local provision.
- e) Provide a framework within which investment decisions can be made.

Tennis Development Plan
Indicative costs and funding table

Neighbourhood Management Area	Scheme	LBH £	GLA £	S 106 £	Other £	TF funding £	Total cost (estimate) £	Priority
Wood Green	WHLCS /White Hart Lane TC / Woodside/STM/Heartlands	3£85,000	£200,000			£200,000	£485,000	10/10
Muswell Hill	Alexandra Park School/ Pavilion Tennis /Albert Rd Rec	£20,000	£150,000			£150,000	£320,000	10/10
Northumberland Park and White Hart Lane	Bruce Castle Park/ WHLTC/ Northumberland Park CS/HSFC	£150,000	£47,500			£47,500	£245,000	9/10
West Green & Bruce Grove	Downhills Park/White Hart Lane TC/ Parkview Academy	4£120,000	£52,500			£52,500	£225,000	8/10
Tottenham & Seven Sisters	Down Lane Park/WHLTC/Gladesmore/John Loughborough				5£150,000		£150,000	7/10
St Ann's and Haringay	Finsbury Park/WHLTC				1£160,000		£160,000	6/10
Crouch End, Hornsey & Stroud Green	Priory Park/Highgate LTC/ Highgate Wood/Hornsey Girls/Grieg City Academy	£20,000	£50,000		2£260,000	£50,000	£380,000	5/10
Total		£395,000	£500,000		£570,000	£500,000	£1,965,000	

Notes

- 1 Private funding to be sought – lease conditions subject to satisfactory community programme
- 2 Private funding to be sought – lease conditions subject to satisfactory community programme
- 3 This is for the tennis related element of the wider scheme
- 4 ACCS have secured this funding
- 5 Various avenues such as private funding, additional Tennis Foundation etc funding will be explored.

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Agenda item:

[No.]

Cabinet

On October 13th 2009

Report Title: Cabinet response to Scrutiny review of recycling – source separated and commingled collection methods in Haringey

Report of Niall Bolger, Director of Urban Environment

Signed :

N Bolger 18th October 2009

Contact Officer:

Stephen McDonnell, Head of Environmental Resources
stephen.mcdonnell@haringey.gov.uk Tel: 020 8489 2485

Wards(s) affected: **All**

Report for: **Non Key Decision**

1. Purpose of the report (That is, the decision required)

- 1.1 To present the Cabinet's response to the recommendations of the Scrutiny review of recycling, on source separated and commingled collection methods in Haringey.

2. Introduction by Cabinet Member (if necessary)

- 2.1. The competitive dialogue process for both our own Waste Management Contract and the North London's Waste Authority Procurement will address the objectives of both of these recommendations.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1. The work of the Scrutiny Review is linked to the Council priority of a Greener Haringey, and the strategy in place to carry forward this priority, the Greenest Borough Strategy. In addition, it links to the Recycling Strategy for Haringey, 2006-2020.

4. Recommendations

4.1. This paper sets out the response to the revised recommendations of the Scrutiny Committee Review of Recycling. The revised recommendations from the Overview & Scrutiny Committee meeting on 29th July 2009, along with the Cabinet response are set out below.

1. The Panel recommends that the Council commission a report on commingled and source separation collection methods, including separate glass and paper collection, as part of the procurement process for the new Waste Services Contract. The report should consider the costs and benefits, environmental impacts and carbon dioxide emissions of both collection systems. The report should be creative in its approach and explore and provide options that could reduce the need for additional vehicles and staff.

Response

The procurement of the integrated waste management contract is utilising the competitive dialogue process. This will involve engaging with short-listed bidders to identify detailed solutions for the provision of recycling services, with the objective of delivering the most cost-effective and environmentally beneficial service possible within the Council's affordability envelope.

The competitive dialogue process will therefore achieve the objectives of this recommendation, and by its nature, facilitate detailed and critical analysis and evaluation of different collection systems, taking into account cost benefits (including through the rationalisation of waste services), carbon footprint, and wider environmental objectives related to the sustainable management of waste.

Progress of the dialogue will be reported through quarterly Procurement Committee meetings and to the cross-party member steering group in place to oversee the procurement process.

2. The Panel recommends that a report is produced on the impact of the North London Waste Authority's procurement process on Haringey, with regard to commingled and source separated collection methods. The report should include analysis of the impact of a crash in the recyclate markets owing to the global economic crisis.

Response

The NLWA's procurement strategy sets out that the current mix of collection systems employed by the constituent boroughs will be retained into the future, especially with regards to boroughs' preference for either the source separated or commingled collection of dry recyclates.

As a result, the disposal arrangements available to Haringey will be capable of

catering for the collection method opted for as a result of Haringey's own waste services procurement.

In addition, the NLWA procurement will employ competitive dialogue with the objective of enabling the market to present the most effective solutions in terms of both price, including the risk on price related to material values, which may fluctuate, and environmental and place shaping objectives.

The Council, and our own waste management procurement, will remain fully informed of the progress of NLWA's procurement through the existing NLWA governance and liaison arrangements, and would seek to achieve the objectives of this recommendation through these means.

The Scrutiny Committee will be appraised of the progress of both procurements, in relation to the issue of recycling collection systems, at appropriate points in the course of the procurement projects.

5. Reason for recommendation(s)

5.1. As outlined in section 4, the competitive dialogue process of the waste contract procurement will achieve the objectives of the first recommendation by requiring short-listed bidders to submit detailed solutions for the provision of recycling services, which will be the subject of dialogue with the Council.

This will enable rigorous evaluation of the merits of different collection systems, taking into account cost, carbon footprint, and other environmental objectives related to the sustainable management of waste, and allow the Council to be informed by the expertise of the market in considering the benefits of different solutions .

5.2. The NLWA's procurement strategy (i.e. the Reference Project that forms part of the Outline Business Case for PFI funding) states that the current mix of collection systems employed by the constituent boroughs, including the boroughs' preference for either the source separated or commingled collection of dry recyclates, will be retained into the future and will therefore be supported by future NLWA disposal facilities.

6. Other options considered

6.1. The option to commission specific reports on the recycling collection system employed by the Council and the impact of the NLWA procurement have been given due consideration, but for the reasons outlined in Section 5, it is believed that the objectives of these recommendations will be achieved as part of the procurement processes underway.

7. Summary

- 7.1. Whilst recognising the rationale for the revised recommendations of the Scrutiny Review, this paper sets out how the objectives of these recommendations will be achieved, firstly through the procurement of the integrated waste contract through competitive dialogue, and secondly, through on-going engagement with the NLWA procurement process for disposal facilities, as a constituent borough, for which NLWA have stated that source-separated and commingled collection methods will be retained into the future.

8. Chief Financial Officer Comments

- 8.1. The recommendations of the scrutiny committee are being picked up by existing procurement processes and therefore it is expected there will be no additional costs beyond those already budgeted for as part of the procurement process.

9. Head of Legal Services Comments

- 9.1. The Head of Legal Services notes the contents of this report.
- 9.2. Legal Services have been consulted on the legal aspects of the procurement process pursuant to the Council's policy.
- 9.3. The EU Directive on Public Procurement (Directive 2004/18/EC) as implemented in the UK by the Public Contracts Regulations 2006 ("the EU Regulations") empowers local authorities to engage with short-listed bidders to take environmental and social factors into consideration in the procurement process.
- 9.4. In exercising the above powers however, regard must be had to the fundamental procurement principles of transparency, non-discrimination and procedural fairness embodied in the Council's Contract Standing Orders and the EU Regulations. In addition, care must be taken in incorporating sustainability considerations into procurement exercises to ensure that these considerations are only applied to the extent that they are relevant to and proportionate to the subject matter of the contracts procured.

10. Head of Procurement Comments –[Required for Procurement Committee]

- 10.1. The preferred option demonstrates value for money as it does not require additional resource and revenue to be expended on additional commissions that would duplicate information already provided for under the competitive dialogue process.
- 10.2. The competitive dialogue process will ensure supplier evaluations of Council requirements are accessible. This ensures that the information required by the Scrutiny Review is readily available to Council officers although the inclusion of this agenda should be made explicit in future competitive dialogue agendas and communicated back to the Scrutiny Committee. It should be noted that supplier reports are confidential and not for wider circulation.

<p>10.3. Existing precedent is that the NLWA consults constituent boroughs under a memorandum of understanding upon which PFI credits are dependent. This should be sufficient to ensure the NLWA provide the Council with ongoing commentary on their procurement processes. However, there is no legal recourse to ensuring this is enforced.</p> <p>10.4. The competitive dialogue process is fully compliant with the procurement code of practise.</p>
<p>11. Equalities & Community Cohesion Comments</p> <p>11.1. The waste contract procurement will take into account equalities and the diversity of communities in Haringey in producing an appropriate solution for the provision of recycling services.</p>
<p>12. Consultation</p> <p>12.1. A consultation survey of residents views on refuse, recycling and street cleansing services has been undertaken as part of the waste contract procurement.</p>
<p>13. Service Financial Comments</p> <p>13.1. Awaiting comments (to be input before submission of report on Wed 30th Sept)</p>
<p>14. Use of appendices /Tables and photographs</p> <p>None</p>
<p>15. Local Government (Access to Information) Act 1985</p> <p>15.1. Scrutiny Report into Recycling Part 2</p> <p>15.2. Overview & Scrutiny Work Programme 2009/10</p>

Agenda item:

[No 1]**Cabinet****On 13 October 2009****Report Title: Draft Design Guidance for South Tottenham House Extensions****Report authorised by Niall Bolger, Director of Urban Environment***Niall Bolger
for Director
11/10/2009***Contact Officer : Mortimer MacSweeney****Design & Conservation Team****Tel: 020 8489 2841****Wards(s) affected: Seven Sisters****Report for: Non-Key Decision****1. Purpose of the report (That is, the decision required)**

- 1.1 To seek Cabinet agreement for this Draft Design Guidance prepared for house extensions in the South Tottenham area of the Borough for the purposes of public consultation, and until the Draft Design Guidance is formally adopted by the Council that principles set in this document guide the basis for decisions on house extensions planning applications by Development Management.

2. Introduction by Cabinet Member (if necessary)

- 2.1 The Draft Design Guidance sets out design principles for house extension that will respect the character of the residential neighbourhood in the South Tottenham area of the Borough where there is urgent need to address issues of house extension. The Draft Design Guidance should be subject to wider community consultation and until this is formally adopted, the principles set out should guide the basis of decisions on house extension planning applications.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1 **Haringey Unitary Development Plan (October 2006):** The UDP sets out the planning policy framework to guide future development decisions in the Borough.
- 3.2 - **Haringey Local development Framework (The Emerging Core Strategy):** The Emerging Core Strategy (Preferred Options) sets out the strategic spatial policies for the Borough and will guide future development and regeneration decision.

4. Recommendations

- 4.1 That the Draft Design Guidance for South Tottenham House Extensions, set out at Appendix 1 & 2, be issued for public consultation for a period of eight weeks.
- 4.2 That the principle for house extension set out in the Draft Design Guidance for South Tottenham House Extensions should form the basis for assessing the house extensions planning applications by Development Management until the Guidance is formally adopted by the Council.

5. Reason for recommendation(s)

- 5.1 Haringey Council recognises the need to provide design guidance to householders seeking planning permission for house extension to relieve over crowding and to provide for additional habitable accommodation for large families in parts of South Tottenham. There is pressing case for new Design Guidance to regularise some design principles for roof extensions in the area, and whilst the guidance is prepared and progressed through the formal procedures to adoption.

6. Other options considered

- 6.1 Draft illustrations of various different forms of roof extensions were tabled for consideration at the public meeting on 20th May 2009, followed by a meeting with designated leaders on 25th June 2009. It was agreed that the three types set out in Appendix 1 should be recommended as good and well designed extensions.
- 6.2 The only other alternative would be to not allow any form of extension.

7. Summary

7.1. Introduction

- 7.1.1. Haringey Council wants to recognise the need to relieve over crowding, and to provide for additional habitable accommodation for large families in part of South Tottenham. There is pressing case for a new planning and design guidance to regularise house extensions in the area that will normally be involve roof extensions and to ensure there is both adequate growing space for the occupiers and there are good design justifications.
- 7.1.2. These matters were discussed with local residents and ward councillors. A public meeting was held on 20th May 2009, followed by a meeting with designated leaders on 25th June 2009. Draft illustrations of roof extensions were tabled for consideration. It was finally agreed that the three types set out in Appendix 1 should be recommended as good and well designed extensions, and be subject to formal policy public consultations.

7.2. Scale and character of the area

- 7.2.1. The traditional pattern of development of the area comprises late Victorian style 2 storey terrace houses, typically with shallow pitched roofs, lining a network of roads laid out to a grid pattern with their back to back rear gardens. Within the overall area there is some visual variety between house types, between adjoining streets, and between terraces on the opposite sides of the street.
- 7.2.2. Within individual terraces, however, there is a general consistency in the use of a limited palate of external facing materials and detail design. Whilst this is not a conservation area, or an area of particular architectural sensitivity, the terraces have a consistency of scale and rhythm resulting in a uniformity of street character within the area.

Diagram 1



the original South Tottenham residential terraces; diagrammatic view of house type

7.3. Planning background

- 7.3.1. The Council's former UDP(1998) included a policy, DES 5.7, on Dormer Windows, Roof Extensions and Loft Conversions, which gave special consideration to the circumstances of the established Charedi Jewish Community in South Tottenham where there is a need to provide accommodation for large families.
- 7.3.2. This policy was not carried forward into the 2006 UDP, at which time the Council applied a policy approach which considered extension proposals in South Tottenham exactly the same basis as extension proposals elsewhere in Haringey,

consistent with Policy UD3 and SPG1a.

- 7.3.3. In response to the need to provide urgent habitable accommodation in the area the Council drafted informal planning guidance in 2007, setting out where extensions may be acceptable. Whilst this guidance did not undergo a consultation procedure and was not adopted, it has been used for development control purposes and many roof extensions in the area have been permitted on this basis. The council now does not find this guidance good or acceptable.

Diagram 2



appearance of some recent extensions to terraces in the area (diagrammatic view of terrace)

7.4. Concern about the effect of recent roof extensions being out of scale and character of the area

- 7.4.1. The Council is now concerned about the scale and size of recent roof extensions. Diagram 2 shows extensions substantially greater than a traditional dormer construction inserted into a roof. Typically these are flat roofed second floor extensions that cover almost the whole footprint of the original dwelling. With the exception of a narrow margin at the front eaves of the building, most extensions have virtually replaced the whole of the pitched roof structure.

- 7.4.2. These roof extensions have a significant effect not only on individual buildings but on the appearance of the area generally. They stand out on the skyline when viewed against the adjoining sloping roofs, and the effect is visually intrusive conflicting with the original scale and character of the terrace. The large numbers of large flat roofed extensions in recent years exacerbate the effect, and cumulatively these have started to change the scale and appearance of streets in the area.

<p>7.5. Proposal for Guidance on House Extensions for South Tottenham</p> <p>7.5.1. The Draft Design Guidance Document was reported to the Planning Committee at their meeting on 15th September to seek their views on the design principles set out for house extension in this part of the Borough. The Planning Committee have given their support to the Draft Design Guidance. The Draft Design Guidance and the consultation material are attached Appendices to this report</p> <p>7.5.2. Following the approval of the Cabinet, there will be wider public consultation for a period of six weeks between 27th October and 7th December. The outcome of the public consultation will inform the next stage of the design guidance. The design guidance will take the form of a Supplementary Planning Document be presented to the future meeting of the Cabinet before it is formally adopted by the Council.</p>
<p>8. Chief Financial Officer Comments</p> <p>8.1 This report seeks Cabinet agreement for Draft Supplementary Design Guidance for South Tottenham house extensions for consultation. Any costs arising for the guidance and public consultation will be met from within existing Service budgets.</p>
<p>9. Head of Legal Services Comments</p> <p>9.1 The Head of Legal Services supports this proposal. Following public consultation, it is proposed that the draft design guidance will be adopted as a formal SPD which will ensure the policy carries the maximum weight within the Development Control process and at any future public inquiries.</p> <p>9.2 The final version of the Draft SPD will be presented back to Cabinet and full Council for adoption in due course. Before formal adoption of the new SPD, Members must have due regard to the provisions of section 71 of the Race Relations Act and the published Codes of Practice and Guidance about the duties under that act and other duties within equality and discrimination legislation.</p> <p>9.3 Therefore in order for Members to satisfy themselves that they have had due regard to and complied with all duties under S71, RRA it is recommended that consideration be given to carrying out an impact assessment under the RRA. It is not necessary to carry out a full discrimination impact assessment in every case, but a preliminary assessment should be carried out and pursued in more depth if it appears there may be an adverse impact on any groups affected by this new policy. This issue should be reported back to Members in due course and the conclusions and recommendations included within the report at adoption stage.</p>
<p>10. Head of Procurement Comments – [Required for Procurement Committee]</p> <p>10.1 not required</p>
<p>11. Equalities and Community Cohesion Comments</p>

- 11.1 Equalities and Diversity Unit has provided the following comment:
- 11.2 "The demographic profile of South Tottenham indicates a number of specific issues in relation to the ethnicity and size of most households. A key consideration for the proposed consultation is whether the three designs proposed will meet the diverse circumstances and needs of all sections of the community.
- 11.3 The Equalities Service recommends that the Design and Conservation team undertake an Equalities Impact Assessment of the proposed designs as part of the process of the consideration process in order to ensure that there is no potential adverse impact to any resident group or community in South Tottenham."
- 11.4 It has agreed that Equalities Impact Assessment would not be necessary in respect of this design Guidance.

12. Consultation

- 12.1 There have been number of consultations with the local communities in South Tottenham to assess planning and development issues in the areas and to set out the guidelines for preparing a design guidance that will meet the aspirations of the local community with compromising the appearance and built environment of the area and respect the local residential integrity.
- 12.2 There will be further consultation with the local community on the principles set out in this design guidance.

13. Service Financial Comments

- 13.1 Any costs arising for the design guidance and public consultation will be met from within existing Service budgets.

14. Use of appendices /Tables and photographs

- 14.1 Appendix 1: Draft Supplementary Planning Document for South Tottenham House Extensions
- 14.2 Appendix 2: Consultation Reply Form

15. Local Government (Access to Information) Act 1985

- 15.1 The following documents have been used to inform this report:
- PPS12 Local Spatial Planning, 2008
 - Haringey's Sustainable Community Strategy, 2007
 - Haringey' Core Strategy Issues and Options Report, (December 2007)
 - Haring Core Strategy Preferred Options (May 2009)
 - Haringey Unitary Development Plan (October 2006)

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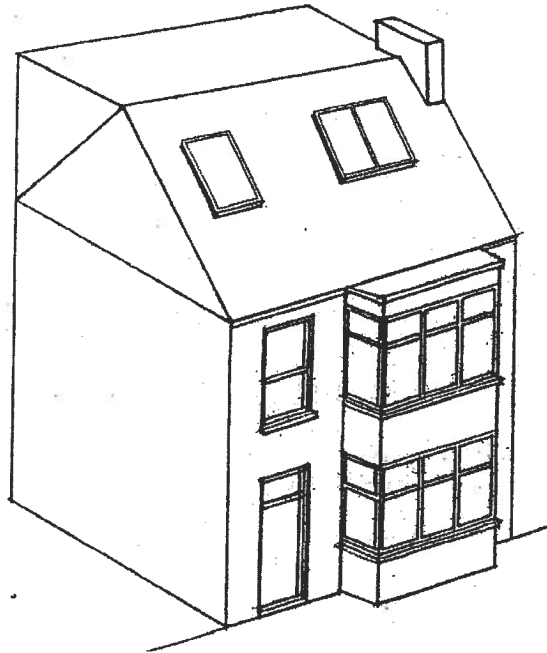
26

South Tottenham House Extensions - Draft Supplementary Planning Document,

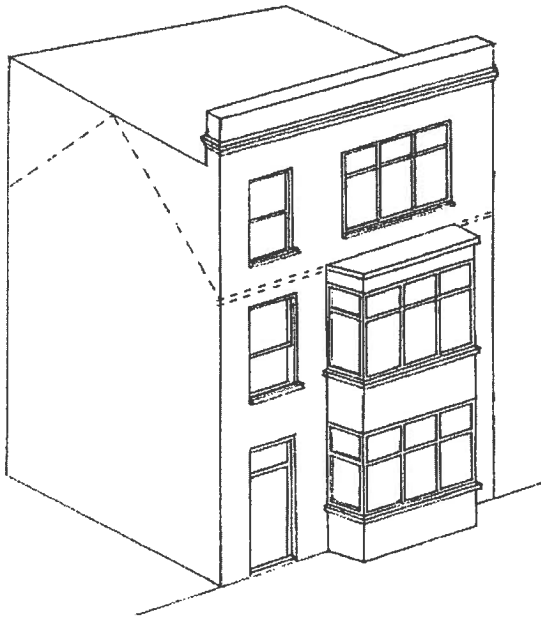
New Planning Guidance for roof extensions in the area.

1. Haringey Council wants to recognize the need to relieve over crowding, and to provide for additional habitable accommodation for large families in part of South Tottenham. There is pressing case for new Planning Guidance to regularize roof extensions in the area, and ensure both adequate growing space and good design.
2. These matters were discussed with local residents and local Ward Councilors, a public meeting was convened on 20.05.2009, followed by a meeting with designated leaders of the local community on 25.06.2009. Draft illustrations of various forms of roof extensions were tabled for discussion purposes, and the following were considered as good and well designed models for future roof extensions in the area. Three designs are proposed, and no others, as set out below;

Type 1; full width dormer to rear only from the level of the existing ridge, with possible rooflights to front only; diagrammatic view of single house



Type 2; whole floor extension with flat roof behind parapet in wall to match existing 1st floor construction; diagrammatic view of single house



Type 3; full 2nd floor extension with loft accommodation at 3rd floor level within pitched roof, in materials to match existing; diagrammatic view of terrace

Note: This option can only be implemented by adjoining pairs of houses, dwellings will need a secondary means of escape (i.e. a staircase) in case of fire, and will require very substantial structural alterations throughout to comply with the Building Regulations.



Design Considerations

3. In terms of facing materials to front elevations facing brickwork, render and hanging tiles at the upper level are predominant. In roof extensions hanging tiles set above the eaves line of the original dwelling are generally visually compatible with the plain tile covered traditional pitched roofs typical of adjoining 2 storey houses along the terrace. A specific palate of facing materials will need to be identified during the course of public consultation.

4. As further new roof extensions are built the scale and character of the area will be changed further. It is important that roof extensions follow approved design parameters to establish a consistency of scale and character for the terrace, streets, and eventually the whole area.
5. As new roof extensions are undertaken by individual owners it is recognized that it is likely to take a period of years before a whole terrace would be extended at roof level. The process is one of transition from a two storey street to a three storey street with a consistent scale and character, to a good standard of design, accommodating appropriate growth. In design terms it is desirable and we strongly recommend that groups of houses or whole terraces of houses would be extended following a uniform design and pattern to secure an overall visual coherence along the street.
6. Each planning application will be dealt with on a case-by-case basis having regard to the impact on the appearance of the house itself, on the adjoining houses either side, as well as on the architectural unity of the terrace and overall character of the specific street itself.



possible streetscape in transition with Type 2 type extensions

Rear Extensions

7. Ground floor full width rear extensions may be considered acceptable and they should not extend more than 5 metres deep.
8. In considering proposals for rear extensions the Council will also consider their impact on the adjoining dwellings, with particular attention paid to protect privacy, maintaining sunlight and daylight, and maintaining a reasonable outlook for adjoining properties.

Defined Area

9. For the purposes of this Guidance, South Tottenham is defined as an area bounded by Crowland Road to the north, Markfield Recreation Ground and the River Lee to the east, Craven Park Road to the south and Tottenham High Road to the west, excluding the Conservation Area. See the attached map.

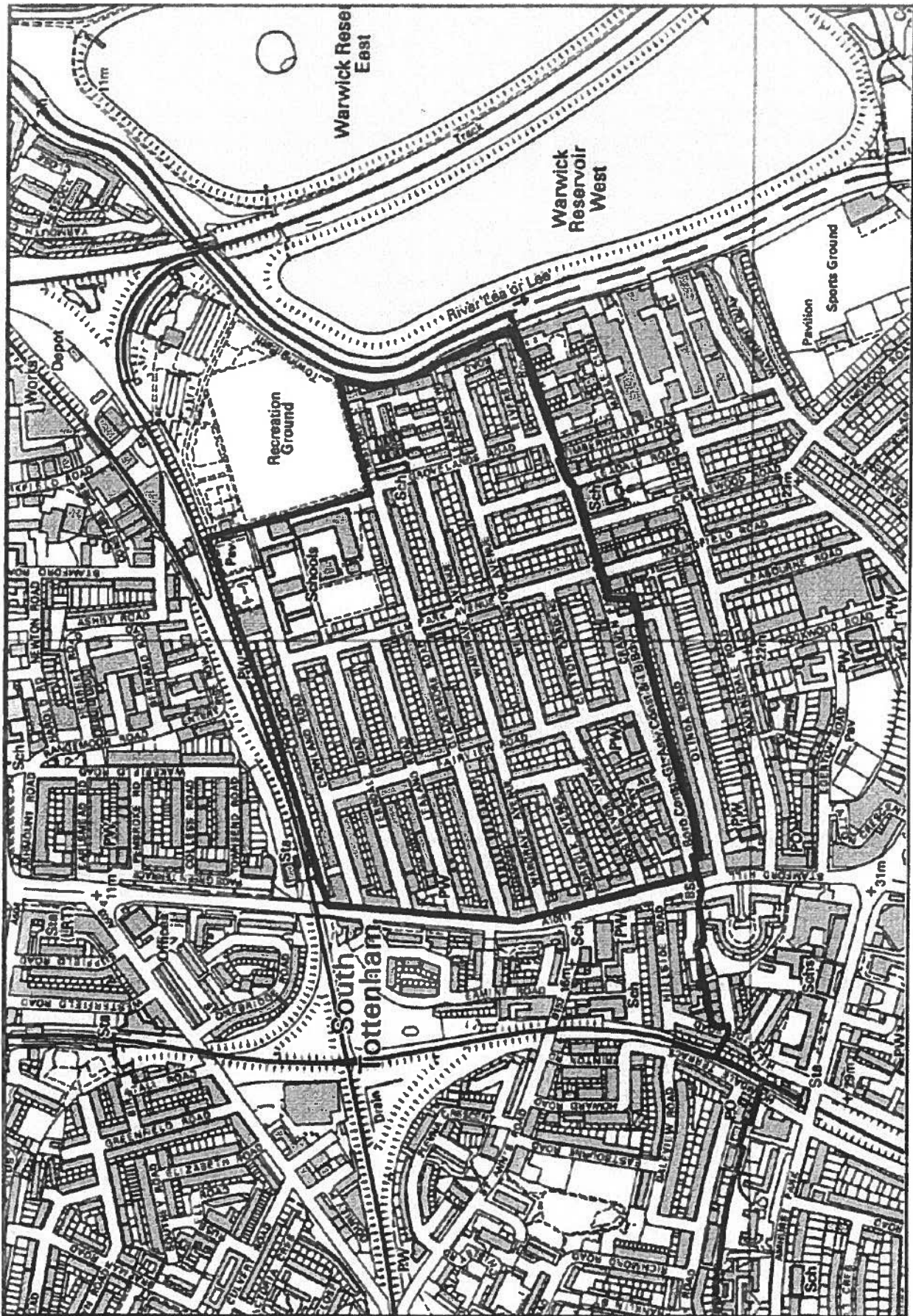
Important Note:-

10. This guidance applies solely to new development, is independent of and does not invalidate any previous planning decision for an extension to a house.

Contacts;

Mortimer MacSweeney; Principal Conservation Officer; Tel.: 020 8489 2841,

Paul Smith; Team Leader Development Management South; Tel.: 020 8489 5507



South Tottenham

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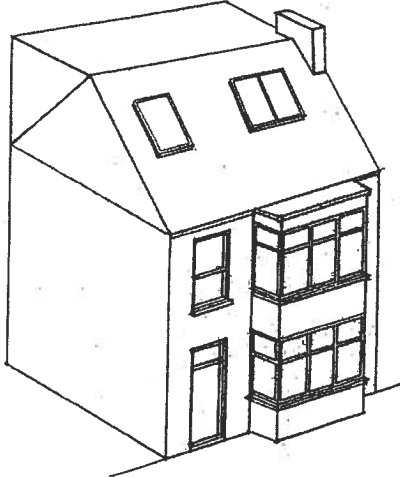
Appendix 2 Consultation Reply Form

South Tottenham House Extensions Draft Supplementary Planning Document

September 2009

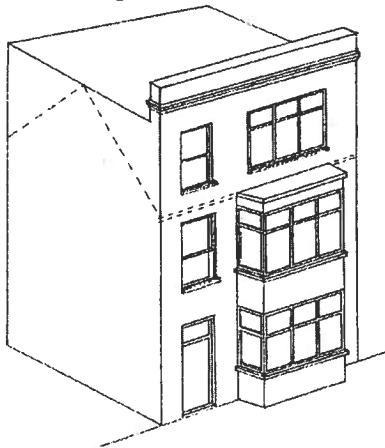
Please note all three types are proposed by the Council as acceptable. Please give your views:

Type 1;
full width dormer to rear only with
possible rooflights to front only;
diagrammatic view of single
house



Comments:

Type 2;
whole floor extension with flat
roof behind parapet in wall to
match existing 1st floor
construction; diagrammatic view
of single house



Comments:

Type 3;
full 2nd floor extension with loft
accommodation at 3rd floor level
within pitched roof, in materials to
match existing; diagrammatic
view of terrace



Comments:

Note: this option can only be implemented by adjoining pairs of houses; dwellings will need a secondary means of escape (i.e. a staircase) in case of fire, and will require very substantial structural alterations throughout to comply with the Building Regulations.

Other Comments or designs you think are acceptable that you would like the Council to consider:

Please explain why
(on a separate sheet if
necessary)

Name:
Address:
Tel. / email:

please send to:
Planning and Regeneration, Haringey Council
639 High Road, Tottenham, N17 8BD

Name:
Address:
Tel. / email:

please send to:
Planning and Regeneration, Haringey Council
639 High Road, Tottenham, N17 8BD



Agenda item:

Cabinet

On 13 October 2009

Report Title : Authorisation to officers of the London Borough of Tower Hamlets Illegal Moneylending Team to enforce parts of the Consumer Credit Act within the London Borough of Haringey

Report authorised by **Niall Bolger, Director of Urban Environment**

Signed :

Contact Officer : Paul Boeuf (x 5537) (paul.boeuf@haringey.gov.uk)

Wards(s) affected: **All**

Report for: **Non-Key Decision**

1. Purpose of the report (That is, the decision required)

1.1 (a) to approve the report and the Protocol between the London Boroughs of Haringey and Tower Hamlets in relation to cross border working (attached as Appendix 1)

(b) to authorise the Director of Urban Environment to sign the Instrument of Delegation (attached as Appendix 2) on behalf of the Haringey Council.

2. Introduction by Cabinet Member

2.1 This authorisation will enable important intervention work to be undertaken against illegal money lenders and their involvement amongst the most vulnerable in our community. It will allow us to access the funds allocated from Government for the purpose at no cost for ourselves. I support the recommendations detailed in this report.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1 There is a link to Priority 5, delivering excellent, customer focused services. This authorisation will enable Haringey to make more effective use of the specialised service provided by the London Borough of Tower Hamlets. That service will be of particular use to vulnerable groups.

4. Recommendations

- 4.1 (a) that the purposes of this report and the Protocol between the London Boroughs of Haringey and Tower Hamlets in relation to Cross Border Working (attached as Appendix 1) be approved,
- (b) that the Director of Urban Environment be authorised to sign the Instrument of Delegation (attached as Appendix 2) on behalf of Haringey Council in order to delegate to the London Borough of Tower Hamlets the enforcement of provisions in the Consumer Credit Act 1974 and powers to prosecute relating to money-lending as described in the above Protocol.

5. Reason for recommendation(s)

- 5.1 There is considerable concern throughout the country about the activities of illegal moneylenders. Investigating their activities is very specialised and resource-intensive work.
- 5.2. The Department for Business, Innovation and Skills (formerly the Department for Business, Enterprise and Regulatory Reform) is funding a nationwide network of specialist Illegal Money Lending Teams to deal with this. The London team is operated on the capital's behalf by the London Borough of Tower Hamlets. This team represents an additional resource available to protect consumers in Haringey from illegal moneylenders.
- 5.3 This team has been operating successfully in a number of Boroughs, but in Haringey their officers do not at present have the authority to exercise the powers under the Consumer Credit Act which would maximise their effectiveness. They currently rely on officers of the London Borough of Haringey being present to exercise those powers and then assist them with the investigations.
- 5.4 This authority would represent the delegation to the London Borough of Tower Hamlets of the power to investigate offences relating to illegal moneylending and to prosecute those responsible. Officers of Haringey would be consulted before any prosecutions were started. The project is funded until March 2011, and authorisation is sought until that date. The protocol states that the Council has the right to withdraw from the arrangement at any time, although it will only do so if it has good reason.

<p>5.5 If this report is approved it will mean that the additional resources which the government has given to deal with the problem of illegal moneylending can be used to their best advantage.</p>
<p>6. Other options considered</p> <p>6.1 If there were no change to the current situation there would be additional demands placed on officers from Haringey Trading Standards and Haringey would not get the full benefit of the extra funding.</p>
<p>7. Summary</p> <p>7.1 Central government has funded a special London-wide enforcement project to combat illegal moneylending. The project is operated on behalf of London by the London Borough of Tower Hamlets. This report seeks to authorise the officers concerned to exercise powers within Haringey under the Consumer Credit Act. This would enable the project to function more efficiently and benefit consumers across London.</p>
<p>8. Chief Financial Officer Comments</p> <p>8.1 There are no financial implications for the Council.</p>
<p>9. Head of Legal Services' Comments</p> <p>9.1 This report proposes the formal delegation of Haringey's executive-side functions relating to enforcement against illegal money-lending to the London Borough of Tower Hamlets. Under the Council's Constitution (Part 3, Section D paragraph 1.1(b)) such an arrangement requires the authorisation of the full Cabinet.</p> <p>9.2 The functions being delegated to London Borough of Tower Hamlets are matters already delegated to officers in Haringey's scheme of delegation. The signing of the Instrument of Delegation would not prevent Haringey's Cabinet or Cabinet Member continuing to have oversight, or the right to call for reports, on the operation of the Protocol relating to enforcement against illegal money-lending. As noted in the report, the Protocol is time limited to the end of March 2011 and there is a right of earlier withdrawal in the event of there being "sound reason" to do so.</p>
<p>10. Equalities & Community Cohesion Comments</p> <p>10.1 The activities of illegal moneylenders often take place within individual communities and have damaging effects, particularly on vulnerable individuals and the elderly.</p>

11. Consultation 11.1 None has been undertaken.
12. Service Financial Comments 12.1 There are no financial implications for the Council, as the work of the Illegal Moneylending Team is something over and above what the Council already does. In the Protocol, the London Borough of Tower Hamlets specifically indemnifies the Council against any third party claims arising from the exercise of Haringey's powers by officers from Tower Hamlets.
13. Use of appendices /Tables and photographs 13.1 Appendix 1: Protocol between the London Boroughs of Haringey and Tower Hamlets in relation to Cross Border Working 13.2 Appendix 2: Instrument of Delegation
14. Local Government (Access to Information) Act 1985 14.1 There are no background papers.

APPENDIX 1

DEPARTMENT FOR BUSINESS, INNOVATION AND SKILLS ILLEGAL MONEY LENDING PROJECT

PROTOCOL FOR CROSS BORDER WORKING

Interpretation and Definitions

For the purposes of this Protocol –

BIS means the Department for Business, Innovation and Skills

Commencement Date means the date the Delegated Power is granted

Contact Officer means the person named in this document for LBTH and the London Borough of Haringey (HCO), or any other person authorised subsequently by that contact officer.

Delegated Power means the discharge of the function of the Enforcement of Part III of the Consumer Credit Act 1974 [as amended] (as it relates to illegal money lending activities) granted to LBTH by LBH in pursuance of Section 101(1)(b) of the Local Government Act 1972, Section 19 of the Local Government Act 2000 and Regulation 7 of the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2000, section 13(7) of the Local Government Act 2000 and any other legislation enabling this discharge

IMLT means the London Illegal Money Lending Team

LBH means the London Borough of Haringey

LBTH means the London Borough of Tower Hamlets

LBTH Trading Standards means Regulatory Services of LBTH

LoTSA means the London Trading Standards Authorities

RIO means the Regional Intelligence Officer

Term means from the date of signing of this protocol until 31 March 2011

1. Application

1.1 This Protocol applies to the BIS 'Illegal Money Lending Project' and covers the following issues:-

- The conduct of investigations and associated working practices by the IMLT's officers when conducting investigations or operating in the London Borough of Haringey.
- The mechanisms whereby the London Borough of Haringey is updated on the progress of the project and any significant issue relating thereto.
- The exchange of intelligence and information between the IMLT and the London Borough of Haringey.
- The institution of legal proceedings.

2. Protocol

2.1 The purpose of this protocol is to facilitate the delegation of powers to the IMLT and officers employed within the IMLT Project to enforce the provisions of the Consumer Credit Act 1974, as they relate to activities connected with illegal money lending, within the area of the London Borough of Haringey. The protocol encourages the exchange of information and a working partnership approach between IMLT and the London Borough of Haringey in relation to this work.

2.2 This Protocol will come into force on the Commencement Date and terminates at the end of the Term.

2.3 Notwithstanding the terms and conditions of this Protocol, this Protocol does not prejudice the right of the London Borough of Haringey to withdraw the delegated power at any time during the Term. However the London Borough of Haringey under takes not to withdraw the delegated power unless it considers there is sound reason to do so.

3. The IMLT

3.1 It is recognised that officers in the IMLT will need authority to initiate and/or undertake investigations and, where necessary, institute legal proceedings where such activity falls within the scope of the 'Illegal Money Lending Project' and where such activity falls entirely outside of the LBTH boundaries. The delegated power is deemed to provide such authority to IMLT and its officers.

3.2 The IMLT will comprise of a team manager and up to 10 staff directly employed by LBTH. The IMLT team manager will be responsible for the day-to-day operation and supervision of the IMLT.

3.3 The IMLT team manager will report directly to the LBTH Head of Trading Standards and Licensing Service for all HR matters and those matters that directly relate to Tower Hamlets, and to the LBTH contact officer for all other IMLT related matters.

3.4 The Illegal Money Lending Team Manager will inform the Haringey Contact Officer of any impending investigation to take place within Haringey. The Illegal Money Lending Team Manager will quarterly, from the commencement date, provide a progress report to the London Borough of Haringey contact officer (HCO) giving details of investigations, prosecutions being pursued or concluded and developments concerning or affecting the Illegal Money Lending Project in the London Borough of Haringey.

3.5 It is recognised that after delegated power is granted to LBTH all decisions concerning the pursuance of relevant investigations, decisions to prosecute and the laying of charges and/or informations within the London Borough of Haringey, shall be taken by IMLT and in accordance with the LBTH Enforcement Policy and the Haringey Enforcement Policy and the Code for Crown Prosecutors.

4 Working Arrangements in the London Borough of Haringey

4.1 The London Borough of Haringey will designate and appoint a Contact Officer (HCO).

4.2 The IMLT team manager will brief the HCO on any intelligence gathered, any progress made on investigations and/or prosecutions pending or otherwise, relating to or affecting the London Borough of Haringey and/or its residents.

4.3 Further to Clause 4.2 above, all reasonable steps will be taken by the IMLT team manager to keep the HCO updated on the progress of investigations and enquiries being carried out and any changes made or introduced by BIS concerning the 'Illegal Money Lending Project'. It is incumbent on the IMLT team manager to maintain regular dialogue/communication with the HCO.

4.4 The IMLT will have regular contact with Police and other Government agencies appropriate to the London Borough of Haringey. The IMLT team manager will consult the HCO to identify any local arrangements, investigations and protocols before any investigation is commenced in pursuance of the 'Illegal Money Lending Project'. Wherever possible, the IMLT team manager will actively involve the HCO and seek to develop close links between those agencies.

4.5 The IMLT team manager will as soon as reasonably practicably inform the HCO of the outcome of any concluded legal proceedings concerning offences committed within the London Borough of Haringey.

4.6 Haringey Council will co-operate with any press release concerning any proceedings pursued by IMLT pursuant to this Protocol and will consult with the IMLT before issuing any such press release.

4.7 Any contact with local government bodies, other police forces, credit unions or similar organisations that may be locally funded or may involve local sensitivities will be agreed with the HCO in advance.

4.8 Where the IMLT team manager and the Head of Haringey's Trading Standards Service agree that an officer or officers of the London Borough of Haringey's

Trading Standards Service will be actively involved in an investigation, that officer will remain an employee of the London Borough of Haringey, but for the purpose of that investigation will come under the control of the IMLT team manager. Such agreement will be subject to the IMLT team manager being satisfied that the officer's or officers' participation will not compromise any investigation or endanger any member of the IMLT, supporting staff or witnesses, that the officer has the appropriate training and experience to undertake the task, and upon any other terms that the IMLT team manager and the Head of Haringey's Trading Standards Service consider necessary and/or appropriate.

- 4.9 Unless there is prior agreement with the IMLT team manager for assistance in an investigation, which is accompanied by an official purchase order, no reimbursement will be made for time spent on activities supporting the 'Illegal Money Lending Project' or expenditure incurred by any officer.
- 4.10 The exercise by IMLT of these arrangements shall be at no cost to the London Borough of Haringey and furthermore LBTH undertakes to indemnify the London Borough of Haringey against any claim made against them arising out of the exercise by IMLT of powers granted to them under these arrangements.
- 4.11 LBTH shall have an appropriate contact officer.
- 4.12 In the absence of the IMLT team manager, the role, duties, and responsibilities of the IMLT team manager shall be discharged and carried out by the LBTH contact officers as nominated.

5. Referral of Information/Intelligence to the Project Team

- 5.1 It is recognised that the IMLT will rely on receiving information about Illegal Money Lending activities.
- 5.2 The London Borough of Haringey will endeavour to provide as much relevant information and intelligence as reasonably and practicably possible to the IMLT concerning any investigation being carried out within Haringey, having regard to any statutory limitations/restrictions, the time likely to be expended, resources available and costs likely to be incurred by Haringey in providing the same.
- 5.3 Information and intelligence will be provided by the HCO to the IMLT team manager or a person designated by him/her.
- 5.4 In the London Region the LoTSA RIO is responsible for the collection, collation and dissemination of intelligence for all Trading Standards Departments. Both the IMLT and the London Borough of Haringey will provide the RIO with intelligence regarding IML activities and investigations.
- 5.5 The IMLT will not, as a matter of routine, investigate individual complaints received concerning alleged Illegal Money Lender activities. However, such complaints may be used by the IMLT as a source of intelligence.
- 5.6 LBTH, IMLT and the London Borough of Haringey agree to process personal data in accordance with the requirements of the Data Protection Act 1998 and to

disclose information in accordance with the requirements of the Enterprise Act 2002.

6 Conduct and Control of Investigations

- 6.1 The conduct and control of all investigations undertaken and legal proceedings instigated by the IMLT concerning matters within the London Borough of Haringey will be the responsibility of IMLT. Investigations will be undertaken in line with the LBTH's published Enforcement Policy and the Haringey Enforcement Policy and subject to the policies and procedures approved and adopted by IMLT.
- 6.2 IMLT will be responsible for all aspects of the investigations and responsibilities under the Criminal Procedure and Investigations Act 1996, Regulation of Investigatory Powers Act 2000, the Data Protection Act 1998, the Freedom of Information Act 2000 and the Enterprise Act 2002.
- 6.3 LBTH will be solely responsible for the Health and Safety of IMLT officers and any other officer or person within the direct management of the IMLT providing support and assistance in any operation undertaken by the IMLT.
- 6.4 Where breaches of Part III of the Consumer Credit Act 1974 are identified (as they relate to illegal money lending activities), action will be taken in accordance with the enforcement policy and procedures adopted by IMLT..
- 6.5 Where the IMLT Team Manager recommends legal proceedings relating to matters arising within the London Borough of Haringey if required, the HCO will be provided with a copy of the relevant prosecution file, which will consist of a detailed case summary, schedule of issues, aggravating and mitigating factors, reasons justifying prosecution and any other material fact that the London Borough of Haringey ought reasonably to be aware of. The HCO will be invited to communicate any comments it considers appropriate and necessary concerning the intended proceedings to the IMLT Team Manager who will include them in the case file prior to passing the file over to the IMLT informant. Such comments will be given due attention and consideration by the informant for IMLT.

7. Responsibilities and Actions of the Authorities

- 7.1 LBTH shall be liable for the actions and competence of the persons employed within the IMLT and shall ensure that the IMLT shall comply with all legislative requirements and take all reasonable steps to ensure any actions taken are lawful and within the spirit of the protocol.
- 7.2 The London Borough of Haringey shall be liable for the actions and competence of persons within its employ and shall take all reasonable steps to ensure the competence of those persons in carrying out their functions and that they comply with legislative requirements and the spirit of this protocol.
- 7.3 Information / intelligence provided between IMLT and the London Borough of Haringey shall be used for the purpose intended and shall not be divulged to third

parties unless to do so would be lawful and in pursuant of an investigation / enquiry subject to this protocol.

- 7.4 LBTH and the London Borough of Haringey endorse a joined up working approach to the enforcement of the Consumer Credit Act 1974 (as it relates to illegal money lending activities). The partners will attempt to promote consistency in enforcement. However, this protocol does not attempt to restrict the powers of authorised officers of the IMLT or the London Borough of Haringey from discharging their duties, as appropriate.

Commencement date: day of 2009

Signed:

London Borough of Haringey

Signed

Steve Halsey
Director
Communities Localities and Culture Directorate
London Borough of Tower Hamlets

Contact Officer for the London Borough of Tower Hamlets:

Peter Richardson

Contact officer for the London Borough of Haringey:

Paul Boeuf

APPENDIX 2

Local Government Act 1972 Section 101 Local Authorities (Arrangements for the Discharge of Functions)(England) Regulations 2000 Regulation 7

Instrument of Delegation of Discharge of Functions to the Executive of another Local Authority

Name of Local Authority Executive delegating the discharge of functions:
London Borough of Haringey

Name of Local Authority Executive taking on responsibility for discharge of functions:
London Borough of Tower Hamlets

Description of functions:

BY THIS INSTRUMENT

(1) The Executive of the London Borough of Haringey, in pursuance of Section 101(1)(b) of the *Local Government Act 1972*, Section 19 of the *Local Government Act 2000* and Regulation 7 of the *Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2000* hereby delegates to the Executive of the London Borough of Tower Hamlets:

- (A) The enforcement of Parts III and IV of the *Consumer Credit Act 1974*, and
- (B) The enforcement functions and powers under Parts XI and XII of the *Consumer Credit Act 1974*, and
- (C) The power of prosecution under section 222 of the *Local Government Act 1972*

all in connection with money-lending or the activities of money lenders and/or their agents and associates, and the laundering of the proceeds of illegal money-lending.

(2) The delegated functions shall be discharged in accordance with the attached 'Protocol for Cross Border Working' and shall remain in force until rescinded in writing.

Signed:

Signed:

Printed name: Mr Niall Bolger	Printed name: Mr Steve Halsey
Designation: Director of Urban Environment	Designation: Director, Communities& Culture Directorate
Authority: London Borough of Haringey	Authority: London Borough of Tower Hamlets
Date:	Date:

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[No.]

Agenda item:

Cabinet**On 13 October**

Report Title: Affordable Warmth Strategy 2009-19

Report of **Director of Urban Environment**

Signed :

Contact Officer : Paul Dowling, Principal Housing Strategy Officer

Wards(s) affected: **All**Report for: **Key Decision****1. Purpose of the report (That is, the decision required)**

- 1.1. To submit the Affordable Warmth Strategy 2009-19 for approval and adoption as the Council's approach to combating fuel poverty in the borough

2. Introduction by Cabinet Member

We all want to have a warm home that we can afford to heat. For many households in the Borough this is difficult to achieve. There are many reasons for this including the lack of insulation and efficient heating systems to people not claiming the benefits that they are entitled to and rising energy costs.

This strategy aims to address these issues. Haringey Council and its partners have undertaken considerable work in this area and alleviated fuel poverty for many people. However much remains to be done. By working together through this strategy we intend to deliver affordable warmth services in a more consistent manner that are effective and offer value to improve living conditions for all residents in Haringey.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1. The Affordable Warmth Strategy will contribute to the achievement of Community Strategy vision, for the borough "a place for diverse communities that people are proud to belong to". The strategy will particularly contribute to our priorities for:
- An environmentally sustainable future

- Economic vitality and prosperity shared by all
- Healthier people with a better quality of life
- People and customer focused

3.2. The strategy will have a key role to play in achieving the council's priorities to:

- Make Haringey one of London's greenest boroughs.
- Creating a Better Haringey: cleaner, greener and safer
- Encouraging lifetime well-being at home, work, play and learning
- Promoting independent living while supporting adults and children when needed
- Delivering excellent, customer focused, cost effective services

3.3. As a sub-strategy the Affordable Warmth Strategy will contribute to the key aims of the Housing Strategy 2009-19. It will also effectively contribute to the aspirations of the Greenest Borough Strategy.

4. Recommendations

4.1. That Cabinet adopt the Affordable Warmth Strategy 2009-19 as the Council's approach to combating fuel poverty in the borough subject to minor alterations as approved by the Cabinet Member for Housing.

5. Reason for recommendation(s)

5.1. The development of an Affordable Warmth Strategy was identified in the Housing Strategy 2009-19. The strategy sets out the Council's strategic direction that the council and its partners will take over the next ten years to combat fuel poverty in the borough. It identifies four key priorities, and sets out how actions to address our objectives will be taken forward. The delivery of this strategy will be supported by an implementation group that will further develop the detail of the action plan.

6. Other options considered

6.1. Not applicable.

7. Summary

The Integrated Housing Board have led on the delivery of this multi-agency strategy and approved this final version of the strategy on 21 September 2009 to be submitted to Cabinet for final approval and adoption.

The four key priorities identified in the strategy are:

- Engage with people to improve awareness and understanding of fuel poverty

- Increase the energy efficiency of housing across Haringey
- Maximise resources and opportunities for tackling fuel poverty
- Make the links to other related strategies such as the Greenest Borough Strategy

The action plan has been developed by the strategy working group. Currently there are some gaps in timescales, responsibilities and outcomes. This group have agreed that these need further consideration and discussion and therefore the plan will be completed at the first meeting of the implementation group meeting in October.

8. Chief Financial Officer Comments

- 8.1 This report sets out the Affordable Warmth Strategy which indicates how the Council and its partners will work together to combat fuel poverty. A detailed action plan will set out detailed proposals to achieve the objectives and aims of the strategy.
- 8.2 It is estimated that most of the planned initiatives and improvements can be delivered within existing approved revenue and capital budgets. However, where detailed assessment and costing of proposals indicate that extra investment is needed, funding should be sought from external sources such as Communities and Local Government Department or its Agencies as appropriate and, if required, it will also need to be considered as part of the Council's financial planning process. The proposed improvements and initiatives which require additional resources must not be undertaken until funding has been clearly identified and approved by Members.

9. Head of Legal Services Comments

- 9.1. The Head of Legal Services has been consulted in the preparation of this report, and advises that there are no specific legal implications arising out of recommendations.

10. Equalities & Community Cohesion Comments

- 10.1. Fuel poverty impacts on a wide range of outcomes and is associated with a number of equalities issues. For example there are relationships between the level of fuel poverty and age and level of vulnerability; fuel poverty being most prevalent among elderly residents. There is also prevalence of fuel poverty among people single people under 60 and households with children.
- 10.2. A full Equality Impact Assessment is underway to fully investigate these relationships and to identify issues that need to be explored further.
- 10.3. It is anticipated that by working to reduce fuel poverty in the borough and meet residents' aspirations for warm homes and lower fuel bills the strategy will help to reduce disadvantage and inequality in the borough.

11. Consultation

11.1. The draft strategy was subject to a period of consultation from 15 June to 4 September. The main outcomes from the consultation were:

- The need for clear information via a 'one-stop-shop' approach as there is so much information available and it is quite often confusing
- To develop the multi-agency approach to deliver the action plan as the issue of fuel poverty is not just the responsibility of one organisation alone
- To form clear links with other strategies; for example the Council's Environmental Resources team identified that this strategy had the potential to meet their objectives for promoting energy efficiency.

11.2. The draft strategy has been amended to incorporate agreed comments that came out of the consultation process.

12. Service Financial Comments

12.1. The strategy's objectives will be mainly delivered within existing approved budgets. Where additional resources are required these will be sought from the CLG and/or through the Council's financial planning process. It is hoped that through a more coordinated and focused approach the strategy will increase the effectiveness of the council's activity in this area, and the value-added of partner contribution to our work and improve value for money.

13. Use of appendices /Tables and photographs

13.1. A: Affordable Warmth Strategy

13.2. B. Action Plan

14. Local Government (Access to Information) Act 1985

Not applicable

Affordable Warmth Strategy Action Plan

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
ONE: Engage with people to improve awareness and understanding of fuel poverty & energy efficiency	1. Maximise partnership working between key agencies within Haringey	Set up Affordable Warmth Strategy Implementation Group with representatives from partner organisations and wider group of key agencies for the sharing of information	October 2009	Strategic & Community Housing Services	Composition of Implementation Group and terms of reference agreed Implementation Group meetings scheduled	
		Produce a directory of key 'link' contacts for information sharing between partner organisations and key agencies	March 2010	Strategy Implementation Group	All emerging initiatives are easily communicated to relevant agencies	
		Explore good practice in other local authorities that have adopted a similar approach	March 2010	Strategy Implementation Group	Best practice is known and shared	
		Explore opportunities for energy companies to join the partnership	Dec 2009	Strategic & Community Housing Services	Ensure partnership is aware and can join in to initiatives that energy companies develop	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
ONE: Engage with people to improve awareness and understanding of fuel poverty & energy efficiency	2. Develop and implement a communication and marketing plan	Communication plan completed and launched in consultation with partner organisations	May 2010	Strategy Implementation Group	Understanding of fuel poverty and energy efficiency increased across the borough.	
		Ensure that a PR campaign is developed and sustained			Help available is well advertised and clear to understand	
		Advertise the Government's annual 'Warm & Well' campaign in all public buildings including libraries, sports centres and community centres	Each winter	Fuel Poverty Officer		
		Produce a quick reference guide to enable people to quickly determine eligibility for grant funding	Nov 2009	Fuel Poverty Officer	Clear information sheet that can be put on web or incorporated in leaflets etc	
		Advertise 'top tips' and myth-busting facts for reducing emissions and reducing energy bills - Haringey People & other publications/posters	Each winter	SCHS Communications Officer	Annual reminder about how to save energy and money	
		Investigate a multi-method approach to communication	Each winter	Strategy Implementation	Annual reminder about how to save	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
		e.g. advertising on Council Tax bills, street banners and on public transport		Group	energy, money and where help tackling fuel poverty can be found	
ONE: Engage with people to improve awareness and understanding of fuel poverty & energy efficiency	3. Work with advice and information agencies such as the Citizens Advice Bureau, Age Concern and Help the Aged, groups such as the Landlord's Forum and other partners to address fuel poverty and also to inform of the latest initiatives in Haringey so that there is a one-stop approach (Linked to Communications and Marketing Plan)	All key agencies are kept aware of and can disseminate appropriate advice to clients	Dec 2009 and then ongoing	Strategy Implementation Group	Public facing staff in all key agencies are aware of and can advise on available initiatives To raise awareness of SAP ratings and how households can improve energy efficiency More people across all household types having a better understanding	
		Work with the Energy Saving Trust to make households aware that they can get a free impartial energy report				
		Work with agencies to deliver an affordable warmth road show to take the key messages to the public in i.e. shopping centres and supermarkets	Feb 2010			
		Work with debt advice agencies and credit unions to increase access to direct debit as a payment option	Jan 2010	Fuel Poverty Officer	More people know how to pay energy bills by direct debit therefore saving money	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
ONE: Engage with people to improve awareness and understanding of fuel poverty & energy efficiency	4. Mainstream fuel poverty by raising awareness of all staff to identify potential households and signpost them to relevant sources of help.	<p>Identify training requirements across services</p> <p>Conduct training/briefing sessions for all staff that routinely come in contact with vulnerable people</p> <p>Develop briefing sheets for support workers that come in regular contact with elderly or vulnerable residents</p> <p>Explore opportunities for training with the Energy Saving Trust to ensure that appropriate training is carried out with agencies and the voluntary sector on tackling fuel poverty and promoting energy efficiency</p> <p>Work with education professionals to promote awareness of energy efficiency in schools</p>	March 2010 – the ongoing	<p>Strategy Implementation Group</p> <p>Environmental Resources Team</p>	Trained staff that can get a better service and identify where help can be directed	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
ONE: Engage with people to improve awareness and understanding of fuel poverty & energy efficiency	5. Target particular areas of the borough where high levels of fuel poverty are identified.	Utilise the Aerial Thermal Survey results to identify areas of suspected high fuel poverty and target these areas using door knocking programme and CESP programme	Nov 2009 – then ongoing	Fuel Poverty Officer	Take up of Warm Front grants increased	
		Use data from the English Housing Survey (ESH) and the updated Census (2011) to build an accurate picture of fuel poverty in Haringey	From April 2010		To show where to target fuel poverty campaigns	
		Target those households in receipt of benefits	Annually		This is annual requirement for N1 187. Direct communication with those identified as potentially being in fuel poverty allows targeted communication	
ONE: Engage with people to improve awareness and understanding of fuel poverty &	6. Audit what information is available currently and if it is appropriate i.e. language and format (Linked to Communications and	Collate information from all organisations involved with fuel poverty and insure that all publications are up-to-date	May 2010	Strategy Implementation Group	Clear and easily understood information available	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
energy efficiency	Marketing Plan)	Explore the possibility of producing multi-agency literature on fuel poverty	Aug/ Sept 2010	Strategy Implementation Group		
ONE: Engage with people to improve awareness and understanding of fuel poverty & energy efficiency	7. Explore other ways of producing information such as a DVD and distribute to all homes (Linked to Communications and Marketing Plan)	Increase door knocking campaign to promote energy efficiency, affordable warmth and grant take-up through CESP	Spring 2010 (depend s on when CESP's start)	Strategy Implementation Group	All households in CESP area are targeted and talked through resources available If Govt for London does not send DVD out to all older people then Haringey will consider doing this or alternatively promoting to community/older people's groups etc	
ONE: Engage with people to improve awareness and understanding of	8. Make information available on where to go for...	Make information available and accessible on the Council's website	Winter 2009/20 then ongoing	Strategy Implementation Group Fuel Poverty Officer SCHS	Information is easily	
	Debt advice so that	Produce a quick reference				

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
fuel poverty & energy efficiency	residents have the money to pay for heating Information on energy tariffs so informed choices can be made How to switch from a prepayment meter to cheaper energy tariffs (Linked to Communications and Marketing Plan)	guide to enable people to quickly determine eligibility for grant funding and benefit entitlement Ensure that details of energy saving measures and advice on switching energy tariffs is included in HfH and RSL tenant start-up packs	Winter 2009 – then further develop ed for 2010	Communications Officer Strategy Implementation Group Common Management Standards Group	available and clear to understand Some Housing Associations are already doing this, we want to ensure all are	
	9. Make residents aware that under-occupancy of their homes is a contributory factor of fuel poverty and we help residents in social housing move to a smaller property (Linked to Communications and Marketing Plan)	Insure that all new publications on fuel poverty include under-occupancy as a causal factor Ensure that officers working with under-occupiers are aware of fuel poverty issues Ensure that literature on incentives to move to smaller accommodation also detail potential energy cost savings	Summer 2010 Summer 2010, then ongoing Summer 2010, then ongoing	Strategy Implementation Group Fuel Poverty Officer Overcrowding/Underoccupation Strategy Group	To ensure this causes is clearly stated and understood Training and awareness sessions for relevant officers in SCHS and Housing Associations Households know that underoccupation is a cause of fuel poverty and can	
ONE: Engage with people to improve awareness and understanding of fuel poverty & energy efficiency						

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
		Develop a multi-agency under-occupation strategy	April 2010	Overcrowding/ Under-occupation Strategy Group	make informed choices about where they live Fuel poverty is identified as one of the causes of fuel poverty	
ONE: Engage with people to improve awareness and understanding of fuel poverty & energy efficiency	10. Use the Affordable Warmth Champions to change the culture of how we use energy so that people know how to make savings	Use Champions as link contacts to promote knowledge and understanding of fuel poverty within their respective organisations Identify and train local community representatives with a view to spreading the message to hard to reach groups	Nov 2009	Strategy Implementation Group	Fuel poverty is championed	
ONE: Engage with people to improve awareness and understanding of	11. Enlist the goodwill and expertise of volunteers to explain heating operation and controls to residents who	Work with HAVCO to identify volunteers and assess training requirements	Winter 2010	Strategy Implementation Group working with the Third Sector and HA's	To have local people to help people in their local community who struggle with heating system so they can	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
fuel poverty & energy efficiency	need help			Environmental Resources Team	be warm in winter	
TWO: Increase the energy efficiency of Haringey's housing	12. Promote and actively market the Warm Front programme (Linked to Communications and Marketing Plan)	Initiate a door knocking campaign to promote Warm Front and encourage people to make behavioural changes to reduce energy consumption and save money	Winter 2009	Strategy Implementation Group Environmental Resources Team	To increase the number of eligible households who receive Warm Front Grants	
		Ensure marketing materials are available and prominent in all public buildings	Winter 2009, then ongoing	Environmental Resources Team Fuel Poverty Officer		
		Working with the Council's Housing Benefit team and the Department for Work and Pensions target people eligible for Warm Front grants	Winter 2009, then ongoing	Environmental Resources Team Fuel Poverty Officer		
TWO: Increase the energy efficiency of housing across	13. Actively pursue new government initiatives such as CESP and CERT and work with	Ensure that contact is made with relevant utility companies and measures are targeted in the first	Oct 2009 and ongoing	Steve Russell Service Manager Housing & Health	To get external funding into Haringey to increase the number of	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
Haringey	utility companies and national organisations such as Energy Action Trust and National Energy Action to ensure Council and its partners are aware of best practice	instance to fuel poor households Ensure that future bidding is coordinated both internally and with external partners			households who have improvements done to their homes to increase fuel economy	
TWO: Increase the energy efficiency of housing across Haringey	14. Ensure the Decent Homes Programme is delivering its targets on time	Monitor the Decent Homes programme through delivery of the Housing Strategy 2009-19 to Government timescales are met	March 2013 December 2010 unless deadline extended	Strategic & Community Housing Services Homes for Haringey Registered Social Landlords	All Council and RSL rented accommodation to reach the Decent Homes Standard	Monitored through Greenest Borough Strategy National Indicator 158 - % of non-decent Council homes Regulatory Statistical Return (RSR) - % of homes which fail the DHS _____%
TWO: Increase the energy efficiency of housing across	15. Undertake enforcement action to ensure private landlords provide adequate heating	Ensure that enforcement action is taken on all properties with category 1 hazards under the Housing	Completed and ongoing	Steve Russell Service Manager Housing & Health	Energy efficiency of private sector accommodation increased	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
Haringey		Health and Safety Rating System (HHSRS) Ensure that all enforcement action undertaken is effectively monitored				
TWO: Increase the energy efficiency of housing across Haringey	16. Acquire only homes with high SAP ratings to use as temporary accommodation.	All homes acquired for use as temporary accommodation to aspire to a future SAP rating of at least 65. Targets for improvements to be carried out over time to be set	Completed and ongoing	SCHS Private Sector Lettings Team	To ensure that temporary accommodation is of a good quality and tenants are not spending a disproportionate amount of their income of energy costs	
TWO: Increase the energy efficiency of housing across Haringey	17. Ensure void properties are placed on the best energy tariffs with a preferred energy supplier, moving away from prepayment meters	Explore options and appoint a preferred energy supplier	Completed and ongoing	Homes for Haringey/ Housing providers	Average energy bills reduced	
TWO: Increase the energy	18. Replace light bulbs in void properties with	Supply energy saving light bulbs through the CERT	Completed	Housing providers (non energy saving	Estimation of total energy saving across	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
efficiency of housing across Haringey	energy saving ones	programme	and ongoing	bulbs being phased out nationally)	the borough – CO ₂ level and £s saved	
THREE: Maximise resources & opportunities for tackling fuel poverty	19. Promote the take up of benefits and signpost people to debt advice See Strategic Priority One	Complete training for frontline staff and community groups on eligibility for benefits Work with the DWP and community groups to increase the take up of Pension Credit		See Strategic Priority One		
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THREE: Maximise resources & opportunities for tackling fuel poverty	20. Seek to bulk purchase energy for larger housing schemes so that energy costs are lower	Options appraisal to be drawn up in negotiation with energy companies Encourage RSLs to adopt a similar process and explore economies of scale by	2010/2011	Homes for Haringey/Housing Associations	Cheaper fuel costs for households	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
		entering into multi-agency contracts Explore opportunities for a London Borough Energy Services Company (ESCO)	2010/2011	Strategy Implementation Group		
THREE: Maximise resources & opportunities for tackling fuel poverty	21. Undertake an audit of resources required to deliver this strategy and identify any gaps	Analysis of costs for increased resource to be conducted Barriers to delivery and solutions to be scoped	Mar 2010	Strategy Implementation Group	To ensure this strategy can be delivered	
		Audit of existing 'M3' software package carried out	Feb 2010	Strategy Implementation Group	To identify if a 'pathway' approach can be developed for people who become known to Haringey Council	
		Develop a cross-departmental referral and tracking system to ensure that vulnerable households in fuel poverty receive the improvements they need	Winter 2010/2011	Strategy Implementation Group	Pathway approach developed and implemented thus ensuring vulnerable households receive all the assistance they are eligible for	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
TWO: Maximise resources & opportunities for tackling fuel poverty	22. Work with Homes for Haringey on piloting SMART meters to help residents know exactly how much energy they are using, thus putting users more in control and able to better manage fuel costs	Identify funding sources for installation of smart meters and target fuel poor households	Summer 2010	Homes for Haringey Strategy Implementation Group	Households more in control of fuel costs	
TWO: Maximise resources & opportunities for tackling fuel poverty	23. Investigate the implementation of a Warm Front service contract to give householders a preferential rate for servicing	Assess available resources and options with Warm Front Explore options of extended guarantees and maintenance contracts with energy suppliers	Winter 2010/2011	Strategy Implementation Group Steve Russell Service Manager Housing & Health	To offer a cheaper servicing option for households whose income is low thus removing an identified barrier	
THREE: Maximise resources & opportunities for tackling fuel poverty	24. Actively explore new initiatives on fuel poverty and be proactive in our harnessing of new resources	Deliver energy efficiency measures outside of the Decent Homes Programme through Social Housing Energy Saving Programme (SHESP) funding Explore the possibility of a partnership approach with	June 2010 Summer 2010	Homes for Haringey/Housing Associations Strategy Implementation	Increase the amount of energy efficiency measures installed	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
		Groundwork on a 'Green Doctor' scheme		Group/ Homes for Haringey/HA's		
		Actively pursue other sources of grant funding such as...	Summer 2010 and ongoing	Environmental Resources Team	To attract additional funding to Haringey to increase energy efficiency in households	
		<ul style="list-style-type: none"> 🏠 Life+ 🏠 Bio-energy Capital Grants Scheme 🏠 Low Carbon Building Programme 🏠 Intelligent Energy Europe (IEE) 🏠 Environmental Transformation Fund (ETF) 		Environmental Resources Team & Homes for Haringey	Reduce CO2 emissions	
		Implementation group to keep abreast of new funding sources and produce a diary of bid deadlines	Annually in conjunction with business planning cycle	Strategy Implementation Group Environmental Resources Team		

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
THREE: Maximise resources & opportunities for tackling fuel poverty		Investigate the implementation of a pay as you save scheme for energy efficiency measures	Winter 2010/11	Strategy Implementation Group Environmental Resources Team	To reduce energy costs for households and CO2 emissions	
		Encourage private landlords through the Landlord Forums to install SMART meters and other energy saving measures - investigate the possibility of incentive schemes	Feb 2011, then ongoing	SCHS Private Sector Lettings team	To reduce energy costs for households and CO2 emissions	
	25. Investigate joint procurement with housing associations to deliver improvements	Explore options for entering into an agreement with a switching company Develop an Energy Services Company for Haringey to deliver district heating (submit funding bid to LDA) Ensure that a preferred supplier and fitter is appointed through the procurement process to deliver improvements across	2010/20 11	Strategy Implementation Group Environmental Resources Team Strategy Implementation Group	To reduce energy costs and CO2 emissions	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
		the Borough				
FOUR: Links to other Strategies	<p>26. Work with colleagues to identify common activities in Haringey's Greenest Borough Strategy Implementation Plan particularly ...</p> <ul style="list-style-type: none"> ● Priority 3 – Managing environmental resources effectively ● Priority 4 – Leading by example ● Priority 5 - Ensuring sustainable design and construction ● Priority 7 – Raising awareness and involvement 	<p>Provide energy audits to homes and businesses in partnership with Homes for Haringey, E-on, EDF, British Gas and the Carbon trust</p>	October 2009 –	<p>Strategy Implementation Group</p> <p>Environmental Resources Team</p>	To assist in meeting targets in Greenest Borough strategy	
FOUR: Links to other Strategies	<p>27. Work with the Environmental Resources team to promote energy efficiency in Haringey and ensure a joint approach to climate</p>	<p>Strategy Implementation Group to include representatives from Environmental Resources</p> <p>Ensure that agreed monitoring systems are in</p>	<p>October 2009</p> <p>April 2010 –</p>	<p>Environmental Resources Team</p> <p>Strategy Implementation Group</p>	To ensure there is cross Council working to meet common targets	

STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
	issues such as reducing emissions.	place across the Council to effectively record contributory work and guard against duplication	to fit with business planning cycle			
FOUR: Links to other Strategies	<p>28. Make links to Experience Still Counts, Haringey's strategy for improving the quality of life for older people particularly...</p> <ul style="list-style-type: none"> Goal 3 – Staying Healthy Goal 7 – Having a safe comfortable and well maintained home 	<p>Establish links with home carers to identify where older persons discharged from hospital are fuel-poor</p> <p>Ensure 'staying healthy' literature effectively signposts to relevant guidance on fuel-poverty</p> <p>Utilise the healthy activity programme to spread the word about affordable warmth</p> <p>Utilise the 'Handyman' scheme and other contractors to help identify fuel poor households and promote available grants</p> <p>Link in with the communication plan being</p>	2010 and ongoing	<p>Strategy Implementation Group</p> <p>Experience Still Counts Delivery Group</p> <p>Supporting People</p>	To improve the health and wellbeing of older people	


STRATEGIC PRIORITY	KEY ACTION	TARGET	DUE DATE	RESPONSIBILITY	OUTCOMES	PROGRESS/RAG STATUS
		undertaken as part of the Experience Still Counts strategy Promotion of Warm Front grants through the Houseproud scheme		SCHS Communications Officer		
FOUR: Links to other Strategies	29. Develop the links with Primary Care Trust in respect of excess winter deaths and unplanned hospital admissions	To make sure fuel poverty does not directly affect people's health and wellbeing To ensure that there is an effective partnership approach to tracking those who may be a risk of fuel poverty	Winter 2009/10 and ongoing	Strategy Implementation Group/PCT	To improve health outcomes for vulnerable people and assist NHS to meet their targets To reduce the average number of winter deaths	



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[No.]

Agenda item:

Cabinet		13 October 2009
Report Title. Tenancy Termination Incentive Scheme		
Report authorised by Niall Bolger, Director of Urban Environment  . 18 October 2009		
Contact Officer : Nick Powell, Head of Housing Strategy, Development & Partnerships, 020 8489 4774 Lorraine Woodhead, Homes for Haringey x4485		
Wards(s) affected: All	Report for: Key	
1. Purpose of the report (That is, the decision required) 1.1 That a new tenancy termination incentive scheme attached as Appendix 1 be introduced.		
2. Introduction by Cabinet Member (if necessary) 2.1 The introduction of this policy will encourage and reward tenants to support Homes for Haringey and the Council in maintaining their properties to an acceptable standard. Receiving 4 weeks notice on all tenancy terminations will assist in reducing the time taken to relet these properties. Concerns regarding vulnerable tenants have been addressed in this report.		
3. State link(s) with Council Plan Priorities and actions and /or other Strategies: 3.1 The report links with the Councils Priority 5 Delivering excellent, customer focused, cost effective services.		

3.2 Council Plan 2007-10

4. Recommendations

4.1 That the Cabinet is asked to approve the new tenancy termination incentive scheme.

4.2 That the Cabinet note that the new incentive scheme will be reviewed in January 2011. The review will look at the financial aspects of the scheme, the impact the scheme has had on void turnaround times and costs and the impact it has had on vulnerable tenants. Changes may be made to the scheme based on the results of the review.

4.3 The information from this review will be also be used to make a further decision on whether a rechargeable repairs policy should be introduced for leaseholders and tenants in residence.

4.4 That the Cabinet note the actions outlined in paragraph 7.16.

5 Reason for recommendation(s)

5.1 The Audit Commission have highly praised the incentive scheme run by Homes for Islington (a 3 star ALMO). Homes for Haringey's proposed incentive scheme is based on this scheme. Comment is contained in paragraph 14.1

5.2 The benefits of the proposed incentive scheme are:

- Tenants who are being transferred to another Haringey Council property would be included and so would be motivated to leave the property in a good condition.
- Tenants do not have to apply for the scheme; all tenants are assessed against the criteria and paid automatically.
- Homes for Haringey will have access to information on how many tenants did not qualify for the payment and the grounds that they were refused on.
- Homes for Haringey will have access to more information on the type and amount of rechargeable repairs that need to be carried out.
- The results re payments made, etc can be easily publicised to the residents to act as a further incentive/warning.
- The payment will be split into two parts with each part having different conditions to be met. The first part (£150) will be paid if the tenant leaves the property in good condition. The second part (£100) will be paid if the tenant allows an officer to visit the property to carry out an inspection and for prospective tenants to view the property while the tenant is still in occupation. Viewing times will be kept to a minimum to cause the least disruption possible to the tenant.
- That the inspection and viewings of the property is not a condition of the first

payment means that tenants who are unable to satisfy the visits requirement will still have incentive to leave the property in a good condition.

- Tenants are more likely to give a forwarding address to ensure they receive their incentive money.
- 4th tier managers will have the discretion to waive charges for tenants that have been identified as vulnerable. This could be on the grounds of age, disability, mental health or domestic violence.
- When charging an outgoing tenant for costs related to cleaning the property, etc Homes for Islington charge extra rent for the property on the grounds that this work extends the period the property was not available to rent. By doing this the costs are chased through the former tenants system rather than setting up a new payment system.
- Void turnaround times and costs should decrease.

6. Other options considered

6.1 n/a

7. Background analysis

7.1 The last Audit Commission inspections suggested that Homes for Haringey should consider implementing a rechargeable repairs policy and procedure but no specific recommendation was made.

7.2 Homes for Haringey undertook a project to investigate the feasibility of introducing a rechargeable repairs policy for all tenants and leaseholders.

7.3 It was estimated that it would cost Homes for Haringey £40,000 per year to run a rechargeable repairs scheme.

7.4 Benchmarking with other organisations showed that collection rates for rechargeable repairs tended to be low as illustrated in Table 1 see 14.2.

7.5 It was found that 74% of tenants were on a low income as they are in receipt of Housing Benefit.

7.6 Taking the above into account it is probable that Homes for Haringey's collection rates for a rechargeable repairs scheme would be low and it is unlikely that the costs of running the scheme would be recouped.

7.7 The residents expressed concerns over the costs of a rechargeable repairs scheme and stated that they would not be in favour of the introduction of a scheme if it would not pay for itself.

7.8 On 1st June 2009 the Homes for Haringey Board agreed that the adoption of a

rechargeable repairs scheme is not currently feasible. This position is to be reviewed after January 2011.

7.9 Homes for Haringey is able to refuse to undertake repairs that are the tenants' responsibility while the tenant is in occupation. However, these repairs need to be completed if the property is a void. Homes for Haringey needs to encourage tenants to leave the property in a ready to let condition when giving up their tenancy.

7.10 Homes for Haringey currently run a tenancy termination incentive scheme where tenants can apply and receive a payment if they:

- give four weeks written notice;
- leave the property clean and clear of refuse;
- let the Voids Surveyor carry out an inspection of the property;
- and hand in all keys.

7.11 Tenants who are moving through the transfer system are not given four weeks notice of this move. As they are unable to give four weeks written notice they are ineligible for the scheme which gives them little reason to leave the property in a ready to let condition.

7.12 Tenants may be put off the scheme if they have a problem being at home for an inspection due to work or other commitments as they must meet this requirement before they can receive any money.

7.13 It was found that few tenants have actually applied for the scheme.

7.14 There is no information to show whether the tenants applying for the scheme left the property in a better condition than they would have without it. It may be the case that the tenants who apply for the scheme may have left the property in a good condition regardless.

7.15 Due to the low take up the current scheme has little or no impact on what state the tenants leaves the property in.

7.16 As well as proposing that a new tenancy termination incentive scheme be introduced the following actions were agreed:

- Recharging for work would continue to be publicised in the Tenancy Agreement, Repairs Handbook and Charters.
- A new guide to tenants' responsibilities would be produced clearly stating repair responsibilities and giving advice about home contents insurance.
- That all Contact Centre, Repairs and Tenancy Management staff are fully aware of tenants' repairs responsibilities.
- That tenants' responsibilities and the tenancy termination incentive scheme are publicised regularly in Homes Zone and on Homes for Haringey's website.
- That a new leaflet is produced detailing the new incentive scheme.

8. Chief Financial Officer Comments

- 8.1 The Homes for Haringey Board is recommending to the Council that a new incentive scheme be introduced to encourage tenants who are moving out to leave the property in good condition. A payment of up to £250 will be sent to tenants if they meet a number of conditions; if the conditions are not met, they will incur a charge related to the work carried out to bring the property up to the required standard.
- 8.2 The purpose of the proposal is to decrease void turnaround times and costs. Information on rechargeable repairs in void properties and their likely cost will be collated, along with the outgoing tenant's financial status. This information will help develop future approaches to void properties and rechargeable repairs.
- 8.3 The scheme requires no budgetary changes as Homes for Haringey already have a budget provision for payment of tenants incentives within the managed HRA. The £250 payment proposed is the same amount as is paid out by the current incentive scheme.

9. Head of Legal Services Comments

- 9.1 The Head of Legal Services has been consulted in the preparation of this report.
- 9.2 There is no specific statutory provision which empowers the Council to create this type of cash incentive scheme, however the Council has a wide power to manage, control and regulate our housing stock under section 21 Housing Act 1985. In addition to that power, the Council has the power to do anything (whether or not involving expenditure, borrowing or lending of money...) which is calculated to facilitate or is conducive or incidental to, the discharge of any of our functions (section 111 Local Government Act 1972). If the statutory power under the Housing Act 1985 is not wide enough to allow for this incentive scheme, the power under the Local Government Act 1972 is wide enough to do so.

10. Head of Procurement Comments – [Required for Procurement Committee]

10.1 [click here to type]

11. Equalities and Community Cohesion Comments

- 11.1 The Council supports the decision to use discretion on whether or not to charge a tenant depending on their personal circumstances.
- 11.2 Homes for Haringey's best value review of the Tenancy Management Service has recommended that there should be further specialisation of the service. It is

proposed that:

- one of the areas of work to be specialised is voids and new tenancies.
- these officers will work with outgoing tenants (and their representatives) giving them support and advice especially around the tasks that need to be undertaken to receive the incentive payment.
- periodic inspections will take place to ensure that tenants are keeping to their tenancy conditions and to also identify any tenants that are in need of extra support.

11.3 The Council supports these actions and feel that the introduction of this work will mean that vulnerable tenants will be able to easily access support to help them meet the conditions of the incentive scheme.

12. Consultation

12.1 Homes for Haringey consulted its Board, the Residents Consultative Forum, the Residents Repairs Panel and its Executive Management Team. A working group of residents was also formed to discuss rechargeable repairs in more detail. The outcome was to introduce a new incentive scheme to all tenancy terminations.

13. Service Financial Comments

13.1 The policy will be operated by Homes for Haringey and any monies collected should be credited to the repairs account.

14. Use of appendices /Tables and photographs

14.1 The Audit Commission stated in the September 2008 report on Homes for Islington that:

“A successful incentive scheme has improved the condition of properties vacated by tenants. Payments worth £150 are given to tenants who leave the property to a specified standard; so far 77 people have received this payment. HFI has estimated that the scheme has saved £10,000 in a year after costs. Tenants whose property does not reach this standard can be charged up to £290. In the last 18 months 180 tenants have been recharged; 16 of these have paid in full, 25 are still paying and 100 are being actively pursued. HFI is saving money and helping tenants to understand their responsibilities through these schemes.”

14.2 Table 1 - Benchmarking

Organisation	Star rating	No. of properties	Collection rate for general repairs	Proportion of rent collected (BV66a) 07/08
West Lancashire DC	3*	6,500	15%	98.6%
Wolverhampton Homes	2* promising	24,075	7%	99.4%
Bristol City Council	2* Improving	28,903	8%	97%
Homes for Haringey	2* promising	15,370	N/A	96.8%

15. Local Government (Access to Information) Act 1985				
15.1				

Appendix 1 – Tenancy Termination Incentive Scheme Policy

1.1 The purpose of the scheme is to encourage tenants who are moving out to leave the property in good condition and to allow an inspection and viewings to be held while they are still in occupation. This will decrease void turnaround times and costs.

1.2 The criteria for the first part of the payment is that the tenant must:

- have no rent arrears or other monies owing;
- give vacant possession;
- give four weeks notice (tenants moving through the transfer system are exempt from giving 4 weeks notice);
- return all keys;
- remove all belongings and rubbish from the property and garden; and
- leave it clean, in good repair and in reasonable decorative order.

The criteria for the second part of the payment is that the tenant must while still in occupation:

- allow an officer to visit the property to carry out a survey
- allow viewings to be held so that prospective tenants can be shown the property

1.3 Tenants will be automatically assessed against the criteria and payment will be sent to them if they meet the conditions. If the tenant is deceased the payment will be made to their Executor or appropriate next of kin.

- 1.4 If money is owed by the tenant the reward will be used to offset these arrears. If the debt is less than the reward the remainder will be sent to the tenant.
- 1.5 If a tenant fails to meet the conditions they will incur a charge related to the work carried out to bring the property up to the scheme's required standard. This charge will be added to the former rent account.
- 1.6 The tenant may be recharged for:
 - not returning a full set of keys or for not returning keys on time;
 - leaving behind belongings or rubbish;
 - not leaving the property clean and in good repair and reasonable decorative order;
 - for leaving the garden untidy; or
 - not removing improvements or alterations made without permission.
- 1.7 The vulnerability and other personal circumstances of the tenant will be taken into account when deciding if they should be recharged. This will be carried out at the discretion of the appropriate 4th tier managers.
- 1.8 There will be no appeal process.

Agenda item:

[No.]**Name of Meeting: Cabinet****On: 13 October 2009**

Report Title: **Award of Contract for Supplier Managed Private Sector Leased Properties for use as Temporary Accommodation**

Report of: Niall Bolger – Director of Urban Environment

Signed:

NPB 5th October 2009.

Contact Officer: Phil Harris – Assistant Director for Strategic and Community Housing Services

Tel: 020 849 4338

Wards(s) affected: **All**

Report for: **Key Decision**

1. Purpose

- 1.1 To seek Cabinet's approval for the Council to enter into a framework agreement in the form attached at Appendix C ("Framework Contract") with six providers of supplier-managed private sector leased accommodation following the completion of a successful competitive tender process.

2. Introduction by Cabinet Member

- 2.1 It is essential that, as the Council reduces its use of temporary accommodation, we improve the quality and suitability of the homes we procure and that, in doing so, we achieve value for money and seek to minimise the financial impact of the proposed changes to the subsidy arrangements relating to temporary accommodation.
- 2.2 The procurement of supplier-managed private sector leased accommodation supports the Council's efforts to reduce the number of households living in Emergency Accommodation, to just 200, by the end of March 2010. It will also enable the Council to hand back leased properties that are not up to standard. All properties used in the future under this scheme will be fully inspected and will meet the standards that the Council requires before they are procured ensuring residents occupy good quality temporary accommodation.

3. State links with Council Plan Priorities and actions and/or other Strategies:

3.1 The award of the Framework Contract will support the delivery of Haringey's multi agency Homelessness Strategy 2008-11 in which the Council and its partners give a commitment to "improve the quality and suitability of temporary accommodation".

3.2 It will also support the Council's objective of improving housing conditions in the borough and it will help meet the following priorities in the Council Plan:

- **Priority 3** – "Encouraging lifetime well-being, at home, work, play and learning"

By increasing its stock of good quality, well managed temporary accommodation, the Council will provide families and vulnerable households with the stability they need, making it easier for them to maintain their links with schools, healthcare professionals and support networks.

- **Priority 4** – "Promoting independent living while supporting adults and children when needed".

By moving homeless households out of Emergency Accommodation and into private sector leased accommodation (where they will be responsible for paying their own utility bills, rather than a single service charge), the Council will help them to prepare for independent living. .

- **Priority 5** – "Delivering excellent, customer focused, cost effective services".

By moving to a contracted supplier-managed private sector leased arrangement from the nightly-purchased licence arrangement, the Council will not only reduce costs but also be in a better position to manage the contract more rigorously. By improving standards, it will also improve the customer experience of households living in temporary accommodation.

4. Recommendation(s)

4.1 The Cabinet is recommended to approve the Council entering into Framework Contracts with each of the following six providers of supplier-managed private sector leased properties to companies named in the attached Appendix A:

5. Reason for recommendation(s)

- 5.1 In April 2010, a new housing subsidy system will come into effect, changing the formula used to assess the amount of money that councils can claim towards the cost of providing homeless people with Temporary Accommodation (TA).
- 5.2 For Haringey Council, the financial implications of these subsidy changes are extremely serious, not just because of the high number of households living in TA (currently 4,200) but also because of its reliance on expensive, nightly-charged Emergency Accommodation (EA).
- 5.3 If the Council's use of Emergency Accommodation (and the unit cost of procuring TA) is not reduced significantly, the adverse impact of the subsidy changes on the 2010/11 General Fund TA budget is expected to be in the region of £7 million.
- 5.4 An Emergency Accommodation Reduction Project has been established in order to reduce the number of households in EA from 1700 to 200 by the end of March 2010.
- 5.5 Although it is anticipated that the Council will discharge its housing duty towards many of these households in EA by providing them with access to private rented accommodation, financial savings can also be achieved by converting EA to leased accommodation or moving households from EA to alternative, less expensive TA.
- 5.6 The Framework Contract for supplier-managed private sector leased properties will help the Council to reduce its use of Emergency Accommodation and procure a better quality, less expensive alternative to nightly-charged EA.

6. Other options considered

- 6.1 Consideration has been given to the possibility of expanding the Council's in-house private sector leasing scheme and increasing the amount of temporary accommodation leased by housing associations.
- 6.2 Although it is envisaged that the Council will continue to manage a large stock of private sector leased accommodation for the foreseeable future, the Council has only limited capacity to increase the amount of accommodation it procures between now and April 2010, when the new subsidy arrangements come into effect.
- 6.3 Whilst it is in the Council's interests to increase the number of properties that are leased by housing associations (because, under the agreement reached with the housing association, the Council is not liable for tenancy matters, maintenance or dilapidations) the housing associations are unlikely to be able to procure the number of leased properties required to fully meet the Council's needs by March 2010.
- 6.4 Given the urgency of procuring a plentiful supply of good quality leased accommodation by the end of March 2010, it is recommended that the Council procures a stock of supplier-managed private sector leased accommodation. This will enable the Council to assess the merits of what will be (for Haringey) a new type of leasing arrangement and manage risks better over a mixed property portfolio.

7. Summary

- 7.1 Although the number of homeless households living in Haringey's Temporary Accommodation (TA) has reduced by almost 1,200 since April 2008, the Council's use of expensive nightly-purchased Emergency Accommodation (EA) has increased steadily in recent years and now accounts for more than one third of all the temporary accommodation used by the Council.
- 7.2 Even though EA was only ever intended for use as 'first stage' accommodation while a homelessness decision is reached and plans are made (where appropriate) to move households on to more suitable accommodation, more than half of the households now living in EA have been there for at least 2 years, and more than one in ten have lived in EA for at least 6 years.
- 7.3 Of the EA used by Haringey, three quarters has one or two bedrooms and more than two thirds is provided by just eight housing suppliers.
- 7.4 The cost of Emergency Accommodation in 2009/10 is budgeted at £19 million.
- 7.5 Unless decisive action is taken to alter the size and profile of Haringey's TA stock over the next 6 months, the proposed changes to the housing subsidy arrangements will have an adverse impact on the General Fund in the region of £7 million.
- 7.6 As part of its Temporary Accommodation Strategy, the Council will continue to procure properties for its in-house private sector leasing scheme and encourage housing associations to expand their private sector leasing schemes. However, the required reduction in the Council's use of Emergency Accommodation is dependent upon the Council procuring a plentiful supply of good quality supplier-managed private sector leased accommodation at the right price.
- 7.7 Although a number of London boroughs are already operating supplier-managed private sector leasing schemes, Haringey has not yet used this type of temporary accommodation. Instead, it has relied on its in-house leasing scheme and the housing association leasing scheme.
- 7.8 The supplier-managed private sector leasing scheme is used by a number of London boroughs and involves the housing supplier taking on the responsibility for the procurement and day-to-day management of the properties (including repairs, voids and dilapidations), leaving the Council responsible for referring prospective tenants, collecting rent, monitoring the contract and, where necessary, evictions.
- 7.9 Following detailed discussions between Strategic & Community Housing Services and the Council's Legal Services and Procurement teams, tender documentation was prepared and an advert was placed on the Council's website on 28 August 2009 , inviting expressions of interest and tenders from suitably qualified landlords and agents.
- 7.10 The tender documentation set out very clearly the responsibilities of the supplier and the Council. One of the priorities was to ensure that the Council has no liability for on-going maintenance or dilapidations. Care is also being taken to ensure that a sound mechanism is in place to tailor the procurement of properties to meet the constantly changing needs of families requiring Emergency Accommodation.

- 7.11 A total of 19 tenders were received and, using the Council's procurement framework, Officers then evaluated all of the tenders. The results of this evaluation are attached to this report as Appendix B and the successful bidders are set out in the tender report attached as Appendix A.
- 7.12 It is recommended that the Council appoint the six successful selected bidders as set out in the Tender Report by entering into a Framework Contract with each of them to procure (between them) up to 400 units of supplier-managed private sector leased accommodation, and that the Framework Contract is reviewed after 12 months to establish its cost-effectiveness in comparison with the Council's in-house leasing scheme and the housing associations' leasing scheme.
- 7.13 It is estimated that, by replacing up to 400 units of Emergency Accommodation with the same number of supplier-managed private sector leased properties, the Council will achieve savings in the region of £600k. per annum.

8. Chief Financial Officer Comments

- 8.1 This report seeks Cabinet approval to enter into a Framework Agreement for up to 400 units of supplier-managed private sector leased properties; this will follow the completion of a successful competitive tender process. This initiative is proposed in order substantially to reduce the Council's use of emergency and temporary accommodation, and to minimize the financial impact of proposed changes to subsidy arrangements for temporary accommodation (with a potential impact of £7m from 1st April 2010).
- 8.2 The replacement of 400 units of Emergency accommodation by supplier managed private sector leased properties is estimated potentially to achieve savings in the region of £600k. However, this is dependent on the final selection of suppliers and the bids they have made. Additional savings could also be achieved if either the Council or Housing Associations were to manage additional units of private sector leased accommodation, but there is limited capacity to achieve this by March 2010.
- 8.3 In order to establish the cost effectiveness of proposed arrangements for supplier managed private sector leased accommodation, the Framework Agreement will be reviewed after 12 months to establish its cost- effectiveness, in comparison with the Council's in-house leasing scheme and the housing associations' leasing scheme.
- 8.4 Cabinet approved an additional one-off resource of £2.2m at its meeting on 21st July 2009 to fund an Emergency Accommodation Reduction Project in order to reduce the number of households in Emergency Accommodation from 1,700 to 200 by the end of March 2010.

9. Head of Legal Services Comments

- 9.1 The Council has a statutory duty to provide suitable accommodations to those who are homeless in accordance with Part VII of the Housing Act 1996. The Council may discharge this housing function in various ways. It may do so by securing that suitable accommodation is available for the applicant, by securing that the applicant obtains suitable accommodation from some other person or by giving the applicant such advice and assistance as will secure that suitable accommodation is available from some other person.
- 9.2 This is the first of the schemes that the project team has looked at. In entering into the Framework Agreement the Council will be have the ability to call for accommodation when required, the Agreement will make sure that the accommodations are suitable and available for the applicants.
- 9.3 Under this scheme the Council will be taking leases directly from the landlord and will therefore be the tenant and responsible for paying the rent. The Council will then be able to grant sub tenancies to those to whom it has a duty.
- 9.4 As the framework agreements to which this report relates concern the transfer of an interest in land they are not subject to the Public Contract Regulations 2006.
- 9.5 In accordance with CSO 6.05 this procurement has been subject to a competitive tendering process.
- 9.6 As the total value of the contracts to be awarded under the framework agreement is likely to exceed £250,000, the proposed award must be approved by Members.
- 9.7 The award of this contract is a key decision and the client has confirmed that it has been included in the Forward Plan.
- 9.8 The Head of Legal Services sees no legal reasons preventing Members from approving the recommendations in paragraph 4.

10. Head of Procurement Comments

- 10.1 Corporate procurement have been working closely with Temporary accommodation team on this procurement and the recommendation is in line with the Procurement Code of Practise
- 10.2 The recommendation has been arrived at by using a competitive tendering process and a most Economically advantageous tender (MEAT) evaluation criteria representing Value for Money to the council.
- 10.3 Monthly and quarterly monitoring of the suppliers has been put in place to ensure contract compliance and to minimise the risk of any poor performance.
- 10.4 The recommendation minimises the risk of the council not meeting its emergency accommodation reduction targets and thus not facing the adverse impact of the subsidy changes on the 2010/11 General Fund TA budget.

11. Equalities and Community Cohesion Comments

- 11.1 A high proportion of households living in temporary accommodation are vulnerable and from Black and Minority Ethnic (BME) communities.
- 11.2 For those households living in Emergency Accommodation, they are unable to plan their lives given the uncertainty and short term nature of this type of accommodation .In additions there is a high rate of pupil mobility which is means that the duration and location of temporary accommodation has an impact on other council services such education and social services. It is envisaged that with more long term arrangements in place under the framework agreement along with good quality accommodation will enable families to plan their lives more and lead to a degree of stability.
- 11.3 In order to reduce the extent of pupil mobility within Haringey's schools – and to assist those households that include someone who has special medical, educational or support needs – all of the TA that is procured (including leased properties that are approved for renewal) will be located **in Haringey or within 1½ miles of it**. The only exceptions to this will be where it is in the best interests of the service user (because of domestic violence, hate crime or threats to kill, for example) that TA is provided much further away from the borough

12. Consultation

- 12.1 As part of Haringey's multi-agency Homelessness Strategy and its implementation plan, the Council has consulted service users living in temporary accommodation.
- 12.2 When we have consulted with residents of Emergency Accommodation, they have expressed concern about the quality of some of the accommodation, confusion over who to contact to report the need for repairs or pest control treatment, and the length of time it takes some housing suppliers to organise repairs and treatment.
- 12.3 Residents of EA have also told us about the inconvenience they are caused (especially if they have children and/or are living with someone who has special medical, educational or support needs that can best be met by remaining in the borough) when the Council places them in homes a long way from Haringey.
- 12.4 They have told us, also, about the disruption they are caused by the frequency with which they move and the fact that they are often asked to move at very short notice. Uncertainty as to when and where they will move makes it extremely difficult to make important decisions and choices about schools, doctors and employment.
- 12.5 Many residents feel that the Council does not provide them with enough support while they are living in Emergency Accommodation, especially if they are living in accommodation that is situated a long way from Haringey.
- 12.6 Properties procured under the framework agreement will address the above concerns by having robust policies and procedures in place with the suppliers of manage private sector leased which will be monitored by officers .

13 Service Financial Comments

- 13.1 It will not be possible to make a full assessment of the costs of the Supplier Managed Private Sector Leasing scheme until the selection of the suppliers has been finalised. The tender documents specified that bids would be considered at a level of up to Local Housing Allowance less 10% plus £20 per week management fee per unit. The financial appraisal assumes this will be the price of the contracts. Local Housing Allowances are set on a monthly basis by the Department for Work and Pensions. Under the new Housing Benefit Subsidy Regime, due to be introduced in April 2010, the rental income the Council can collect will be determined by the Local Housing Allowance prevailing at January 2010.
- 13.2 The analysis assumes that 400 units are procured under these contracts.
- 13.3 In the analysis of the costs of the comparable schemes, overhead costs in the sum of £5m per annum have been excluded.
- 13.4 The overall cost of the scheme will vary according to the bed sizes of the units procured. For the purposes of this exercise it has been assumed procurement will be as follows:-
 1 Bed units – 35%; 2 Bed units – 35%; 3 Bed units – 17.5%;
 4 Bed units – 10%; 5 Bed units - 2.5%
- 13.5 The comparison of the Private Sector Leasing Managed scheme has been made with other schemes that are currently operated by the Council. The comparable costs per annum for 400 units are as follows:-

	Cost Per Annum £
Annexe	964,000
Private Sector Leasing	233,000
Housing Association Leasing	130,000
PSL Managed Scheme	365,000

13. Use of appendices/ tables/ photographs

Appendix A – Tender Report
 Appendix B – Evaluation of Tenders
 Appendix C – Framework Contract

14. Local Government (Access to Information) Act 1985

Homelessness Strategy 2008 – 11

Council Plan 2007-10

Temporary Accommodation Reduction Plan

14.1 This report contains exempt information under the following categories (identified in the amended Schedule 12A of the Local Government Act 1972

Information relating to the financial or business affairs of any particular person (including the authority holding that information)(Ground 3)

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MINUTES OF THE CORPORATE PARENTING ADVISORY COMMITTEE
MONDAY, 7 SEPTEMBER 2009

	<p>April 2010. Details of the proposed new allocations system were set out against the wider strategic context and the current situation in Haringey, with the aim of ensuring the best use would be made of a limited supply of properties. The proposed new system would be based on a banding structure used as best practice in a number of London boroughs and would replace the current complex points system to prioritise allocations according to need through a more transparent and fair system.</p> <p>Confirmation was provided that the new Policy would allocate a specific quota of properties for care leavers in line with arrangements adopted in other boroughs. Further research would need to be undertaken to determine the size of quota although it was emphasised that it would be unlikely to meet all demand. The new Policy would also encourage close working with the Leaving Care team and support agencies to provide settlement support to care leavers and encourage sustainable tenancies. Concerns were raised regarding care leavers aged 16-17 being unable to sign tenancy agreements and the impact on ability to achieve sustainable tenancies.</p> <p>In relation to consideration of the housing needs of foster carers and adopters, the Chair requested that the Policy recognise the strict adoption criteria requiring adopted children to be provided with their own bedrooms and subsequent impact on housing need.</p> <p>Concerns were raised by Members regarding the quality of private sector housing provision used by the Council in the borough. Confirmation was provided that a revised accreditation scheme for landlords was now in place, setting out environmental health endorsed accommodation standards and 'fit for purpose' tests based around checks of the property and the landlord.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That a briefing note on the revised standards and tests for private sector housing provision used by the Council be circulated to Committee members. • That the summary document for the new Allocations Policy be circulated to Committee members and that any further comments be forwarded to the Head of Housing Needs and Lettings. 	<p>Head Hsg Needs & Letting</p> <p>Head Hsg Needs & Letting Head Hsg Needs & Letting</p>
CPAC40	<p>PERFORMANCE MONITORING: CHILDREN AND FAMILIES JULY 2009 DATA</p> <p>The Committee received a report setting out the July performance monitoring data in relation to CiC within the Children and Families Service and details of statistical neighbour comparative data collected by central government on a national basis for 2007/08 for a range of CiC health and education outcome indicators.</p> <p>Concerns were raised regarding performance against the health assessments and dental check indicators for CiC. It was confirmed that improvements to reporting mechanisms and the assignment of a dedicated paediatrician for CiC health assessments was anticipated to</p>	

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	<p>improve performance against this target in the future.</p> <p>In response to concerns raised regarding the number of Personal Education Plans for CiC that were out of date, the Committee were advised that significant work would be undertaken at the start of the academic year to review Plans and meet the target. Additional concerns were expressed regarding the progressive decline apparent in educational attainment of CiC from Key Stage 1-3 and whether this could be attributed to factors such as time spent in care etc. It was proposed that the Committee consider a random sample of CiC selected by the CiC Education Team to look at educational attainment at a more detailed level.</p> <p>In relation to concerns identified regarding offending rates amongst Haringey's CiC and the lack of information on re-offending rates, it was confirmed that improving the relationship between the Youth Offending Service and the council was an important area of work currently underway. In addition, the value of benchmarking offending and re-offending rates in CiC with statistical neighbours was noted, providing a comparable method of measuring data could be used.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the July 2009 performance monitoring information for CiC within the Children and Families Service be noted. • That up to date educational attainment information for CiC be provided at a future meeting of the Committee, in addition to more detailed consideration of educational progress for CiC through examination of attainment for a random sample of children. 	DDCF/ CiC Edu Team
CPAC41	<p>FOSTERING CAMPAIGN</p> <p>The Committee received a brief update on progress with the recent fostering campaign based on the year to date position. Whilst it was recognised that the campaign had resulted in increased levels of enquiries and initial visits, the monthly carer approval rate remained fairly low. Members were advised that concerns existed around the performance of the fostering team in managing enquiries and it was recognised that improvements were required to how enquiries were received and progressed to maximise the number reaching approval stage.</p> <p>It was suggested that an exercise be undertaken to examine the reasons provided from prospective foster carers not completing the approval process, such as housing, financial issues. This could also feed into negotiations for determining the quota of properties allocated for adopters/fosters under the Allocations Policy.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That progress of the fostering campaign be noted. • That a report be received to a future meeting of the Committee 	<p>Head Service (Res & Plcmts)</p> <p>Head Service</p>

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	setting out work underway to improve the fostering service.	(Res & Plcmts)
CPAC42	<p>PERFORMANCE INDICATORS FOR LEAVING CARE AND ASYLUM SERVICE</p> <p>The Committee received proposals for a series of suitable performance monitoring indicators for the Leaving Care and Asylum Service to be reported on a frequent basis to the Committee.</p> <p>The Committee requested that their thanks to Roger Smith for his work with the Committee and best wishes for the future be noted.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the proposed performance indicators for the Leaving Care and Asylum Service be approved and reported to the Committee on a frequent basis. • That the intention to join the Leaving Care 'benchmarking group' be noted, with regular updates provided to the Committee. • That an update on progress with establishing the proposed CiC Council be provided at the next meeting of the Committee. 	DDCF DDCF DDCF
CPAC43	<p>HARINGEY PARK AND MUSWELL HOUSE INSPECTION REPORTS</p> <p>The Committee received inspection reports from recent statutory Ofsted visits to Muswell House and Haringey Park Children's Homes to assess compliance with registration requirements. Also provided were the subsequent action plans produced to address areas of non-compliance within the provision.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the Ofsted inspection reports and subsequent action plans for Muswell House and Haringey Park Children's Homes be noted. 	
CPAC44	<p>NEW ITEMS OF URGENT BUSINESS</p> <p>None.</p>	
CPAC45	<p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That as Items 12 and 13 contained exempt information (as defined in Section 100a of the Local Government 1972; namely information likely to reveal the identity of an individual, and information relating to any individual) members of the press and public should be excluded from the remainder of the meeting. 	
CPAC46	<p>HARINGEY PARK AND MUSWELL HOUSE</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That Cllrs Weber and Hare receive an update briefing on the situations at Muswell House and Haringey Park following their 	Head Service

MINUTES OF THE CORPORATE PARENTING ADVISORY COMMITTEE
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	<p>frequent Regulation 33 visits to the Homes.</p> <ul style="list-style-type: none"> • That the Ofsted inspection reports for Muswell House and Haringey Park for the last year are forwarded to Committee members. • That an update report on progress at Haringey Park be provided at the December meeting of the Committee. 	<p>(Res & Plcmts) Head Service (Res & Plcmts) Head Service (Res & Plcmts)</p>
CPAC47	<p>CHILD SAFEGUARDING</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That a report regarding the Emergency Duty Service Team be provided at the next meeting of the Committee. 	DDCF
CPAC48	<p>ANY OTHER BUSINESS</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That the following items be considered at the October meeting of the Committee in addition to those identified under previous items: <ul style="list-style-type: none"> ○ An update report on Special Guardianship Orders. ○ Feedback presentation from a group of CiC that attended a recent ministerial event looking at the views of CiC. ○ Summary report of budget management issues for CiC. 	DDCF
CPAC49	<p>DATES OF FUTURE MEETINGS</p> <p>Noted.</p>	

Cllr Lorna Reith

Chair

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MINUTES OF THE CABINET MEMBER SIGNING
WEDNESDAY, 9 SEPTEMBER 2009

Present Councillor Brian Haley (Cabinet Member for Environment and Conservation)

MINUTE NO.	SUBJECT/DECISION	ACTION BY
1.	<p>REVIEW OF THE BUSINESS PERMIT CHARGES (Report of the Director of Urban Environment – Agenda Item 3)</p> <p>It was noted that the Council’s business permit scheme applied to all commercial businesses located in the borough’s existing Controlled Parking Zones (CPZ’s). Those permits were issued to businesses which -</p> <ul style="list-style-type: none"> • Required regular and unavoidable use of a vehicle to run their business • Transported bulky and, or high value goods on a regular and unavoidable basis • Work unsociable hours when public transport was not readily available <p>It was also noted that permits were not just issued for employees travelling to work unless journeys needed to be made at unsociable hours. Business permit holders were not allocated a specific bay but might use any of the business bays provided within that CPZ.</p> <p>It was reported that the current charges of the Business Permits were as detailed below –</p> <ul style="list-style-type: none"> • Green/electric vehicles – Free of charge • First permit: Wood Green & Green Lane Zones - £300 • Second & subsequent permits: £400 • First permit: All Other Zones: £225 • Second & subsequent permits: - £300 <p>The business permit charges in neighbouring boroughs were also reported together with details of the number of business/resident bays available across the borough and the number of permits currently in issue by the Council. Having noted that the take up of business permits across the borough was relatively low except in a small number of locations where demand exceeded current capacity and that businesses felt that take up was generally low because of the charges applied had asked to reduce those charges to assist them in the current economic climate, it was</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That approval be granted to the reduction of the business permit charge to a standard £200, the charge also to apply to second and subsequent permits. 2. That officers be authorised to make the necessary changes to traffic management orders. 	<p></p> <p>DUE</p> <p>DUE</p>

**MINUTES OF THE CABINET MEMBER SIGNING
WEDNESDAY, 9 SEPTEMBER 2009**

	3. That a further review of business charges be carried out in October 2010 to evaluate the impact of the reduction in charges.	DUE
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BRIAN HALEY
Cabinet Member for Environment and Conservation

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 15 SEPTEMBER 2009

Councillors *Bob Harris (Chair), *Bevan, Kober and Reith

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC25.	APOLOGIES FOR ABSENCE (Agenda Item 1) Apologies for absence were submitted on behalf of Councillors Kober and Reith.	
PROC26.	MINUTES (Agenda Item 4) RESOLVED: That the minutes of the meetings held on 28 July, 2009 be approved and signed.	HLDMS
PROC27.	NOVATION OF CONTRACT WITH A.E. BURGESS TRADING AS CAVENDISH CARS FOR THE PROVISION OF PASSENGER TRANSPORT SERVICE (Report of the Director of the Children and Young People's Service - Agenda Item 6) We noted that Cavendish Cars had been trading since 1970 as a sole trader, A E Burgess, which was re-organising itself into a new company to be called Lyncade Ltd although it would still trade as Cavendish Cars. The changeover from one legal entity to another involved a transfer of the contract from one company to another which required a novation of contract to transfer the legal obligations under the current contract to the new company. RESOLVED: That, in accordance with Contract Standing Orders 14.01 and 11.03, approval be approval be granted to a novation of contract to transfer the legal obligations from A.E.Burgess trading as Cavendish Cars to Lyncade Ltd trading as Cavendish Cars.	DCYPS
PROC28.	CALL OFF CONTRACTS UNDER FRAMEWORK AGREEMENTS FOR THE FOOD SUPPLIES OF GROCERY & PROVISIONS AND FROZEN FOODS & FROZEN MEATS FOR THE COUNCIL'S CATERING SERVICE (Report of the Director of the Children and Young People's Service - Agenda Item 7) We noted that the Eastern Shire Purchasing Organisation (ESPO) had tendered to establish Framework Agreements for Grocery and Consumables and Frozen Foods materials on behalf of the Council. The tender obtained represented value for money for the Council in terms of cost, quality and environmental sustainability.	

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 15 SEPTEMBER 2009

	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 6.09, approval be granted to utilise the Framework Agreement of the public body Eastern Shire Purchasing Organisation (ESPO). 2. That, in accordance with Contract Standing Order 6.10, approval be granted to the award of call off contracts to enable the Council wide purchasing of food raw materials from the following Framework Agreements – <ul style="list-style-type: none"> • Framework Agreement for Grocery and Provisions • Framework Agreement for Frozen Foods and Frozen Meat 3. That, in accordance with Contract Standing Order 11.03, approval be granted to the award of call off contracts to JJ Foodservice Ltd. for a period of 34 months from 1 November 2009 to 31 August 2012 with the option to extend for one further period of up to 12 months. 	<p>DCYPS</p> <p>DCYPS</p> <p>DCYPS</p>
PROC29.	<p>UPDATE ON THE PROCUREMENT OF THE WASTE MANAGEMENT CONTRACT (Report of the Director of Urban Environment - Agenda Item 8)</p> <p>We noted that the report was for information only and was designed to keep us informed of the procurement process underway and progress to date on the procurement, through an OJEU Competitive Dialogue Procedure of a new contract for the Collection of Waste and Recycling, Street Cleansing and other Environmental Services.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That the procurement procedure currently underway and the progress made to date as outlined in the interleaved report be noted. 2. That it be noted that this was the first of a number of reports to be presented to our Committee scheduled at key stages of the procurement to keep us informed. 3. That it be noted that the procurement would eventually lead to approval being sought to a key decision to award the contract for an Integrated Waste Management Contract with a total value per annum of up to £20 million for a 14 year term with a possible extension for a further period of up to 7 years. 	
PROC30.	<p>APPROVAL OF FRAMEWORK AGREEMENTS FOR SUPPLY OF IT HARDWARE (Report of the Director of Corporate Resources - Agenda Item 9)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular</p>	

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 15 SEPTEMBER 2009

	<p>person.</p> <p>We noted that the recent introduction of Category Management across the Council, that facilitated a single view of consolidated spend through reporting, had identified a level of aggregate spend on IT hardware via framework agreements set up by other public bodies which required that the arrangements be regularised under the Council's Contract Standing Orders. Our approval was sought to the continuation of the procurement approach of using Framework Agreements set up by other public bodies for procuring the Council's IT Hardware requirements until circa mid 2010. It was also proposed to continue using the Buying Solutions framework and to start using the Eastern Shires Procurement Organisation's (ESPO) framework for this purpose over this period.</p> <p>RESOLVED:</p> <p>That, in accordance with Contract Standing Order 6.09(b), approval be granted to a general procurement approach for purchasing IT hardware up to mid 2010 of the Head of Information Technology, on behalf of the Council including schools, using framework agreements set up by Buying Solutions and the Eastern Shires Procurement Organisation (ESPO) where this provided overall best value for money.</p>	DCR
PROC31.	<p>CONTRACT FOR CASH/CHEQUE COLLECTION FROM COUNCIL BUILDINGS AND PARKING FACILITIES (Report of the Director of Corporate Resources - Agenda Item 10)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the provision of the Cash/Cheque Collection and Deposit Service from Council Buildings including schools, car parks and controlled parking zone (CPZ) Meters was a Part A Priority Service which fell under EU Directives which had necessitated a competitive tendering process. Two valid tenders had been received and these had been evaluated in line with the criteria set out in the ITT documentation (which was based on 55% Quality and 45% Price).</p> <p>Clarification was sought of the reason for the big score disparity between the 2 contractors and we were advised that with regard to price this related to the availability of a van for additional rounds. A more detailed schedule of the scoring for the quality would be provided to Members of the Committee outside the meeting.</p> <p>RESOLVED:</p> <p>That, in accordance with Contract Standing Order 11.03, approval be granted to the award of a three year contract for cash/cheque collection and deposit service from Haringey Buildings including</p>	<p>DCR</p> <p>DCR</p>

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 15 SEPTEMBER 2009

	schools, car parks and controlled parking zone meters to Contract Security Services Ltd. on the terms and conditions stout in the Appendix to the interleaved report.	
PROC32.	<p>2ND EXTENSION OF CONSULTANTS CONTRACT IN PLANNING, REGENERATION AND ECONOMY (Report of the Director of Urban Environment - Agenda Item 11)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the Planning Regeneration and Economy Service was required to ensure that major schemes such as Tottenham Hale and Haringey Heartlands were successfully delivered within defined time frames and to standards which met the aspirations of the Council and the community. The need to bring in the necessary expertise to help train existing staff and help to deliver major projects was paramount and the extension of the contract was required to meet these demands.</p> <p>In response to a question it was confirmed that the training of frontline staff in the financial evaluation of large scale schemes was considered a priority and would form part of the consultant's brief.</p> <p>RESOLVED:</p> <p>That, in accordance with Contract Standing Order 13.02, approval be granted to the second extension of the contract to provide expertise in the financial evaluation of large scale schemes for the Planning, Regeneration and Employment Service to Terry Knibbs Consultancy Ltd. on the terms and conditions set out in the Appendix to the interleaved report.</p>	DUE
PROC33.	<p>APPOINTMENT OF NPS PROPERTY CONSULTANTS LTD. TO PROJECT MANAGE THE DETAILED DESIGN, PLANNING AND DELIVERY OF THE DEPOT DEVELOPMENT PROJECT AT 85 MARSH LANE, TOTTENHAM (Report of the Director of Urban Environment - Agenda Item 12)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the consultant had been engaged in September 2008 to prepare a feasibility study on the project to develop a new strategic depot at 85 Marsh Lane. It was now proposed to appoint NPS to provide project management continuity during the detailed design phase and to build on the work carried out to deliver the feasibility study.</p>	

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 15 SEPTEMBER 2009

	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 11.03, approval be granted to the appointment of NPS beyond their existing contract on the Marsh Lane project, (RIBA, stages A to C) to provide a full project management and design service (RIBA stages D to L) in order to facilitate the relocation and development of a new strategic depot for Frontline Services on the terms and conditions set out in the Appendix to the interleaved report. 2. That it be noted that the contract would include an option to break at the end of each stage dependent upon funding, planning consent and further Committee approvals. 	DUE
PROC34.	<p>BUILDING SCHOOLS FOR THE FUTURE (BSF): AWARD OF CONTRACT FOR FORTISMERE SCHOOL (Report of the Director of the Children and Young People's Service - Agenda Item 13)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the Fortismere School Building Schools for the Future (BSF) project had been the subject of a 2 stage tendering process with a contractor appointed to undertake pre-construction services. We also noted that the report addressed the process used to ensure value for money, identified the anticipated costs resulting from the procurement exercise and sought our approval to proceed to award the main design and build contract.</p> <p>We were informed that with the exception of a new music block Fortismere School was funding and managing ICT upgrades in all remaining areas of the school. With the exception of ICT, the works required under the project to existing areas were very limited and interfaces between the different aspects of the project could be clearly identified with accountability specified in the Development Agreement which the School had signed. It was recognised that the School would be able to procure the ICT works in existing (legacy) areas more efficiently than BSF and implement them with less disruption to the operation of the school compared to the Construction Partner.</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 11.03, approval be granted to the award of the design and build contract for Fortismere School to Balfour Beatty on the terms and conditions set out in the Appendix to the interleaved report with a programme to complete by 3 September 2010. 2. The spending on the contract be authorised up to the sum detailed in Section 16.1.2 of the Appendix with reference to the build up of this sum in Section 16.1.1. 	<p>DCYPS</p> <p>DCYPS</p>

MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 15 SEPTEMBER 2009

	<p>3. That it be noted that the School was contributing to the project in terms of directly funding, managing and delivering the ICT infrastructure works in legacy areas and that this approach replaced the requirement for the School to make a funding contribution to the project, with any deficiency in this work requiring completion / rectification to be made at the School's expense.</p>	
PROC35.	<p>HORNSEY DECENT HOMES PROGRAMME - YEAR 2 - PHASE HO9</p> <p>Concern was expressed that the late submission of the report had meant that it could not be circulated with the agenda and would not have allowed Members of the Committee sufficient time to fully consider it.</p> <p>RESOLVED:</p> <p>That consideration of the report be deferred.</p>	DUE
PROC36.	<p>SOUTH TOTTENHAM DECENT HOMES PROGRAMME - YEAR 2 PHASE ST13 (Report of the Director of Urban Environment - Agenda Item 15)</p> <p>Concern was expressed that the late submission of the report had meant that it could not be circulated with the agenda and would not have allowed Members of the Committee sufficient time to fully consider it.</p> <p>RESOLVED:</p> <p>That consideration of the report be deferred.</p>	DUE

The meeting ended at 19.40 hours.

BOB HARRIS
Chair



Agenda item:

[No.]

Cabinet

13 October 2009

Report Title. URGENT ACTIONS TAKEN IN CONSULTATION WITH CABINET MEMBERS

Report of Assistant Chief Executive (People & Organisational Development)

Signed :

Contact Officer : Richard Burbidge

Telephone: 020 8489 2923

Wards(s) affected: **Not applicable**

Report for: **Information**

1. Purpose of the report

- 1.1 To inform the Cabinet of urgent actions taken by Directors in consultation with Cabinet Members.
- 1.2 The report details urgent actions taken by Directors in consultation with Cabinet Members since last reported. Item numbers 3 and 4 (2009-10) have not previously been reported.

2. Introduction by Cabinet Member (if necessary)

- 2.1. Not applicable

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1. These are contained in the individual consultation forms.

<p>4. Recommendations</p> <p>4.1. That the report be noted</p>
<p>5. Reason for recommendation(s)</p> <p>5.1. Not applicable.</p>
<p>6. Other options considered</p> <p>6.1. Not applicable</p>
<p>7. Summary</p> <p>7.1 To inform the Cabinet of urgent actions taken by Directors in consultation with Cabinet Members.</p> <p>7.2 The report details urgent actions taken by Directors in consultation with Cabinet Members since last reported. Item numbers 1 and 2 (2009-10) have not previously been reported.</p>
<p>8. Chief Financial Officer Comments</p> <p>8.1. These are contained in the individual consultation forms.</p>
<p>9. Head of Legal Services Comments</p> <p>9.1. These are contained in the individual consultation forms.</p>
<p>10. Head of Procurement Comments – [Required for Procurement Committee]</p> <p>10.1. Not applicable</p>
<p>11. Equalities & Community Cohesion Comments</p> <p>11.1. These are contained in the individual consultation forms.</p>
<p>12. Consultation</p>

12.1. Details are contained in the individual consultation forms.
13. Service Financial Comments 13.1. Details are contained in the individual consultation forms.
14. Use of appendices /Tables and photographs 14.1. Not applicable
15. Local Government (Access to Information) Act 1985 15.1 <u>Background Papers</u> The following background papers were used in the preparation of this report; Cabinet Member Consultation Forms Those marked with ♦ contain exempt information and are not available for public inspection. The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ. To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

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1. ACTION TAKEN UNDER URGENCY PROCEDURES – 2009-10

Exempt forms are denoted by ♦

[illegible]

1. ACTION TAKEN UNDER URGENCY PROCEDURES – 2009-10

Exempt forms are denoted by ♦

[illegible]

1. ACTION TAKEN UNDER URGENCY PROCEDURES – 2009-10

Exempt forms are denoted by ♦

[illegible]

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Agenda item:

[No.]

Cabinet

13 October 2009

Report Title. DELEGATED DECISIONS AND SIGNIFICANT ACTIONS

Report of the Assistant Chief Executive (People & Organisational Development)

Signed :

Contact Officer : Richard Burbidge

Telephone: 020 8489 2923

Wards(s) affected: **Not applicable**

Report for: **Information**

1. Purpose of the report

- 1.1 To inform the Cabinet of delegated decisions and significant actions taken by Directors.
- 1.2 The report details by number and type decisions taken by Directors under delegated powers. Significant actions (decisions involving expenditure of more than £100,000) taken during the same period are also detailed.

2. Introduction by Cabinet Member (if necessary)

- 2.1. Not applicable

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- 3.1. These are contained in the individual action forms.

<p>4. Recommendations</p> <p>4.1. That the report be noted</p>
<p>5. Reason for recommendation(s)</p> <p>5.1. Not applicable.</p>
<p>6. Other options considered</p> <p>6.1. Not applicable</p>
<p>7. Summary</p> <p>7.1 To inform the Cabinet of delegated decisions and significant actions taken by Directors.</p> <p>7.2 The report details by number and type decisions taken by Directors under delegated powers. Significant actions (decisions involving expenditure of more than £100,000) taken during the same period are also detailed.</p>
<p>8. Chief Financial Officer Comments</p> <p>8.1. Where appropriate these are contained in the individual delegations.</p>
<p>9. Head of Legal Services Comments</p> <p>9.1. Where appropriate these are contained in the individual delegations.</p>
<p>10. Head of Procurement Comments – [Required for Procurement Committee]</p> <p>10.1. Not applicable</p>
<p>11. Equalities & Community Cohesion Comments</p> <p>11.1. Where appropriate these are contained in the individual consultation forms.</p>

12. Consultation

12.1. Where appropriate details are contained in the individual consultation forms.

13. Service Financial Comments

13.1. Where appropriate details are contained in the individual consultation forms.

14. Use of appendices /Tables and photographs

14.1. Not applicable

15. Local Government (Access to Information) Act 1985

15.1 Background Papers

The following background papers were used in the preparation of this report;

Delegated Decisions and Significant Action Forms

Those marked with ♦ contain exempt information and are not available for public inspection.

The background papers are located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect them or to discuss this report further, please contact Richard Burbidge on 020 8489 2923.

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DIRECTOR OF ADULT, CULTURE AND COMMUNITY SERVICES

Significant decisions - Delegated Action – August 2009

♦ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1.	19.08.09	Winkfield Resource Centre	Establishment changes – agreed.
2.			

Delegated Action

Type	Number
05.08.09: CSO 6.04 SLIP 2 replacement of three squash court floors at Tottenham Green Leisure Centre	1
05.08.09: CSO 11.02 replacement lockers, cubicles and vanity units at Tottenham Green and Park Road Leisure Centres	1
06.08.09: CSO 13.01a Paul Flood – contract extension	1
17.08.09: CSO 13.01a[i] Carers Services – Black and Minority Ethnic Carers Support Services	1
17.08.09: CSO 13.01a[i] Carers Services – Asian Carers Support Group	1
17.08.09: CSO 13.01[a] Carers Services – Mental Health Carers Support Group	1
26.08.09: CSO 11.02 Independent Mental Capacity Advocates – Rethink	1



Submission authorised by: Mun Thong Phung
Director of Adult, Culture and Community Services

Date: 7th September 2009

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CORPORATE RESOURCES AND CHIEF EXECUTIVE SERVICE

Significant decisions - Delegated Action 2009/10 – August 2009

◆ denotes background papers are Exempt.

No	Date approved by Director	Title	Decision
1. ◆			

Delegated Action

Type	Number
Approval for award of contract under CSO 11.02 re: SAN Maintenance, signed by DCR 03.08.09.	1
Request for implementation of CSO 6.3 re: River Park House, refurbishment of 9 heat pump units, signed by DCR 07.08.09.	1
Request for implementation of CSO 6.03 re: Alexandra House, replacement of boiler, signed by DCR 07.08.09.	1
Request for implementation of CSO 6.03 re: Gov Connect Secure Xtranet (GCSX), signed by DCR 14.08.09.	1
Approval for award of contract under CSO 11.02 re: Gov Connect Secure Xtranet (GCSX), signed by DCR 14.08.09.	1
Approval for award of contract under CSO 11.02 re: Part refurbishment of 1 st Floor, 40 Cumberland Road, N22, signed by Chief Financial Officer for DCR 24.08.09.	1
Approval for issuance of letter of intent under CSO 12.02 re: Planned and reactive maintenance of gas and oil fired boilers and general mechanical and electrical maintenance of assets, signed by Head of Property Services for DCR 25.08.09.	1

Submission authorised by:

J. Fawcett 7/11/09

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